

AVON TOWNSHIP - REGULAR BOARD MEETING

AGENDA

433 E Washington Street, Round Lake Park, IL

Tuesday, December 12, 2023

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Public Comment - Public Comment shall be limited to 3 minutes per speaker**
- V. Reports**
 - A. Supervisor**
 - B. Clerk**
 - C. Assessor**
 - D. Highway Dept**
- VI. New Business**
 - A. Approval of Minutes as presented.**

September 12, 2023, Regular Meeting
 - B. Approval of Monthly Bills as presented**
 - 1. Prepaid Bills**
 - 2. Outstanding Bills**
 - C. Manitou Creek Proclamation**
 - D. Discussion and possible action to approve Tax Levey**
 - E. Discussion and possible action to approve the 2024 Holiday Schedule for Avon Township**
 - F. Locks on township doors**

G. Paid Leave For All Workers Act

VII. Executive Session

VIII. Public Comment – Public Comment shall be limited to 3 minutes per speaker

IX. Member's Remarks

X. Adjournment

Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting of facilities, are asked to call the Township office prior to the meeting.



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
November 14, 2023 – 7:00pm

Call to Order

The meeting was called to order at 7:00pm by Supervisor Michele Bauman.

Pledge of Allegiance

Roll Call

Supervisor Bauman	-	Present			
Trustee Kearby	-	Present			
Trustee Loffredo	-	Present	Trustee Repa	-	Present

Quorum Established

Also present was Clerk Larson, Assessor Brust

Public Comment

Doug Kearney expressed his disappointment with the past two meetings and concerns over partisanship at the Township. He further expressed disappointment with the performance of the Clerk’s Office in relation to a FOIA request and a request for a special meeting. He encouraged the Clerk to do better.

Presentations

A brief presentation by the Avon Queens was made. The Queens are working to stock the food pantry, promoting eating disorder awareness, and other support they have provided to the residents of Avon Township.

A presentation by Geoff Raffe on insurance coverage and renewals was made.

Reports

Supervisor Bauman presented an oral report about happenings at the township.

A MOTION to approve the reports as presented.

Motion:	Repa		Second:	Loffredo	
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE			
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
November 14, 2023 – 7:00pm

Motion carries.

New Business

A. Approval of Meeting Minutes as Presented

A MOTION to approve the October 10, 2023 Regular Board Meeting minutes as presented.

Motion:	Loffredo		Second:	Repa	
Supervisor Bauman	-	AYE			
Trustee Kearby	-	abstain			
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.

B. Approval of Monthly Bills as Presented

A MOTION to approve the bills as presented.

Motion:	Kearby		Second:	Repa	
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE			
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.

C. APPROVAL of Resolution 23-RS-013, a RESOLUTION to transfer previously appropriated funds with Township Fund

Motion:	Loffredo		Second:	Kearby	
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE			
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
November 14, 2023 – 7:00pm

D. Approval of insurance renewal as presented by West Insurance

Motion:	Kearby		Second:	Repa	
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE			
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.

E. Discussion and possible action fixing the locks and doors at the township office.

Supervisor Bauman introduced the item expressing the number of problems that have plagued the township as related to locks and doors. Assessor Brust and Trustee Kearby also expressed acknowledgement of the issues.

Supervisor Bauman noted the item will be placed on the agenda for next month.

A MOTION authorizing the Supervisor to obtain quotes for door repair/replacement.

Motion:	Kearby		Second:	Loffredo	
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE			
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.

F. Discussion and possible action fixing the Parking lot lights

Supervisor Bauman introduced the item as a cost of \$3000 to repair the lights.

No action was taken on this item.

G. Sexual Harassment Prevention Training

Supervisor Bauman introduced the item to remind the Board to complete sexual harassment prevention training by November 15. Clerk Larson noted that if the trustees had completed approved training through their employer that would qualify as well.

H. Special Town Hall Meeting

Supervisor Bauman introduced the item to allow for discussion about the process.



BOB KULA - DIRECTOR

389 W. MAIN STREET HAINESVILLE IL 60073
E-MAIL: BKula@avonil.us
(847) 546-7480 Cell 847-875-5887

**AVON TOWNSHIP HIGHWAY DEPARTMENT
BOARD REPORT FOR THE
November 8 – December 6, 2023**

1. This past month I spoke/met with residents for the following purposes:
 - a. Spoke to the Highland HOA president about; 1). Clearing buckthorn weed at Hartnett Park; 2) “no parking entire subdivision” permit that was approved by the Lake County in January of 2008; 3) Highway department personnel helping with the clean-up of concrete in Hartnett Park.
 - b. Lake County Stormwater Commission regarding the work done on the Nippersink Bridge.
 - c. Spoke to a resident about planting milk weed and other native plants in our right of way. Also spoke to a member of the Manitou Creek Clean Water Alliance regarding assistance for this project.
2. Weather related response's:
 - a. November 26 (p.m.) – Plow/salt roads
 - b. December 5 (a.m.) – Check/salt roads
3. This past month the highway department cold patched roads as needed.
4. Municipal Separate Storm Sewer System (MS4) Maintenance: Cleaned grates and basins as needed.
5. Tree Maintenance: Completed brush trimming for calendar year 2023
6. In-House repairs/preparations: All vehicles were buffed, sealed and waxed for winter season.
7. Equipment Repairs/Installations that required outsourcing: The annual vehicle safety inspections were conducted this past month.
8. Other projects: Grayslake High School had its annual holiday food drive and the highway department picked up and delivered the food to the Avon Township Food Pantry.

9. During the period November 8 – December 6, 2023, we responded to 23 phone calls, 22 in person visits and 37 emails. See below for specifics.

TYPE	CALLS	IN PERSON/WEBINAR	EMAIL
CEMETERY (FT HILL)			
CONSTRUCTION			
DRAINAGE/WATER	2	2	
ENGINEER			2
GRAYSLAKE (Village)			
HAINESVILLE (Village)			
HIGHLAND LAKE HOA	1		5
LAKE COUNTY	3		4
LAKE COUNTY SHERIFF			
MEETINGS/CONF/TNG		3	
PERMITS	3	2	3
PLEASANT HILL HOA			
RESIDENT MISC	3	4	
R.L.P.			
THIRD LAKE (Village)			
TOWNSHIP CTR	4	3	6
TREE/BRUSH		2	
WEATHER RELATED		2	
OTHER	7	4	17
TOTAL	23	22	37

Board Information

For the December 12, 2023 Board Meeting

Financial Package Includes:

1. Income Statement for the period 3/01/23 through Current
2. Cash and Liability Balances by Fund as of 12/6/23 (Funding Through this date)
3. Documents that require **Board Approval/Acknowledgement**:
 - a. Gross Payroll paid Year to date for FYE 03/01/23 paid through 12/06/23
 - b. Prepaid Invoices since the prior meeting
 - c. Aged Payables as of 12/06/23
 - d. ONB Wealth Management Account Activity as of 11/30/23
4.
 - a. Finance Report on Township/GA Funds
 - b. Tracking of Grant Money Activity for the period March 1, 2019 - Current
 - c. Avon Township Designated Food Pantry Donations from March 1, 2022 - Current
 - d. Avon Township Other Miscellaneous Income from March 1, 2022 - Current

Happy Holidays to all!

