

AVON TOWNSHIP - REGULAR BOARD MEETING

AGENDA

433 E Washington Street, Round Lake Park, IL

Tuesday, January 9, 2024, at 7:00 pm.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Public Comment - Public Comment shall be limited to 3 minutes per speaker**
- V. Reports**
 - A. Supervisor**
 - B. Clerk**
 - C. Assessor**
 - D. Highway Dept**
- VI. New Business**
 - A. Approval of Minutes as presented.**

December 15, 2023, Regular Meeting
 - B. Approval of Monthly Bills as presented**
 - 1. Prepaid Bills**
 - 2. Outstanding Bills**
- VII. Executive Session - if needed**
- VIII. Public Comment – Public Comment shall be limited to 3 minutes per speaker**
- IX. Member's Remarks**

X. Adjournment

Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting of facilities, are asked to call the Township office prior to the meeting.



BOB KULA - DIRECTOR

389 W. MAIN STREET HAINESVILLE IL 60073

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**AVON TOWNSHIP HIGHWAY DEPARTMENT
BOARD REPORT FOR THE
December 7, 2023 – January 3, 2024**

1. This past month I spoke/met with residents for the following purposes:
 - a. Spoke to the Highland HOA president about the highway department clearing concrete blocks from Hartnett Park.
 - b. A resident on Linden above having a new streetlight installed.
 - c. Attended the Nippersink project meeting. A public informational meeting for the potentially affected residents will be held February 6, 2024, from 5 – 7 p.m. at the township center.
2. Weather related response's: December 31 – spot salt roads as needed.
3. This past month the highway department cold patched roads as needed.
4. Municipal Separate Storm Sewer System (MS4) Maintenance: Scraped and cleaned grates, basins and curbs to remove leaves and weeds, including weed growth through the curb expansion joints.
5. Tree Maintenance: done for the season
6. In-House repairs/preparations: We replaced the pump for our organic liquid de-icer.
7. Equipment Repairs/Installations that required outsourcing: none.
8. Other projects:
 - a. Cleared concrete blocks from Hartnett Park.
 - b. Picked up dumped trash and tires on Bacon Road and Linden Ave

9. During the period December 7, 2023 – January 3, 2024, we responded to 30 phone calls, 8 in person visits and 28 emails. See below for specifics.

TYPE	CALLS	IN PERSON/WEBINAR	EMAIL
CEMETERY (FT HILL)			
CONSTRUCTION			
DRAINAGE/WATER			
ENGINEER	3	1	4
GRAYSLAKE (Village)			
HAINESVILLE (Village)	2		
HIGHLAND LAKE HOA	2		3
LAKE COUNTY	3		4
LAKE COUNTY SHERIFF			
MEETINGS/CONF/TNG			
PERMITS	3	2	5
PLEASANT HILL HOA			
RESIDENT MISC	3		2
R.L.P.			
THIRD LAKE (Village)	2		
TOWNSHIP CTR	4	2	3
TREE/BRUSH			
WEATHER RELATED			
OTHER	8	3	7
TOTAL	30	8	28



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
December 15, 2023 – 7:00pm

Call to Order

The meeting was called to order at 7:00pm by Supervisor Michele Bauman.

Pledge of Allegiance

Roll Call

Supervisor Bauman	-	Present			
Trustee Kearby	-	Present	Trustee Sloan	-	Present
Trustee Loffredo	-	Absent	Trustee Repa	-	Present

Quorum Established

Also present was Clerk Larson

Public Comment

Tracy Repa noted her appreciation for how the Special Town Hall Meeting was conducted on Tuesday

Doug Kearney noted he was glad the circus is over and we can hopefully move forward. He noted a number of concerns related to FOIA, the tax levy process and expressed that he is in favor of dissolving townships entirely.

Reports

Supervisor Bauman presented an oral report about happenings at the township.

New Business

A. Approval of Meeting Minutes as Presented

A MOTION to amend the agenda to correct the date of the minutes.