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - December 01, 2023 PY Budget Approved 03/27/23 76.4% of Year 12/04/23

Town Fund Admin.		Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
Revenue						
4-10-400	Property Tax	0.00	682,748.81	684,000	1,251	99.82
4-10-401	Replacement Tax	0.00	61,161.22	60,000	(1,161)	101.94
4-10-402	Interest and Dividend Inc	0.00	9,802.43	0	(9,802)	0.00
4-10-403	Rental Income	0.00	16,869.54	20,285	3,415	83.16
4-10-404	Misc. Income	0.00	7,601.53	5,000	(2,602)	152.03
Total Revenue		0.00	778,183.53	769,285	(8,899)	101.16
Town Fund						
		Cur. Month	Year to Date	Budget	Variance	YTD %
Personnel Svcs						
5-10-501	Salaries-Officials	5,773.08	121,746.16	176,000	54,254	69.17
5-10-502	Salaries - Employees	601.63	4,940.71	14,000	9,059	35.29
5-10-503	Salaries Part-Time	749.58	15,225.08	24,000	8,775	63.44
5-10-504	FICA	574.17	10,906.00	18,000	7,094	60.59
5-10-505	IMRF	53.72	1,096.90	2,000	903	54.85
5-10-506	Health Ins	(550.93)	42,253.84	64,750	22,496	65.26
5-10-507	Dental and Vision Ins	(19.02)	3,329.31	6,000	2,671	55.49
5-10-508	Life Ins	0.00	401.60	600	198	66.93
5-10-509	Unemployment Ins	10.23	157.36	300	143	52.45
Total Personnel Svcs		7,192.46	200,056.96	305,650	105,593	65.45
Maintenance Svcs						
5-10-510	Maint. Building	190.00	3,086.76	5,000	1,913	61.74
5-10-512	Maint. Equipment	85.15	1,459.04	3,000	1,541	48.63
5-10-514	Grounds/Landscaping	2,423.92	5,689.17	8,250	2,561	68.96
Total Maint Svcs		2,699.07	10,234.97	16,250	6,015	62.98
Professional Svcs						
5-10-520	Contract/Accounting Svcs	0.00	721.89	8,500	7,778	8.49
5-10-521	Legal Svcs	2,072.50	14,507.10	22,000	7,493	65.94
5-10-522	Data Processing	328.87	9,961.63	13,000	3,038	76.63
5-10-523	Liability & Gen Ins	0.00	6,943.00	10,000	3,057	69.43
5-10-523W	Workers Comp Ins	2,025.00	6,367.00	9,000	2,633	70.74
5-10-524	Contingencies	0.00	0.00	25,000	25,000	0.00
5-10-526	Liability Ins Deductible	0.00	17,917.50	25,000	7,083	71.67
Total Prof Svcs		4,426.37	56,418.12	112,500	56,082	50.15
Communications						
5-10-530	Postage	198.00	228.60	1,000	771	22.86
5-10-532	Printing	88.79	268.56	500	231	53.71
Total Communication E		286.79	497.16	1,500	1,003	33.14
Professional Development						
5-10-540	Dues	0.00	1,484.45	2,000	516	74.22
5-10-541	Continuing Education	0.00	175.00	2,000	1,825	8.75
5-10-542	Subscriptions	359.80	421.15	1,000	579	42.12
5-10-543	Mileage & Tolls	309.16	309.16	1,000	691	30.92
5-10-544	Per Diem & Lodging	98.00	98.00	1,000	902	9.80
5-10-545	Conferences	188.50	188.50	500	312	37.70
Total Prof Dev		955.46	2,676.26	7,500	4,824	35.68

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - December 01, 2023 PY Budget Approved 03/27/23 76.4% of Year 12/04/23

Utilities						
5-10-550	Electric Town Ctr	1,360.36	7,459.39	10,000	2,541	74.59
5-10-551	Natural Gas Town Ctr	141.79	1,301.53	2,800	1,498	46.48
5-10-552	Water/Sewer Town	0.00	905.15	1,000	95	90.52
5-10-554	Telephone	292.35	3,282.22	6,000	2,718	54.70
	Total Utilities	1,794.50	12,948.29	19,800	6,852	65.40
General Svs						
5-10-560	Office Supplies	363.81	1,507.15	2,000	493	75.36
5-10-561	Operating Supplies	415.20	460.92	500	39	92.18
5-10-562	Misc	132.24	(5.50)	150	156	(3.67)
	Total General Svs	911.25	1,962.57	2,650	687	74.06
Capital Outlay						
5-10-580	Building	0.00	0.00	46,000	46,000	0.00
	Total Capital Outlay	0.00	0.00	46,000	46,000	0.00
	Total T/F Admin	18,265.90	284,794.33	511,850	227,056	55.64

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Town Fund Assessor		Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
<u>Personnel Services</u>						
5-12-502	Salaries-Employee	5,615.37	112,307.40	203,000	90,693	55.32
5-12-504	FICA	405.15	8,118.47	15,000	6,882	54.12
5-12-505	IMRF	50.55	1,011.00	2,000	989	50.55
5-12-506	Health Ins	(319.28)	28,306.43	59,000	30,694	47.98
5-12-507	Dental and Vision Ins	0.00	2,761.92	6,000	3,238	46.03
5-12-508	Life Ins	(5.23)	336.22	602	266	55.85
5-12-509	Unemployment Ins	0.00	162.84	500	337	32.57
Total Personnel Services		5,746.56	153,004.28	286,102	133,098	53.48
<u>Maintenance Svs</u>						
5-12-512	Maint. Equipment	215.47	227.59	1,000	772	22.76
5-12-513	Vehicle Svs	0.00	330.88	500	169	66.18
Total Maint Svs		215.47	558.47	1,500	942	37.23
<u>Professional Svs</u>						
5-12-520	Contract/Accounting Svs	0.00	3,500.00	5,000	1,500	70.00
5-12-522	Data Processing	74.50	601.23	4,000	3,399	15.03
Total Prof Svs		74.50	4,101.23	9,000	4,899	45.57
<u>Communications</u>						
5-12-530	Postage	0.00	0.00	500	500	0.00
Total Communications		0.00	0.00	500	500	0.00
<u>Professional Development</u>						
5-12-540	Dues	0.00	102.00	350	248	29.14
5-12-541	Continuing Education	0.00	1,565.00	4,900	3,335	31.94
5-12-543	Mileage	0.00	399.83	1,500	1,100	26.66
5-12-544	Per Diem & Lodging	0.00	1,011.56	1,600	588	63.22
5-12-545	Conferences & Conventio	0.00	0.00	100	100	0.00
Total Prof Devel		0.00	3,078.39	8,450	5,372	36.43
<u>Utilities</u>						
5-12-554	Telephone- Land	186.51	1,679.86	3,000	1,320	56.00
Total Utilities		186.51	1,679.86	3,000	1,320	56.00
<u>General Services</u>						
5-12-560	Office Supplies	184.22	1,259.68	1,500	240	83.98
5-12-561	Operating Supplies	0.00	125.98	440	314	28.63
5-12-562	Misc	0.00	0.00	100	100	0.00
Total Services		184.22	1,385.66	2,040	654	67.92
<u>Capital Outlay</u>						
Total Capital Outlay		0.00	0.00	0	0	0.00
Total T/F Assessor		6,407.26	163,807.89	310,592	146,784	52.74

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - December 01, 2023 PY Budget Approved 03/27/23 76.4% of Year 12/04/23

Supervisor & GA	Cur. Month Actual	Year to Date Actual	Budget Total	Variance	YTD %
Revenue					
4-20-400 Property Tax	0.00	169,746.78	169,000	(747)	100.44
4-20-402 Interest and Dividend Inc	0.00	4,092.75	0	(4,093)	0.00
4-20-404 Misc. Income	75.00	4,206.23	0	(4,206)	0.00
Total Revenue	75.00	178,045.76	169,000	(9,046)	105.35
Personnel Services					
5-20-502 Salaries - Employees	2,241.01	36,037.04	51,000	14,963	70.66
5-20-504 FICA	123.51	2,340.82	5,000	2,659	46.82
5-20-505 IMRF	14.76	279.90	1,000	720	27.99
5-20-506 Health Ins	0.00	10,911.42	21,000	10,089	51.96
5-20-507 Dental and Vision Ins	0.00	1,396.62	3,000	1,603	46.55
5-20-508 Life Ins	0.00	112.95	300	187	37.65
5-20-509 Unemployment Ins	0.00	70.52	300	229	23.51
Total Personnel Services	2,379.28	51,149.27	81,600	30,451	62.68
Maintenance Services					
5-20-512 Maint. Equipment	0.00	0.00	3,000	3,000	0.00
Total Maint Svs	0.00	0.00	3,000	3,000	0.00
Professional Services					
5-20-522 Data Processing	0.00	1,151.39	1,200	49	95.95
5-20-524 Contingencies	0.00	0.00	14,650	14,650	0.00
Total Professional Svs	0.00	1,151.39	15,850	14,699	7.26
Professional Development					
5-20-540 Dues	0.00	589.80	1,000	410	58.98
5-20-541 Continuing Education	0.00	75.00	500	425	15.00
5-20-543 Mileage	0.00	37.73	200	162	18.87
Total Professional Dev	0.00	702.53	1,700	997	41.33
Communications					
5-20-530 Postage	0.00	35.40	200	165	17.70
5-20-532 Printing/Communication	0.00	26.79	2,500	2,473	1.07
Total Communications	0.00	62.19	2,700	2,638	2.30
Utilities					
5-20-550 Electric	0.00	0.00	1,500	1,500	0.00
5-20-551 Natural Gas	0.00	0.00	400	400	0.00
5-20-552 Water/Sewer	0.00	0.00	150	150	0.00
Total Utilities	0.00	0.00	2,050	2,050	0.00
Discretionary					
5-20-570 Youth Services	8.44	703.04	2,500	1,797	28.12
5-20-570E Essentials Program	785.00	4,251.25	9,600	5,349	44.28
5-20-570L Lending Closet Program	0.00	0.00	500	500	0.00
5-20-571 Senior Svs	0.00	97.34	1,500	1,403	6.49
5-20-572 Outreach	65.94	121.08	3,000	2,879	4.04
5-20-573 Health Services	0.00	0.00	500	500	0.00
5-20-573F Food Pantry	0.00	1,354.01	5,000	3,646	27.08
5-20-574 Misc	0.00	86.67	1,500	1,413	5.78
Total Discretionary	859.38	6,613.39	24,100	17,487	27.44
Emergency Assistance/General Assistance					
5-20-591 Pharmaceuticals	0.00	0.00	250	250	0.00
5-20-593 Transportation & Fuel	0.00	0.00	1,000	1,000	0.00
5-20-594 Client Utilities	391.17	8,266.75	18,750	10,483	44.09
5-20-595 Shelter	0.00	6,617.00	11,250	4,633	58.82