Motion:	Kearby		Second:	Repa	
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	Absent	Trustee Repa	-	AYE



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
December 15, 2023 – 7:00pm

Motion carries.

A MOTION to approve the November 12, 2023 Regular Board Meeting minutes as presented.

Motion:	Kearby		Second:	Repa	
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	Absent	Trustee Repa	-	AYE

Motion carries.

POINT OF INFORMATION

Trustee Loffredo arrived at 7:06pm.

B. Approval of Monthly Bills as Presented

A MOTION to approve the bills as presented.

Motion:	Loffredo		Second:	Kearby	
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.

C. Presentation of the Manitou Creek Proclamation

Trustee Kearby introduced the item. She thanked Clerk Larson for bringing this item to the board and thanked the members of the Manitou Creek Committee for their efforts.

Supervisor Bauman read the Proclamation and presented copies to all members present.

Various committee members showed their appreciation for the proclamation.



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
December 15, 2023 – 7:00pm

- G. Discussion and possible action to amend the sick leave policy to comply with the Paid Leave for All Workers Act

Supervisor Bauman introduced the item and noted that the update was required.

Trustee Kearby appreciated Anmarie’s work on the item and moved to adopt the changes as presented.

Motion: Kearby Second: Repa

Trustee Repa noted that he would like to come back to this and develop a unified policy for the Town, Assessor and Highway Department.

Clerk Larson asked for clarification on the motion – was the motion to adopt the policy presented by the Assessor’s office or the one for the Township. Trustee Kearby noted that the Assessor’s version was being used for that department.

Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.

- H. Discussion and possible action on forklift repairs or replacements.

Supervisor Bauman introduced the item expressing the number of problems that have plagued the township as related to locks and doors. Assessor Brust and Trustee Kearby also expressed acknowledgement of the issues.

A MOTION authorizing the Supervisor to spend an amount not to exceed the budgeted allocation for repair or replacement of the existing forklift.

Motion:	Kearby		Second:	Loffredo	
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE			
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
December 15, 2023 – 7:00pm

Executive Session

No executive session was held.

Public Comment

Barb Jersey asked when the budget process would start up. Clerk Larson noted that the budget should be completed by the end of February but the Township has until the end of May to complete the process. Supervisor Bauman noted she would like a presentation in March.

A member of the public asked if Avon would provide leaf collection now that the County has a leaf-burning ordinance. Supervisor Bauman noted that the contract with the scavenger company is up next year and this will be part of the discussion.

General discussion about the leaf burning, collection and composting ensued.

Adjournment

A MOTION to adjourn.

Motion: Bauman

Second: Kearby

All in favor say aye. Opposed?

Motion carries by acclamation.

The meeting was adjourned at 8:03pm.



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
December 21, 2023 – 7:00pm

Call to Order

The meeting was called to order at 7:01pm by Supervisor Michele Bauman.

Pledge of Allegiance

Roll Call

Supervisor Bauman	-	Present			
Trustee Kearby	-	Present	Trustee Sloan	-	Absent
Trustee Loffredo	-	Absent	Trustee Repa	-	Present

Quorum Established

Also present was Clerk Larson

Public Comment

None

Reports

None

New Business

1. A MOTION to approve Ordinance 2023-OR-003 - AN ORDINACE ESTABLISHING THE 2023 TAX YEAR LEVY

A MOTION to approve the ordinance as presented.

Motion:	Kearby	Second:	Repa
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Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	Absent
Trustee Loffredo	-	Absent	Trustee Repa	-	AYE

Motion carries.

Executive Session

No executive session was held.

Board Information

For the January 9, 2024 Board Meeting

Financial Package Includes:

1. Income Statement for the period 3/01/23 through Current
2. Cash and Liability Balances by Fund as of 1/5/24 (Funding Through this date)
3. Documents that require **Board Approval/Acknowledgement**:
 - a. Gross Payroll paid Year to date for FYE 03/01/23 paid through 1/05/24
 - b. Prepaid Invoices since the prior meeting
 - c. Aged Payables as of 1/04/24
 - d. ONB Wealth Management Account Activity as of 11/30/23
4.
 - a. Finance Report on Township/GA Funds
 - b. Tracking of Grant Money Activity for the period March 1, 2019 - Current
 - c. Avon Township Designated Food Pantry Donations from March 1, 2022 - Current
 - d. Avon Township Other Miscellaneous Income from March 1, 2022 - Current

Happy New Year!

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - January 10, 2023 PY Budget Approved 03/27/23 86.6% of Year 1/04/24

Town Fund	Cur. Month	Year to Date	Budget	Variance	YTD %
Admin.					
	Actual	Actual	Total		
Revenue					
4-10-400 Property Tax	0.00	689,523.89	684,000	(5,524)	100.81
4-10-401 Replacement Tax	0.00	64,681.50	60,000	(4,682)	107.80
4-10-402 Interest and Dividend Inc	0.00	10,452.64	0	(10,453)	0.00
4-10-403 Rental Income	1,707.80	18,577.34	20,285	1,708	91.58
4-10-404 Misc. Income	0.00	7,601.53	5,000	(2,602)	152.03
Total Revenue	1,707.80	790,836.90	769,285	(21,552)	102.80
Town Fund	Cur. Month	Year to Date	Budget	Variance	YTD %
Personnel Svs					
5-10-501 Salaries-Officials	0.00	134,162.32	176,000	41,838	76.23
5-10-502 Salaries - Employees	0.00	6,117.62	14,000	7,882	43.70
5-10-503 Salaries Part-Time	0.00	17,033.47	24,000	6,967	70.97
5-10-504 FICA	0.00	12,152.36	18,000	5,848	67.51
5-10-505 IMRF	(0.03)	1,203.89	2,000	796	60.19
5-10-506 Health Ins	0.00	47,071.14	64,750	17,679	72.70
5-10-507 Dental and Vision Ins	0.00	3,703.46	6,000	2,297	61.72
5-10-508 Life Ins	0.00	451.80	600	148	75.30
5-10-509 Unemployment Ins	0.00	177.37	300	123	59.12
Total Personnel Svs	(0.03)	222,073.43	305,650	83,577	72.66
Maintenance Svs					
5-10-510 Maint. Building	204.99	3,291.75	5,000	1,708	65.84
5-10-512 Maint. Equipment	0.00	1,459.04	3,000	1,541	48.63
5-10-514 Grounds/Landscaping	0.00	5,689.17	8,250	2,561	68.96
Total Maint Svs	204.99	10,439.96	16,250	5,810	64.25
Professional Svs					
5-10-520 Contract/Accounting Svs	0.00	6,602.10	8,500	1,898	77.67
5-10-521 Legal Svs	3,417.50	17,924.60	22,000	4,075	81.48
5-10-522 Data Processing	605.86	10,902.49	13,000	2,098	83.87
5-10-523 Liability & Gen Ins	0.00	17,242.00	10,000	(7,242)	172.42
5-10-523W Workers Comp Ins	0.00	6,367.00	9,000	2,633	70.74
5-10-524 Contingencies	0.00	0.00	25,000	25,000	0.00
5-10-526 Liability Ins Deductible	0.00	17,917.50	25,000	7,083	71.67
Total Prof Svs	4,023.36	76,955.69	112,500	35,544	68.41
Communications					
5-10-530 Postage	0.00	228.60	1,000	771	22.86
5-10-532 Printing	0.00	268.56	500	231	53.71
Total Communication E	0.00	497.16	1,500	1,003	33.14
Professional Development					
5-10-540 Dues	0.00	1,484.45	2,000	516	74.22
5-10-541 Continuing Education	0.00	175.00	2,000	1,825	8.75
5-10-542 Subscriptions	0.00	736.99	1,000	263	73.70
5-10-543 Mileage & Tolls	0.00	309.16	1,000	691	30.92
5-10-544 Per Diem & Lodging	0.00	98.00	1,000	902	9.80
5-10-545 Conferences	0.00	188.50	500	312	37.70
Total Prof Dev	0.00	2,992.10	7,500	4,508	39.89