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5-20-596	Funerals	0.00	0.00	1,500	1,500	0.00
5-20-597	Social Service Contracts	0.00	(2,000.00)	3,000	5,000	(66.67)
5-20-598	Misc	0.00	372.95	750	377	49.73
5-20-599	Client Education/Training	0.00	0.00	1,500	1,500	0.00
	Total EA/GA	391.17	13,256.70	38,000	24,743	34.89
<u>Capital Outlay</u>						
	Total Capital Outlay	0.00	0.00	0	0	0.00
	Total General Assistanc	3,629.83	72,935.47	169,000	96,065	43.16

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - December 01, 2023 PY Budget Approved 03/27/23 76.4% of Year 12/04/23

Road & Bridge		Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
Revenue						
4-40-400	Property Tax	0.00	53,460.93	47,000	(6,461)	113.75
4-40-401	Replacement Tax	0.00	46,139.23	40,000	(6,139)	115.35
4-40-402	Interest and Dividend Inc	0.00	3,426.48	500	(2,926)	685.30
4-40-404	Misc. Income	0.00	2,108.50	2,000	(109)	105.43
Total Revenue		0.00	105,135.14	89,500	(15,635)	117.47
Maintenance Svs						
5-40-510	Maintenance Bldg	0.00	2,778.98	10,000	7,221	27.79
5-40-512	Maint. Equipment	592.29	13,756.67	27,000	13,243	50.95
5-40-515	Mosquito Abatement	0.00	5,590.00	7,000	1,410	79.86
Total Maint. Expenses		592.29	22,125.65	44,000	21,874	50.29
Professional Services						
5-40-521	Legal Svs	385.00	605.00	3,500	2,895	17.29
5-40-523	Liability & Gen. Insuranc	0.00	9,629.00	24,000	14,371	40.12
5-40-524	Contingencies	0.00	0.00	1,000	1,000	0.00
5-40-528	Drug & Alcohol Testing	0.00	0.00	500	500	0.00
Total Professional Svs		385.00	10,234.00	29,000	18,766	35.29
Communications						
5-40-530	Postage	198.00	132.00	400	268	33.00
5-40-531	Publishing	0.00	163.30	200	37	81.65
5-40-532	Printing	0.00	0.00	100	100	0.00
Total Communications		198.00	295.30	700	405	42.19
Professional Development						
5-40-540	Dues	0.00	0.00	300	300	0.00
5-40-541	Continuing Education	0.00	119.00	500	381	23.80
5-40-544	Per Diem & Lodging	0.00	0.00	250	250	0.00
5-40-545	Conferences & Conventio	0.00	0.00	250	250	0.00
Total Professional Devel		0.00	119.00	1,300	1,181	9.15
General						
5-40-560	Office Supplies	9.79	2,359.61	2,500	140	94.38
5-40-561	Operating Supplies	519.31	4,244.45	5,000	756	84.89
5-40-562	Misc	0.00	199.94	500	300	39.99
5-40-563	Replacement Tax Disburs	0.00	27,853.91	28,000	146	99.48
Total General		529.10	34,657.91	36,000	1,342	96.27
Capital Outlay						
5-40-580	Building	0.00	0.00	60,000	60,000	0.00
5-40-583	Vehicles	0.00	0.00	15,000	15,000	0.00
Total Capital Outlay		0.00	0.00	75,000	75,000	0.00
Total Road & Bridge		1,704.39	67,431.86	186,000	118,568	36.25

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - December 01, 2023 PY Budget Approved 03/27/23 76.4% of Year 12/04/23

	Perm. Hard Road	Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
<u>Revenue</u>						
4-50-400	Property Tax	0.00	922,300.24	912,000	(10,300)	101.13
4-50-402	Interest and Dividend Inc	0.00	12,869.51	1,000	(11,870)	1,286.95
4-50-404	Misc. Income	0.00	375.44	1,500	1,125	25.03
4-50-405	Misc Grants	0.00	4,074.00	4,100	26	99.37
4-50-407	Contractual Work - Villag	0.00	9,763.96	20,000	10,236	48.82
	Total Revenue	0.00	949,383.15	938,600	(10,783)	101.15
<u>Personnel Services</u>						
5-50-502	Salaries - Employees	11,465.52	204,781.82	290,000	85,218	70.61
5-50-503	Salaries- Part Time	1,450.80	32,583.52	50,000	17,416	65.17
5-50-504	FICA	908.29	16,475.54	25,000	8,524	65.90
5-50-505	IMRF	112.87	2,067.89	3,500	1,432	59.08
5-50-506	Health Ins.	(389.05)	34,366.99	51,000	16,633	67.39
5-50-507	Dental and Vision Ins	0.00	3,530.85	5,000	1,469	70.62
5-50-508	Life Ins	(18.09)	536.86	1,000	463	53.69
5-50-509	Unemployment Ins.	0.00	131.36	700	569	18.77
	Total Personnel Services	13,530.34	294,474.83	426,200	131,725	69.09
<u>Maintenance Svs</u>						
5-50-516	Automotive Fuel & Oil	561.56	11,400.79	20,000	8,599	57.00
5-50-517	Road Salt/De-Icing	0.00	15,297.93	86,000	70,702	17.79
5-50-518	Rentals	0.00	0.00	4,000	4,000	0.00
5-50-519	Uniforms	0.00	0.00	1,600	1,600	0.00
	Total Maint. Svs	561.56	26,698.72	111,600	84,901	23.92
<u>Professional Svs</u>						
5-50-523W	Workers Comp Ins	6,076.00	14,957.00	27,000	12,043	55.40
5-50-524	Contingencies	0.00	0.00	10,000	10,000	0.00
5-50-527	Tree Maintenance & Repl	0.00	2,814.99	15,000	12,185	18.77
5-50-528	Engineering Services	11,531.50	113,030.16	158,000	44,970	71.54
5-50-529	MS4	675.00	5,736.92	7,600	1,863	75.49
	Total Prof Svs	18,282.50	136,539.07	217,600	81,061	62.75
<u>Services</u>						
5-50-550	Electric Highway Bldg	203.70	1,605.37	3,000	1,395	53.51
5-50-551	Natural Gas Highway Bld	136.15	990.21	4,500	3,510	22.00
5-50-552	Water/Sewer Highway Bl	0.00	551.69	1,200	648	45.97
5-50-553	Disposal Services	0.00	1,199.50	4,000	2,801	29.99
5-50-554	Telephone- Land	90.00	810.00	1,100	290	73.64
5-50-555	Telephone - Field	17.97	356.28	480	124	74.23
5-50-557	Street Lights	1,570.02	13,470.17	19,000	5,530	70.90
	Total Services	2,017.84	18,983.22	33,280	14,297	57.04
<u>General</u>						
5-50-562	Misc.	0.00	544.53	2,500	1,955	21.78
	Total General	0.00	544.53	2,500	1,955	21.78
<u>Capital Outlay</u>						
5-50-584	Projects, Equipment Hard	22,901.34	126,677.66	325,000	198,322	38.98
	Total Cap Outlay	22,901.34	126,677.66	325,000	198,322	38.98
	Total Perm. Hard Road	57,293.58	603,918.03	1,116,180	512,262	54.11