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - January 10, 2023 PY Budget Approved 03/27/23 86.6% of Year 1/04/24

Utilities

5-10-550	Electric Town Ctr	698.66	8,158.05	10,000	1,842	81.58
5-10-551	Natural Gas Town Ctr	223.39	1,524.92	2,800	1,275	54.46
5-10-552	Water/Sewer Town	426.05	1,331.20	1,000	(331)	133.12
5-10-554	Telephone	295.35	3,577.57	6,000	2,422	59.63

Total Utilities		1,643.45	14,591.74	19,800	5,208	73.70
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General Svs

5-10-560	Office Supplies	0.00	1,507.15	2,000	493	75.36
5-10-561	Operating Supplies	0.00	460.92	500	39	92.18
5-10-562	Misc	0.00	(5.50)	150	156	(3.67)

Total General Svs		0.00	1,962.57	2,650	687	74.06
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Capital Outlay

5-10-580	Building	0.00	0.00	46,000	46,000	0.00
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Total Capital Outlay		0.00	0.00	46,000	46,000	0.00
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Total T/F Admin		5,871.77	329,512.65	511,850	182,337	64.38
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Income Statement - Unaudited for Internal Use Only

March 1, 2023 - January 10, 2023 PY Budget Approved 03/27/23 86.6% of Year 1/04/24

Town Fund	Cur. Month	Year to Date	Budget	Variance	YTD %
Assessor	Actual	Actual	Total		
<u>Personnel Services</u>					
5-12-502	Salaries-Employee	0.00	123,538.14	203,000	79,462 60.86
5-12-504	FICA	0.00	8,928.77	15,000	6,071 59.53
5-12-505	IMRF	0.00	1,112.10	2,000	888 55.61
5-12-506	Health Ins	0.00	31,522.54	59,000	27,477 53.43
5-12-507	Dental and Vision Ins	0.00	3,068.80	6,000	2,931 51.15
5-12-508	Life Ins	0.00	374.74	602	227 62.25
5-12-509	Unemployment Ins	0.00	162.84	500	337 32.57
	Total Personnel Services	0.00	168,707.93	286,102	117,394 58.97
<u>Maintenance Svs</u>					
5-12-512	Maint. Equipment	0.00	227.59	1,000	772 22.76
5-12-513	Vehicle Svs	0.00	330.88	500	169 66.18
	Total Maint Svs	0.00	558.47	1,500	942 37.23
<u>Professional Svs</u>					
5-12-520	Contract/Accounting Svs	0.00	3,500.00	5,000	1,500 70.00
5-12-522	Data Processing	65.00	666.23	4,000	3,334 16.66
	Total Prof Svs	65.00	4,166.23	9,000	4,834 46.29
<u>Communications</u>					
5-12-530	Postage	0.00	0.00	500	500 0.00
	Total Communications	0.00	0.00	500	500 0.00
<u>Professional Development</u>					
5-12-540	Dues	0.00	102.00	350	248 29.14
5-12-541	Continuing Education	0.00	1,565.00	4,900	3,335 31.94
5-12-543	Mileage	0.00	399.83	1,500	1,100 26.66
5-12-544	Per Diem & Lodging	0.00	1,011.56	1,600	588 63.22
5-12-545	Conferences & Conventio	0.00	0.00	100	100 0.00
	Total Prof Devel	0.00	3,078.39	8,450	5,372 36.43
<u>Utilities</u>					
5-12-554	Telephone- Land	186.51	1,866.37	3,000	1,134 62.21
	Total Utilities	186.51	1,866.37	3,000	1,134 62.21
<u>General Services</u>					
5-12-560	Office Supplies	0.00	1,259.68	1,500	240 83.98
5-12-561	Operating Supplies	0.00	125.98	440	314 28.63
5-12-562	Misc	0.00	0.00	100	100 0.00
	Total Services	0.00	1,385.66	2,040	654 67.92
<u>Capital Outlay</u>					
	Total Capital Outlay	0.00	0.00	0	0 0.00
	Total T/F Assessor	251.51	179,763.05	310,592	130,829 57.88

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - January 10, 2023 PY Budget Approved 03/27/23 86.6% of Year 1/04/24

Supervisor & GA		Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
Revenue						
4-20-400	Property Tax	0.00	171,431.13	169,000	(2,431)	101.44
4-20-402	Interest and Dividend Inc	0.00	4,329.26	0	(4,329)	0.00
4-20-404	Misc. Income	305.00	5,611.23	0	(5,611)	0.00
Total Revenue		305.00	181,371.62	169,000	(12,372)	107.32
Personnel Services						
5-20-502	Salaries - Employees	0.00	40,503.04	51,000	10,497	79.42
5-20-504	FICA	0.00	2,588.63	5,000	2,411	51.77
5-20-505	IMRF	0.00	309.50	1,000	691	30.95
5-20-506	Health Ins	0.00	12,123.80	21,000	8,876	57.73
5-20-507	Dental and Vision Ins	0.00	1,551.80	3,000	1,448	51.73
5-20-508	Life Ins	0.00	125.50	300	175	41.83
5-20-509	Unemployment Ins	0.00	70.52	300	229	23.51
Total Personnel Services		0.00	57,272.79	81,600	24,327	70.19
Maintenance Services						
5-20-512	Maint. Equipment	0.00	0.00	3,000	3,000	0.00
Total Maint Svs		0.00	0.00	3,000	3,000	0.00
Professional Services						
5-20-522	Data Processing	0.00	1,151.39	1,200	49	95.95
5-20-524	Contingencies	0.00	0.00	14,650	14,650	0.00
Total Professional Svs		0.00	1,151.39	15,850	14,699	7.26
Professional Development						
5-20-540	Dues	0.00	589.80	1,000	410	58.98
5-20-541	Continuing Education	0.00	75.00	500	425	15.00
5-20-543	Mileage	0.00	37.73	200	162	18.87
Total Professional Dev		0.00	702.53	1,700	997	41.33
Communications						
5-20-530	Postage	0.00	35.40	200	165	17.70
5-20-532	Printing/Communication	0.00	26.79	2,500	2,473	1.07
Total Communications		0.00	62.19	2,700	2,638	2.30
Utilities						
5-20-550	Electric	0.00	0.00	1,500	1,500	0.00
5-20-551	Natural Gas	0.00	0.00	400	400	0.00
5-20-552	Water/Sewer	0.00	0.00	150	150	0.00
Total Utilities		0.00	0.00	2,050	2,050	0.00
Discretionary						
5-20-570	Youth Services	0.00	703.04	2,500	1,797	28.12
5-20-570E	Essentials Program	765.00	5,016.25	9,600	4,584	52.25
5-20-570L	Lending Closet Program	0.00	0.00	500	500	0.00
5-20-571	Senior Svs	0.00	97.34	1,500	1,403	6.49
5-20-572	Outreach	556.35	677.43	3,000	2,323	22.58
5-20-573	Health Services	0.00	0.00	500	500	0.00
5-20-573F	Food Pantry	0.00	1,354.01	5,000	3,646	27.08
5-20-574	Misc	0.00	86.67	1,500	1,413	5.78
Total Discretionary		1,321.35	7,934.74	24,100	16,165	32.92
Emergency Assistance/General Assistance						
5-20-591	Pharmaceuticals	0.00	0.00	250	250	0.00
5-20-593	Transportation & Fuel	0.00	0.00	1,000	1,000	0.00
5-20-594	Client Utilities	0.00	8,266.75	18,750	10,483	44.09
5-20-595	Shelter	0.00	7,136.00	11,250	4,114	63.43