Number of Pay Periods	YTD Breakdown by Fund															
	Actual 2	Actual 2	Actual 2	Actual 2	Actual 2	Actual 2	Actual 2	Actual 2	Actual 2	Actual 2	Actual 2	Actual 2				
	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	10	11	20	50	
1 ANAN	2,770.01	2,926.71	2,041.36	3,266.64	2,501.71	2,156.21	1,854.43	2,129.71	2,064.62	1,124.37	22,835.77	15,225.08				
2 BAJE	4,076.92	4,076.92	4,076.92	6,115.38	4,076.92	4,076.92	4,076.92	4,076.92	4,076.92	2,098.46	40,769.20	40,769.20				7,610.69
3 BAMI	4,326.92	4,326.92	4,326.92	6,634.62	4,423.08	4,423.08	4,423.08	4,423.08	4,423.08	2,211.54	43,942.32	43,942.32				
4 BRCY	5,115.38	5,115.38	5,115.38	7,673.07	5,115.38	5,115.38	5,115.38	5,115.38	5,115.38	2,557.69	51,153.80	51,153.80				
5 COMA	3,461.52	3,461.52	3,461.52	5,192.28	3,461.52	3,461.52	3,461.52	3,461.52	3,461.52	1,730.76	34,615.20	34,615.20				
6 DOMIC	220.00	220.00	220.00	240.00	240.00	240.00	240.00	240.00	240.00	-	1,140.00	1,140.00				
7 FARI	4,358.71	4,236.04	4,206.40	6,309.60	4,206.40	4,206.40	4,206.40	4,206.40	4,206.40	2,438.44	42,581.19	42,581.19				42,581.19
8 KEJE	50.00	220.00	220.00	240.00	240.00	240.00	240.00	240.00	240.00	-	1,450.00	1,450.00				
9 KURO	6,393.46	5,924.42	5,815.38	8,804.85	5,815.38	5,815.38	5,815.38	5,815.38	5,815.38	3,289.33	59,440.64	59,440.64				59,440.64
10 LACH	1,965.38	1,965.38	1,965.38	3,011.55	2,007.70	2,007.70	2,007.70	2,007.70	2,007.70	1,003.85	19,950.04	19,950.04				
11 LOJE	270.00	220.00	220.00	240.00	240.00	240.00	240.00	240.00	240.00	-	1,910.00	1,910.00				
12 MAIS	2,438.30	2,775.96	2,973.73	4,749.25	3,311.77	3,326.54	3,266.04	3,272.57	3,345.17	1,639.55	31,098.88	31,098.88				31,098.88
13 OGSU	2,368.73	2,463.40	2,648.64	3,697.06	2,510.69	2,648.64	2,510.69	2,510.69	2,538.28	1,076.01	24,972.83	24,972.83				
14 PAMA																
15 RERU	270.00	270.00	220.00	240.00	240.00	240.00	240.00	240.00	240.00	1,203.09	9,878.87	4,940.71				4,938.16
16 VAAA	4,987.78	4,614.45	4,542.40	6,813.60	4,542.40	4,542.40	4,542.40	4,542.40	4,542.40	2,526.74	46,196.97	2,200.00				
17 VAAN	6,229.69	5,578.32	5,539.20	8,308.80	5,539.20	5,539.20	5,539.20	5,539.20	5,539.20	3,211.01	56,563.02	56,563.02				46,196.97
18 VAED	3,692.30	3,692.30	3,692.30	5,538.45	3,692.30	3,692.30	3,692.30	3,692.30	3,692.30	1,846.15	36,923.00	36,923.00				56,563.02
Totals	52,995.10	52,087.72	51,285.53	77,075.15	51,924.45	53,699.55	53,335.23	53,643.90	53,678.11	27,896.99	527,621.73	141,911.95	112,307.40	36,037.04	36,037.04	237,365.34
Per Payroll Register	52,995.10	52,087.72	51,285.53	77,075.15	51,924.45	53,699.55	53,335.23	53,643.90	53,678.11	27,896.99	527,621.73	141,911.95	112,307.40	36,037.04	36,037.04	237,365.34
Check = 0																
Elected Officials Only	12,217.68	12,337.68	12,287.68	18,279.24	12,266.16	12,266.16	12,026.16	12,026.16	12,266.16	5,773.08	121,746.16	121,746.16				
All Other	40,777.42	39,750.04	38,997.85	58,795.91	39,658.29	41,433.39	41,309.07	41,617.74	41,411.95	22,123.91	405,875.57	20,165.79	112,307.40	36,037.04	36,037.04	237,365.34

Payroll Presented for Approval at the Board Meetings Monthly - Amounts YTD tie to the Income Statements for each respective Fund

PT 15,225.08
 FT 4,940.71
 Check = 0 0.00

Avon Township

Prepaid Cash Disbursements

For the Period From Nov 15, 2023 to Dec 8, 2023

Finance Packet Item# 3.b.

Date	Check #	Account ID	Name	Line Description	Debit/(Credit) Amt	Total by Fund
Liabilities:						
11/21/23	EFT111723	2-10-200	Treasury Department	Payroll WH .. Federal	6,201.30	
12/5/23	EFT113023	2-10-200	Treasury Department	Payroll WH .. Federal	110.16	
12/5/23	EFT120123	2-10-200	Treasury Department	Payroll WH .. Federal	6,709.83	
11/21/23	ED111723	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,204.71	
12/5/23	ED113023	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	35.64	
12/5/23	ED120123	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,277.38	
12/7/23	Debit113023	2-10-203	Illinois Municipal Retirement Fund	Payroll WH .. IMRF	2,977.71	
11/20/23	Debit111723	2-10-204	Total Administrative Services Corporati	Payroll WH ..FSA Plan	249.99	
12/4/23	Debit120123	2-10-204	Total Administrative Services Corporati	Payroll WH ..FSA Plan	249.99	
11/29/23	Debit112923	2-10-206	AFLAC	Invoice: 938038	110.08	
11/29/23	Debit112923	2-10-206	AFLAC	Invoice: 938038	48.48	
11/17/23	27039	2-50-503	Mandarich Law Group, LLP	Garnishment W/H	301.28	
12/1/23	27073	2-50-503	Mandarich Law Group, LLP	Garnishment W/H	349.31	\$ 19,825.86
Town Corporate:						
12/7/23	Debit113023	5-10-505	Illinois Municipal Retirement Fund	IMRF	(0.03)	
11/29/23	Debit112923	5-10-506	Blue Cross and Blue Shield of Illinois	Invoice: December 2023	5,919.16	
11/29/23	ACH112923	5-10-507	Delta Dental of Illinois - Risk	Invoice: 1745640	412.19	
11/29/23	Debit112923	5-10-508	Principal Life Insurance Company	Invoice: December 2023	50.20	
11/22/23	27042	5-10-510	Waukegan Safe & Lock, Ltd	Invoice: 234977	231.26	
11/17/23	ACH111723	5-10-512	Office Plus of Lake County	Invoice: IN501885	20.83	
11/17/23	ACH111723	5-10-512	Office Plus of Lake County	Invoice: IN501885	46.68	
11/22/23	27041	5-10-520	Total Administrative Services Corporati	Invoice: IN2932095	80.21	
11/17/23	Debit111723	5-10-522	Solus LLC	Invoice: PAS-47320	335.00	
11/15/23	Debit111523-1	5-10-550	COMED	Invoice: 0978116004 Aug23	887.01	
11/15/23	Debit111523-2	5-10-550	COMED	Invoice: 0978116004 Sep23	976.05	
12/8/23	Debit120823	5-10-550	COMED	Invoice: 0978116004 Oct23	688.57	\$ 9,647.13
Assessor's Division:						
11/29/23	Debit112923	5-12-506	Blue Cross and Blue Shield of Illinois	Invoice: December 2023	3,854.67	
11/29/23	ACH112923	5-12-507	Delta Dental of Illinois - Risk	Invoice: 1745640	306.88	
11/29/23	Debit112923	5-12-508	Principal Life Insurance Company	Invoice: December 2023	48.98	\$ 4,210.53
Supervisor/GA:						
11/29/23	Debit112923	5-20-506	Blue Cross and Blue Shield of Illinois	Invoice: December 2023	1,212.38	
11/29/23	ACH112923	5-20-507	Delta Dental of Illinois - Risk	Invoice: 1745640	155.18	
11/29/23	Debit112923	5-20-508	Principal Life Insurance Company	Invoice: December 2023	12.55	
11/22/23	27040	5-20-595	Rosewood Apartments	Invoice: 23EA00569	570.00	\$ 1,950.11

Avon Township
Prepaid Cash Disbursements
For the Period From Nov 15, 2023 to Dec 8, 2023

Finance Packet Item# 3.b.

Date	Check #	Account ID	Name	Line Description	Debit/(Credit) Amt	Total by Fund
Highway Department:						
11/29/23	Debit112923	5-50-506	Blue Cross and Blue Shield of Illinois	Invoice: December 2023	4,395.84	
11/29/23	ACH112923	5-50-507	Delta Dental of Illinois - Risk	Invoice: 1745640	356.75	
11/29/23	Debit112923	5-50-508	Principal Life Insurance Company	Invoice: December 2023	100.82	4,853.41
Total					\$ 40,487.04	\$ 40,487.04

Presented to the Board for Approval at the December 12, 2023 Meeting

Avon Township
Aged Payables
As of 12/6/23

Date	Check #	Account ID	Name	Line Description	Debit/(Credit) Amt	Total by Fund	Description
Town Corporate:							
12/13/23	27064	5-10-510	Waukegan Safe & Lock, Ltd	Invoice: 235167	190.00		Service on Door Lock
12/14/23	ACH121423-4	5-10-512	Office Plus of Lake County	Invoice: IN515226	20.32		Monthly Copier Lease
12/14/23	ACH121423-4	5-10-512	Office Plus of Lake County	Invoice: IN515226	64.83		Monthly Copier Lease
12/13/23	27050	5-10-514	Chain-O-Lakes Lumber	Invoice: 48640-A	23.92		Expenses for Outdoor Classroom
12/13/23	27069	5-10-514	Home Towne Electric, Inc	Invoice: 232658-1	2,400.00		Parking Street Light Repairs
12/14/23	ACH121423-2	5-10-521	Law Offices of Ancel Glink, P.C.	Invoice: 100212	2,072.50		Legal Fees through 10/31/23
12/14/23	ACH121423-3	5-10-522	COMCAST CABLE	Invoice: 1129-12282023	328.87		Monthly Charge
12/22/23	ACH122223	5-10-523WC	Illinois Public Risk Fund	Invoice: 86704	2,025.00		WC premium due January
12/13/23	27063	5-10-530	United States Postmaster	Invoice: Stamps 121223	198.00		Stamps for mailing
12/13/23	27053	5-10-532	Daily Herald	Invoice: 271705	59.80		Public Notice for Special Meeting
12/13/23	27065	5-10-542	Daily Herald	Invoice: ONB112323	28.99		Business Cards for Michele
12/15/23	ACH121523-1	5-10-543	Michele Bauman	Invoice: Renewal 112824	359.80		Annual Subscription
12/15/23	ACH121523-1	5-10-544	Michele Bauman	Invoice: Reimb 111523	308.16		Reimbursement
12/15/23	ACH121523-1	5-10-545	Michele Bauman	Invoice: Reimb 111523	98.00		Reimbursement
12/15/23	Debit121523-2	5-10-550	COMED	Invoice: Reimb 111523	188.50		Reimbursement
12/15/23	Debit121523-3	5-10-551	NICOR	Invoice: 0978116004 Nov23	671.79		Monthly Service
12/14/23	ACH121423-1	5-10-554	Allied Tele-Com Inc	Invoice: 79054810001 Nov23	141.79		Monthly Service
12/14/23	ACH121423-3	5-10-554	COMCAST CABLE	Invoice: 35148	272.40		Monthly Service
12/14/23	ACH121423-4	5-10-560	Office Plus of Lake County	Invoice: 1129-12282023	19.95		Monthly Service
12/14/23	ACH121423-4	5-10-561	Office Plus of Lake County	Invoice: 5622766-0	363.81		Monthly Service
12/14/23	ACH121423-4	5-10-561	Office Plus of Lake County	Invoice: 5622766-0	415.20		Office Supplies
12/15/23	ACH121523-1	5-10-562	Michele Bauman	Invoice: Reimb 111523	132.24	\$ 10,384.87	Operating/Cleaning Supplies
Assessor Division:							
12/15/23	ONB121523-9	5-12-512	Oreilly Auto	Invoice: ONB112323	215.47		Battery Replacement for Jeep
12/15/23	ONB121523-7	5-12-522	MSFT	Invoice: ONB112323	54.50		Monthly Charge
12/15/23	ONB121523-7	5-12-522	MSFT	Invoice: ONB112323	20.00		Monthly Charge
12/14/23	ACH121423-1	5-12-554	Allied Tele-Com Inc	Invoice: 35148	186.51		Monthly Charge
12/14/23	ACH121423-4	5-12-560	Office Plus of Lake County	Invoice: 5608459-0	184.22	\$ 660.70	Office Supplies
Supervisor/GA:							
12/15/23	ACH121523-1	5-20-570	Michele Bauman	Invoice: Reimburs 122923	8.44		Reimbursement
12/15/23	ONB121523-3	5-20-570E	Dollar Store	Invoice: ONB112323	735.00		Essentials Program
12/15/23	ONB121523-3	5-20-570E	Dollar Store	Invoice: ONB112323-2	50.00		Essentials Program
12/15/23	ONB121523-11	5-20-572	Walmart	Invoice: ONB112323	65.94		Storage Bins for donated Halloween Costumes
12/15/23	ONB121523-2	5-20-594	Commonwealth Edison	Invoice: 23EA00567	391.17	\$ 1,250.55	Utility Assistance to resident
Highway:							
12/13/23	27045	5-40-512	Amazon Capital Services	Invoice: 1H11JRU4GFMM	252.55		Vehicle Parts/Repairs
12/13/23	27046	5-40-512	Antioch Auto Parts Inc	Invoice: 380268	10.44		Molding Tape
12/13/23	27048	5-40-512	Benny's Service Center	Invoice: 5164	90.00		Safety Inspections
12/13/23	27057	5-40-512	Grower Equipment & Supply Company	Invoice: INV-41915	78.50		Vehicle Parts/Repairs
12/13/23	27058	5-40-512	Herman Brothers	Invoice: 21569	160.80		Vehicle Parts/Repairs
12/14/23	ACH121423-2	5-40-521	Law Offices of Ancel Glink, P.C.	Invoice: 100212	385.00		Professional Services for PTAB Matter
12/13/23	27063	5-40-530	United States Postmaster	Invoice: Stamps 121223	198.00		Stamps
12/13/23	27044	5-40-560	Amazon Capital Services	Invoice: 1H11JRU4GFMM	9.79		Fine Point Pens
12/13/23	27045	5-40-561	Ace Hardware	Invoice: Csig 112523	245.37		Highway Operating Supplies
12/15/23	ONB121523-4	5-40-561	Harbor Freight Tools	Invoice: ONB112323	21.69		Highway Operating Supplies
12/15/23	ONB121523-5	5-40-561	Harbor Freight Tools	Invoice: ONB112323-2	78.93		Highway Operating Supplies
12/15/23	ONB121523-6	5-40-561	The Home Depot	Invoice: ONB112323	31.90		Highway Operating Supplies
12/15/23	ONB121523-6	5-40-561	The Home Depot	Invoice: ONB112323-2	23.82		Highway Operating Supplies
12/15/23	ONB121523-6	5-40-561	The Home Depot	Invoice: ONB112323-3	25.76		Highway Operating Supplies