Income Statement - Unaudited for Internal Use Only

		March 1, 2023 - January 10, 2023	PY Budget	Approved 03/27/23	86.6% of Year	1/04/24
5-20-596	Funerals	0.00	0.00	1,500	1,500	0.00
5-20-597	Social Service Contracts	0.00	(2,000.00)	3,000	5,000	(66.67)
5-20-598	Misc	0.00	372.95	750	377	49.73
5-20-599	Client Education/Training	0.00	0.00	1,500	1,500	0.00
Total EA/GA		0.00	13,775.70	38,000	24,224	36.25
Capital Outlay						
Total Capital Outlay		0.00	0.00	0	0	0.00
Total General Assistanc		1,321.35	80,899.34	169,000	88,101	47.87

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - January 10, 2023 PY Budget Approved 03/27/23 86.6% of Year 1/04/24

Road & Bridge		Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
Revenue						
4-40-400	Property Tax	0.00	54,009.99	47,000	(7,010)	114.91
4-40-401	Replacement Tax	0.00	48,794.88	40,000	(8,795)	121.99
4-40-402	Interest and Dividend Inc	0.00	3,716.14	500	(3,216)	743.23
4-40-404	Misc. Income	0.00	2,108.50	2,000	(109)	105.43
Total Revenue		0.00	108,629.51	89,500	(19,130)	121.37
Maintenance Svcs						
5-40-510	Maintenance Bldg	664.43	3,443.41	10,000	6,557	34.43
5-40-512	Maint. Equipment	1,206.00	14,962.67	27,000	12,037	55.42
5-40-515	Mosquito Abatement	0.00	5,590.00	7,000	1,410	79.86
Total Maint. Expenses		1,870.43	23,996.08	44,000	20,004	54.54
Professional Services						
5-40-521	Legal Svcs	0.00	605.00	3,500	2,895	17.29
5-40-523	Liability & Gen. Insuranc	0.00	18,656.00	24,000	5,344	77.73
5-40-524	Contingencies	0.00	0.00	1,000	1,000	0.00
5-40-528	Drug & Alcohol Testing	0.00	0.00	500	500	0.00
Total Professional Svcs		0.00	19,261.00	29,000	9,739	66.42
Communications						
5-40-530	Postage	0.00	132.00	400	268	33.00
5-40-531	Publishing	0.00	163.30	200	37	81.65
5-40-532	Printing	0.00	0.00	100	100	0.00
Total Communications		0.00	295.30	700	405	42.19
Professional Development						
5-40-540	Dues	100.00	100.00	300	200	33.33
5-40-541	Continuing Education	0.00	119.00	500	381	23.80
5-40-544	Per Diem & Lodging	0.00	0.00	250	250	0.00
5-40-545	Conferences & Conventio	0.00	0.00	250	250	0.00
Total Professional Devel		100.00	219.00	1,300	1,081	16.85
General						
5-40-560	Office Supplies	12.95	2,372.56	2,500	127	94.90
5-40-561	Operating Supplies	149.11	4,393.56	5,000	606	87.87
5-40-562	Misc	0.00	199.94	500	300	39.99
5-40-563	Replacement Tax Disburs	0.00	27,853.91	28,000	146	99.48
Total General		162.06	34,819.97	36,000	1,180	96.72
Capital Outlay						
5-40-580	Building	0.00	0.00	60,000	60,000	0.00
5-40-583	Vehicles	9,839.00	9,839.00	15,000	5,161	65.59
Total Capital Outlay		9,839.00	9,839.00	75,000	65,161	13.12
Total Road & Bridge		11,971.49	88,430.35	186,000	97,570	47.54

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - January 10, 2023 PY Budget Approved 03/27/23 86.6% of Year 1/04/24