Avon Township
Aged Payables
As of 12/6/23

Date	Check #	Account ID	Name	Line Description	Debit/(Credit) Amt	Total by Fund	Description
12/15/23	ONB121523-11	5-40-561	WalMart	Invoice: ONB112323-2	24.63		Car Care
12/15/23	ONB121523-6	5-40-561	The Home Depot	Invoice: ONB112323-4	24.97		Highway Operating Supplies
12/15/23	ONB121523-8	5-40-561	Obenauf Auction Services	Invoice: ONB112323	44.24	\$ 1,704.39	Rubber Gloves
12/13/23	27054	5-50-516	WEX Bank	Invoice: 93677273	561.56		Monthly Fuel Purchases
12/22/23	ACH122223	5-50-523WC	Illinois Public Risk Fund	Invoice: 86704	6,076.00		WC Premium due January
12/13/23	27056	5-50-528	Gewalt Hamilton Assoc	Invoice: 4051.100-18	762.00		Professional Services
12/13/23	27056	5-50-528	Gewalt Hamilton Assoc	Invoice: 4051.110-9	10,073.50		Professional Services
12/13/23	27056	5-50-528	Gewalt Hamilton Assoc	Invoice: 4051.476-6	696.00		Professional Services
12/15/23	Debit121523-1	5-50-529	Gewalt Hamilton Assoc	Invoice: 4051.007-3	675.00		Professional Services
12/13/23	27061	5-50-550	COMED	Invoice: 1648563008 Nov23	203.70		Monthly Service
12/15/23	ONB121523-1	5-50-551	NICOR	Invoice: 67944810000 Nov23	136.15		Monthly Service
12/15/23	ONB121523-1	5-50-554	COMCAST CABLE	Invoice: ONB112323-2	90.00		Monthly Service
12/13/23	27051	5-50-555	COMCAST CABLE	Invoice: ONB112323	17.97		Monthly Service
12/13/23	27047	5-50-557	COMED	Invoice: 3279120118 Oct23	1,570.02		Monthly Service
12/13/23	27047	5-50-584	Peter Baker & Son Co	Invoice: 44656	511.50		Materials for Jobs
12/13/23	27047	5-50-584	Peter Baker & Son Co	Invoice: 44784	202.50		Materials for Jobs
12/13/23	27049	5-50-584	Canyon Contracting Inc	Invoice: 1781	19,000.00		Professional Services for Nippersink Improvements
12/13/23	27049	5-50-584	Canyon Contracting Inc	Invoice: 1783	1,600.00		Professional Services for Nippersink Rd Concrete Wall Crack filling
12/13/23	27052	5-50-584	Cretex Materials, Inc.	Invoice: 197035	362.34		Materials for Jobs
12/13/23	27055	5-50-584	Fox Waterway Agency	Invoice: 0001007-IN	120.00		Materials for Jobs
12/13/23	27060	5-50-584	Lake County SMC	Invoice: INV-00077121	900.00		Materials for Jobs
12/13/23	27062	5-50-584	William P Ryan Trucking	Invoice: 373418	205.00	\$ 43,763.24	Materials for Jobs
Total					\$ 57,763.75	\$ 57,763.75	

Presented to the Board for Approval at the December 12, 2023 Meeting

GL A/C		FMW A/C	Income					Expenses		End Bal		
ONB A/C No.	FMW A/C No.	Beg Bal	Deposit	Interest	Dividends	Realized Gains/(Losses)	Unrealized Gains/(Losses)	Accrued Income	Fees	Other	End Bal	
1-10-130	61-0165-04-5	66-H000-05-2	Original Investment \$30K in October 2019 and next investment \$45K in December 2020									
		Mar-23	73,928.60	-	-	239.95	-	-	(15.40)	-	74,153.15 X	
		Apr-23	74,153.15	-	-	270.89	-	-	(15.45)	-	74,408.59 X	
		May-23	74,408.59	-	-	276.51	-	-	(15.50)	-	74,669.60 X	
		Jun-23	74,669.60	-	-	299.17	-	-	(15.56)	-	74,953.21 X	
		Jul-23	74,953.21	-	-	294.49	-	-	(15.61)	-	75,232.09 X	
		Aug-23	75,232.09	-	-	306.64	-	-	(15.67)	-	75,523.06 X	
		Sep-23	75,523.06	-	-	322.02	-	-	(15.73)	-	75,829.35 X	
		Oct-23	75,829.35	-	-	313.52	-	-	(15.80)	-	76,127.07 X	
		Nov-23	76,127.07	-	-	325.24	-	-	(15.86)	-	76,436.45 X	
		Dec-23	76,436.45	-	-	-	-	-	-	-	76,436.45	
		Jan-24	76,436.45	-	-	-	-	-	-	-	76,436.45	
		Feb-24	76,436.45	-	-	-	-	-	-	-	76,436.45	
		Total FYE 02/29/24				2,648.43	-	-	(140.58)	-	2,507.85	
											3.33%	
1-20-130	61-0165-14-4	66-H000-15-1	Original Investment \$45K in October 2019 and next investment \$30K in December 2020									
		Mar-23	73,946.05	-	-	240.01	-	-	(15.40)	-	74,170.66 X	
		Apr-23	74,170.66	-	-	270.95	-	-	(15.45)	-	74,426.16 X	
		May-23	74,426.16	-	-	276.58	-	-	(15.50)	-	74,687.24 X	
		Jun-23	74,687.24	-	-	299.24	-	-	(15.56)	-	74,970.92 X	
		Jul-23	74,970.92	-	-	294.56	-	-	(15.62)	-	75,249.86 X	
		Aug-23	75,249.86	-	-	306.71	-	-	(15.68)	-	75,540.89 X	
		Sep-23	75,540.89	-	-	322.09	-	-	(15.74)	-	75,847.24 X	
		Oct-23	75,847.24	-	-	313.59	-	-	(15.80)	-	76,145.03 X	
		Nov-23	76,145.03	-	-	325.32	-	-	(15.86)	-	76,454.49 X	
		Dec-23	76,454.49	-	-	-	-	-	-	-	76,454.49	
		Jan-24	76,454.49	-	-	-	-	-	-	-	76,454.49	
		Feb-24	76,454.49	-	-	-	-	-	-	-	76,454.49	
		Total FYE 02/29/24				2,649.05	-	-	(140.61)	-	2,508.44	
											3.33%	
1-40-130	61-0165-15-1	66-H000-16-9	Original Investment \$30K in October 2019									
		Mar-23	29,658.97	-	-	96.26	-	-	(6.18)	-	29,749.05 X	
		Apr-23	29,749.05	-	-	108.68	-	-	(6.20)	-	29,851.53 X	
		May-23	29,851.53	-	-	110.93	-	-	(6.22)	-	29,956.24 X	
		Jun-23	29,956.24	-	-	120.02	-	-	(6.24)	-	30,070.02 X	
		Jul-23	30,070.02	-	-	118.14	-	-	(6.26)	-	30,181.90 X	
		Aug-23	30,181.90	-	-	123.02	-	-	(6.29)	-	30,298.63 X	
		Sep-23	30,298.63	-	-	129.19	-	-	(6.31)	-	30,421.51 X	
		Oct-23	30,421.51	-	-	125.78	-	-	(6.34)	-	30,540.95 X	
		Nov-23	30,540.95	-	-	130.48	-	-	(6.36)	-	30,665.07 X	
		Dec-23	30,665.07	-	-	-	-	-	-	-	30,665.07	
		Jan-24	30,665.07	-	-	-	-	-	-	-	30,665.07	
		Feb-24	30,665.07	-	-	-	-	-	-	-	30,665.07	
		Total FYE 02/29/24				1,062.50	-	-	(56.40)	-	1,006.10	
											3.33%	
1-50-130	61-0165-16-9	66-H000-17-7	Original Investment \$30K in October 2019									
		Mar-23	29,658.98	-	-	96.26	-	-	(6.18)	-	29,749.06 X	
		Apr-23	29,749.06	-	-	108.68	-	-	(6.20)	-	29,851.54 X	
		May-23	29,851.54	-	-	110.93	-	-	(6.22)	-	29,956.25 X	
		Jun-23	29,956.25	-	-	120.02	-	-	(6.24)	-	30,070.03 X	
		Jul-23	30,070.03	-	-	118.14	-	-	(6.26)	-	30,181.91 X	
		Aug-23	30,181.91	-	-	123.02	-	-	(6.29)	-	30,298.64 X	
		Sep-23	30,298.64	-	-	129.19	-	-	(6.31)	-	30,421.52 X	
		Oct-23	30,421.52	-	-	125.78	-	-	(6.34)	-	30,540.96 X	
		Nov-23	30,540.96	-	-	130.48	-	-	(6.36)	-	30,665.08 X	
		Dec-23	30,665.08	-	-	-	-	-	-	-	30,665.08	
		Jan-24	30,665.08	-	-	-	-	-	-	-	30,665.08	
		Feb-24	30,665.08	-	-	-	-	-	-	-	30,665.08	
		Total FYE 02/29/24				1,062.50	-	-	(56.40)	-	1,006.10	
											3.33%	
		Total all Accounts	207,192.60	-	-	7,422.48	-	-	(393.99)	-	214,221.09	Check = 0
		Investment to Date	210,000.00								7,028.49	3.39%
		Earnings(Loss)		0.00%		x - Balance ties to the respective monthly statement					4,221.09	2.01%
											YTD Income/(Loss) Since Inception	

Finance Packet Item# 4.a.

Avon Township
Finance Report for Avon Township Funds - Anmarie Andresen
Income Statement Highlights as of 12/13/23 78.9% of fiscal year

	<u>Actual</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Cash/Fund Balance</u>
Town Corporate:				
Revenue	\$ 778,184	\$ 769,285	101.16%	\$ 910,576
Expense	\$ 284,794	\$ 511,850	55.64%	\$ 256,436
Town				
Assessor Expense	\$ 163,808	\$ 310,592	52.74%	
				<Portion of Cash Invested
				28% % Invested of Total Cash

- Bank accounts have been reconciled through the month of November 2023. The only exception still remaining is the \$200 error from May which I am still awaiting a response form the vendor for a statement of account. The check was cashed for \$36.00 and it was written for \$236. Spoke to the vendor again via email/telephone and waiting for follow-up.
- ONB Wealth Management balances as of November 2023 have recovered our original investment and is experiencing favorable returns. See Finance Packet Item# 3.d. for activity.
- Property Tax Distributions have been received relatively timely. Next normal deposit scheduled for 12/14/23 from Lake County. The County notified all property tax recipients that there was an error in remitting prior tax distributions and the error is being remedied and such past due payments are being made currently. We have collected 99.8% of the Property Tax Revenue annual budget.
- Grant monies received by the Township is being updated in the Finance Packet Item# 4.b.
- Miscellaneous income received by the Township is reported in the Finance Packet Item# 4.d.
- Township parking lot street light issue has been addressed and included in this month's invoices is one from Home Towne Electric to complete the work. The amount is for \$2,400 which is under the original estimate of \$3K.
- Addressing the new IL rules for Paid Time Off which all employees are eligible to 5 days of undesignated no questions asked paid time off. This new rule goes into affect 1/1/24. Our Employee handbook must be updated to comply with this ruling.

	<u>Actual</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Cash/Fund Balance</u>
GA/Supervisor:				
Revenue	\$ 178,046	\$ 169,000	105.35%	\$ 305,527
Expense	\$ 72,935	\$ 169,000	43.16%	\$ 76,454
				<Portion of Cash Invested
				25% % Invested of Total Cash

- Same items as 1 and 2 under Town Corporate.
- Property Tax Collections have exceeded the annual budget at 100.4%
- Cash donations designated specifically to support the Avon Township Food Pantry is being tracked in the Finance Packet Item# 4.c. and is updated monthly.
- Township financially provided for 3 residents since the last meeting 2 for Utility and 1 for Shelter assistance.
- Met with Michele and Isaac to review the GA spending for the remainder of the year. Each have assignments to prioritize the spending and make the necessary plans so funds are not left on the table as of 2/28/24.

Assessor's Division, Road & Bridge and Permanent Road are reported by the respective Department Head

Avon Township
Donations Earmarked specifically for "Avon Township Pantry"
As of 12/06/23
FYE 02/28/23 to Current

Cash Donations:

Date Deposited	Donor	Reference	Account ID	Total Amount	FYE 02/28/23	FYE 02/29/24
5/25/2022	WJ Murphy Elementary School	Student Council raised while selling Smencil Grams*	4-20-404	\$ 250.00	\$ 250.00	
7/14/2022	Exchange Club of Grayslake	Donation to honor Avon's Work in the community providing Food	4-20-404	\$ 1,000.00	\$ 1,000.00	
9/9/2022	Margaret and James Miller	Donation for the Food Pantry items	4-20-404	\$ 100.00	\$ 100.00	
10/27/2022	Mary Dertz King	Donation for the Food Pantry items	4-20-404	\$ 200.00	\$ 200.00	
11/30/2022	Schneider for Congress	In support of Food Bank	4-20-404	\$ 250.00	\$ 250.00	
12/2/2022	Warren and Janet Sunberg	In support of Food Bank	4-20-404	\$ 100.00	\$ 100.00	
12/21/2022	Village of Round Lake	In support of Food Bank	4-20-404	\$ 100.00	\$ 100.00	
12/21/2022	James and Margaret Miller	In support of Food Bank	4-20-404	\$ 100.00	\$ 100.00	
12/21/2022	Cary and Louis Nusbaum	In support of Food Bank	4-20-404	\$ 100.00	\$ 100.00	
1/10/2023	American Unit	In support of Food Bank	4-20-404	\$ 282.00	\$ 282.00	
2/8/2023	George Allen	In support of Food Bank	4-20-404	\$ 100.00	\$ 100.00	
3/27/2023	Rita Jones	In support of Food Bank	4-20-404	\$ 100.00	\$ 100.00	
3/27/2023	Kristin Kenny	In support of Food Bank - Proceeds from Lemonade Stand	4-20-404	\$ 75.00	\$ 75.00	
3/27/2023	Saturday Night Live Group	In support of Food Bank	4-20-404	\$ 55.00	\$ 55.00	
4/12/2023	John Duffy	Donation for the Food Pantry items	4-20-404	\$ 40.00	\$ 40.00	
4/24/2023	Pat Benyak	In support of Food Bank	4-20-404	\$ 20.00	\$ 20.00	
6/12/2023	Helen Valek	In support of Food Pantry	4-20-404	\$ 10.00	\$ 10.00	
7/3/2023	Daniel Paev	In support of Food Pantry	4-20-404	\$ 10.00	\$ 10.00	
7/26/2023	Exchange Club of Grayslake	In support of Food Pantry	4-20-404	\$ 100.00	\$ 100.00	
7/26/2023	Lake County/Swalco FY2022 Shoe Program	In support of Food Pantry	4-20-404	\$ 1,000.00	\$ 1,000.00	
8/10/2023	Anne Wirtz (Customer of Lending Closet)	In support of Food Pantry	4-20-404	\$ 225.76	\$ 225.76	
9/18/2023	David Oswald	In support of Food Pantry	4-20-404	\$ 30.00	\$ 30.00	
9/18/2023	Shepherd of the Lakes	In support of Food Pantry	4-20-404	\$ 50.00	\$ 50.00	
9/27/2023	Annie Lyons and others	In support of Food Pantry	4-20-404	\$ 20.00	\$ 20.00	
10/3/2023	Butterfly Effect Of Maddox LoPore Foundation	In support of Food Pantry	4-20-404	\$ 84.47	\$ 84.47	
10/3/2023	Gloria Benzen	In support of Food Pantry	4-20-404	\$ 1,000.00	\$ 1,000.00	
10/11/2023	Unknown	In support of Food Pantry	4-20-404	\$ 100.00	\$ 100.00	
11/15/2023	Grayslake Business Breakfast Group	Money Found on the Floor of the Food Pantry	4-20-404	\$ 1.00	\$ 1.00	
12/4/2023	Rita Jones	In support of Food Pantry	4-20-404	\$ 500.00	\$ 500.00	
		In support of Food Bank	4-20-404	\$ 75.00	\$ 75.00	
Total Fiscal YTD				\$ 5,978.23	\$ 2,582.00	\$ 3,396.23

FOR INFORMATIONAL PURPOSES:

Food Donations (List is not 100% Inclusive. Donations are continually coming in and not all tracked by Finance Dept)

12/21/2022	Jewel Osco	26 Christmas Meals	N/A	\$ 1,309.75	\$ 1,309.75	\$ -	Distributed to Residents
3/6/2023	Janet Sundberg	6 - \$10 Walmart Gift Card	N/A	\$ 60.00	\$ 60.00	**	
3/20/2023	Jewel Osco	1 \$250 Jewel Gift Card	N/A	\$ 250.00	\$ 250.00	**	
5/13/2023	USPS Stamp Out Hunger Drive	Township was the recipient of this drive	N/A	??	??	??	Value not quantified
6/30/2023	David's Giving Back Organization	Truck filled with Fresh Fruits and Vegetables	N/A	??	??	??	Value not quantified
9/21/2023	Patricia Sorenson & Hillary Ward Schardt	Food and Essentials	N/A	??	??	??	Value not quantified
10/4/2023	Shepherd of the Lakes Lutheran Church	Cart of Food	N/A	??	??	??	Value not quantified
11/7/2023	Sweatshop of Grayslake	Car filled with Dry goods drinks	N/A	??	??	??	Value not quantified
11/22/2023	Exchange Club Of Grayslake	Car filled with Dry goods drinks	N/A	??	??	??	Value not quantified
11/27/2023	St Gilbert Church	Boxes of Food for Thanksgiving	N/A	??	??	??	Value not quantified
11/30/2023	Grayslake Greenery Garden Club	Bags of Food and Essential products	N/A	??	??	??	Value not quantified
12/1/2023	Kiddle Acadmey of Grayslake	Cart of Food	N/A	??	??	??	Value not quantified

*A Smencil Gram is a packaged scented pencil with a To/From card attached.

**Michele keeping in her lockbox and will track when spent

Finance Packet Item# 4.c.

**Avon Township
Donations Earmarked specifically for "Avon Township Pantry"**

As of 12/06/23
FYE 02/28/23 to Current

Cash Donations:

Date Deposited	Donor	Reference	Account ID	Total Amount	FYE 02/28/23	FYE 02/29/24
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9/9/2022	Margaret and James Miller	Donation for the Food Pantry items	4-20-404	\$ 100.00	\$ 100.00	
10/27/2022	Mary Dertz King	Donation for the Food Pantry items	4-20-404	\$ 200.00	\$ 200.00	
11/30/2022	Schneider for Congress	In support of Food Bank	4-20-404	\$ 250.00	\$ 250.00	
12/2/2022	Warren and Janet Sunberg	In support of Food Bank	4-20-404	\$ 100.00	\$ 100.00	
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3/27/2023	Kristin Kenny	In support of Food Bank - Proceeds from Lemonade Stand	4-20-404	\$ 55.00	\$ 55.00	
3/27/2023	Saturday Night Live Group	Donation for the Food Pantry items	4-20-404	\$ 40.00	\$ 40.00	
4/12/2023	John Duffly	In support of Food Bank	4-20-404	\$ 20.00	\$ 20.00	
4/24/2023	Pat Benyak	In support of Food Pantry	4-20-404	\$ 10.00	\$ 10.00	
6/12/2023	Helen Valek	In support of Food Pantry	4-20-404	\$ 10.00	\$ 10.00	
7/3/2023	Daniel Paev	In support of Food Pantry	4-20-404	\$ 10.00	\$ 10.00	
7/26/2023	Exchange Club of Grayslake	In support of Food Pantry	4-20-404	\$ 100.00	\$ 100.00	
7/26/2023	Lake County/Swalco FY2022 Shoe Program	In support of Food Pantry	4-20-404	\$ 1,000.00	\$ 1,000.00	
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9/18/2023	David Oswald	In support of Food Pantry	4-20-404	\$ 30.00	\$ 30.00	
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9/27/2023	Annie Lyons and others	In support of Food Pantry	4-20-404	\$ 20.00	\$ 20.00	
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10/3/2023	Gloria Bentzen	In support of Food Pantry	4-20-404	\$ 1,000.00	\$ 1,000.00	
10/11/2023	Unknown	In support of Food Pantry	4-20-404	\$ 100.00	\$ 100.00	
11/15/2023	Grayslake Business Breakfast Group	Money Found on the Floor of the Food Pantry	4-20-404	\$ 1.00	\$ 1.00	
12/4/2023	Rita Jones	In support of Food Pantry	4-20-404	\$ 500.00	\$ 500.00	
		In support of Food Bank	4-20-404	\$ 75.00	\$ 75.00	
Total Fiscal YTD				\$ 5,978.23	\$ 2,582.00	\$ 3,396.23

FOR INFORMATIONAL PURPOSES:

Food Donations (List is not 100% inclusive. Donations are continually coming in and not all tracked by Finance Dept.)

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3/6/2023	Janet Sundberg	6 - \$10 Walmart Gift Card	N/A	\$ 60.00	\$ 60.00	**	**
3/20/2023	Jewel Osco	1 \$250 Jewel Gift Card	N/A	\$ 250.00	\$ 250.00	**	**
5/13/2023	USPS Stamp Out Hunger Drive	Township was the recipient of this drive	N/A	??	??	??	Value not quantified
6/30/2023	David's Giving Back Organization	Truck filled with Fresh Fruits and Vegetables	N/A	??	??	??	Value not quantified
9/21/2023	Patricia Sorenson & Hillary Ward Schnadt	Food and Essentials	N/A	??	??	??	Value not quantified
10/4/2023	Shepherd of the Lakes Lutheran Church	Cart of Food	N/A	??	??	??	Value not quantified
11/7/2023	Sweatshop of Grayslake	Car filled with Dry goods drinks	N/A	??	??	??	Value not quantified
11/22/2023	Exchange Club Of Grayslake	Car filled with Dry goods drinks	N/A	??	??	??	Value not quantified
11/27/2023	St Gilbert Church	Boxes of Food for Thanksgiving	N/A	??	??	??	Value not quantified
11/30/2023	Grayslake Greenery Garden Club	Bags of Food and Essential products	N/A	??	??	??	Value not quantified
12/1/2023	Kiddie Academy of Grayslake	Cart of Food	N/A	??	??	??	Value not quantified

*A Smencil Gram is a packaged scented pencil with a To/From card attached.

***Michele keeping in her lockbox and will track when spent

Avon Township

All Other Miscellaneous Income - Excluding Food Pantry tracked separately

As of 12/06/23

FYE 02/28/23 to Current

Finance Packet Item# 4.d.

Cash Donations:

<u>Date Deposited</u>	<u>Payor</u>	<u>Reference</u>	<u>Account ID</u>	<u>Total Amount</u>	<u>Fund 10</u>	<u>Fund 20</u>
3/15/2023	Internal Revenue Service	Refund for Form 941 Qtr 3 2022	4-10-404	\$ 74.34	\$ 74.34	\$ 50.00
6/2/2023	IMRF	Refund for Accelerated Payment Adjustment	4-10-404	\$ 2,313.19	\$ 2,313.19	\$ 200.00
9/24/2023	West Insurance	Reimbursement for Cyber Insurance Policy Premium	4-10-404	\$ 214.00	\$ 214.00	\$ 20.00
10/11/2023	Lakeshore Recycling Systems (LRS)	Annual Contract Fee	4-10-404	\$ 5,000.00	\$ 5,000.00	\$ 40.00
3/6/2023	Just for Today	Essentials Donation	4-20-404	\$ 50.00		\$ 50.00
4/18/2023	Joyce Campbell	Essentials Donation	4-20-404	\$ 200.00		\$ 200.00
5/8/2023	Anonymous	Essentials Donation	4-20-404	\$ 20.00		\$ 20.00
6/12/2023	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00		\$ 40.00
7/3/2023	Just for Today	Essentials Donation	4-20-404	\$ 50.00		\$ 50.00
8/21/2023	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00		\$ 40.00
9/18/2023	Rebecca Kline	Essentials Donation	4-20-404	\$ 100.00		\$ 100.00
10/18/2023	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 60.00		\$ 60.00
11/13/2023	Just for Today	Essentials Donation	4-20-404	\$ 50.00		\$ 50.00
11/15/2023	Steevo Tech	Christmas Program	4-20-404	\$ 200.00		\$ 200.00

Total Fiscal YTD

\$ 8,411.53 \$ 7,601.53 \$ 810.00

Avon Township

All Other Miscellaneous Income - Excluding Food Pantry tracked separately

As of 12/06/23
FYE 02/28/23 to Current

Finance Packet Item# 4.d.

<u>Cash Donations:</u>	<u>Date Deposited</u>	<u>Payor</u>	<u>Reference</u>	<u>Account ID</u>	<u>Total Amount</u>	<u>Fund 10</u>	<u>Fund 20</u>
	3/15/2023	Internal Revenue Service	Refund for Form 941 Qtr 3 2022	4-10-404	\$ 74.34	\$	\$ 74.34
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	10/11/2023	Lakeshore Recycling Systems (LRS)	Annual Contract Fee	4-10-404	\$ 5,000.00	\$	\$ 5,000.00
	3/6/2023	Just for Today	Essentials Donation	4-20-404	\$ 50.00	\$	\$ 50.00
	4/18/2023	Joyce Campbell	Essentials Donation	4-20-404	\$ 200.00	\$	\$ 200.00
	5/8/2023	Anonymous	Essentials Donation	4-20-404	\$ 20.00	\$	\$ 20.00
	6/12/2023	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00	\$	\$ 40.00
	7/3/2023	Just for Today	Essentials Donation	4-20-404	\$ 50.00	\$	\$ 50.00
	8/21/2023	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00	\$	\$ 40.00
	9/18/2023	Rebecca Kline	Essentials Donation	4-20-404	\$ 100.00	\$	\$ 100.00
	10/18/2023	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 60.00	\$	\$ 60.00
	11/13/2023	Just for Today	Essentials Donation	4-20-404	\$ 50.00	\$	\$ 50.00
	11/15/2023	Steevo Tech	Christmas Program	4-20-404	\$ 200.00	\$	\$ 200.00

Total Fiscal YTD

\$ 8,411.53 \$ 7,601.53 \$ 810.00