Perm. Hard Road	Cur. Month	Year to Date	Budget	Variance	YTD %
	Actual	Actual	Total		
Revenue					
4-50-400	Property Tax	0.00	931,453.97	912,000	102.13
4-50-402	Interest and Dividend Inc	0.00	14,351.77	1,000	1,435.18
4-50-404	Misc. Income	0.00	375.44	1,500	25.03
4-50-405	Misc Grants	0.00	4,074.00	4,100	99.37
4-50-407	Contractual Work - Villag	0.00	9,763.96	20,000	48.82
	Total Revenue	0.00	960,019.14	938,600	102.28
Personnel Services					
5-50-502	Salaries - Employees	0.00	225,176.53	290,000	77.65
5-50-503	Salaries- Part Time	0.00	36,136.13	50,000	72.27
5-50-504	FICA	0.00	18,136.08	25,000	72.54
5-50-505	IMRF	0.00	2,275.29	3,500	65.01
5-50-506	Health Ins.	0.00	37,984.73	51,000	74.48
5-50-507	Dental and Vision Ins	0.00	3,887.60	5,000	77.75
5-50-508	Life Ins	0.00	601.50	1,000	60.15
5-50-509	Unemployment Ins.	0.00	131.36	700	18.77
	Total Personnel Services	0.00	324,329.22	426,200	76.10
Maintenance Svs					
5-50-516	Automotive Fuel & Oil	390.41	11,791.20	20,000	58.96
5-50-517	Road Salt/De-Icing	5,085.00	20,382.93	86,000	23.70
5-50-518	Rentals	0.00	0.00	4,000	0.00
5-50-519	Uniforms	0.00	0.00	1,600	0.00
	Total Maint. Svs	5,475.41	32,174.13	111,600	28.83
Professional Svs					
5-50-523W	Workers Comp Ins	0.00	14,957.00	27,000	55.40
5-50-524	Contingencies	0.00	0.00	10,000	0.00
5-50-527	Tree Maintenance & Repl	0.00	2,814.99	15,000	18.77
5-50-528	Engineering Services	5,255.78	118,285.94	158,000	74.86
5-50-529	MS4	0.00	5,736.92	7,600	75.49
	Total Prof Svs	5,255.78	141,794.85	217,600	65.16
Services					
5-50-550	Electric Highway Bldg	230.90	1,836.27	3,000	61.21
5-50-551	Natural Gas Highway Bld	254.36	1,244.57	4,500	27.66
5-50-552	Water/Sewer Highway Bl	104.09	655.78	1,200	54.65
5-50-553	Disposal Services	0.00	1,199.50	4,000	29.99
5-50-554	Telephone- Land	125.94	935.94	1,100	85.09
5-50-555	Telephone - Field	25.57	381.85	480	79.55
5-50-557	Street Lights	0.00	13,470.17	19,000	70.90
	Total Services	740.86	19,724.08	33,280	59.27
General					
5-50-562	Misc.	0.00	544.53	2,500	21.78
	Total General	0.00	544.53	2,500	21.78
Capital Outlay					
5-50-584	Projects, Equipment Hard	0.00	126,677.66	325,000	38.98
	Total Cap Outlay	0.00	126,677.66	325,000	38.98
	Total Perm. Hard Road	11,472.05	645,244.47	1,116,180	57.81

**Avon Township
Cash and Liability Balances
As of January 5, 2024**

A/C #	Maturity Date	Balance	Comments	Reconciled Through Date Noted			
				10/12	20	40	50
Bank Account Balances							
1-10-100D	-	24,894.95		24,894.95			
1-10-102	-	570,556.31		570,556.31			
1-10-116	Jun-24	180,000.00	Interest to be recorded at Maturity	180,000.00			
1-10-130	-	76,436.45		76,436.45			
1-20-102	-	218,975.90		218,975.90			
1-20-102C	-	5,529.86		5,529.86			
1-20-130	-	76,454.49		76,454.49			
1-40-102	-	266,393.94		266,393.94			
1-40-130	-	30,665.07		30,665.07			
1-50-102	-	1,361,310.24		1,361,310.24			
1-50-116	Jun-24	65,000.00	Interest to be recorded at Maturity	65,000.00			
1-50-130	-	30,665.08		30,665.08			
Total Bank Balances				\$ 851,887.71	\$ 300,960.25	\$ 297,059.01	\$ 1,456,975.32

1-10-115	-	-		-			
1-20-203	-	-		-			
1-40-127	-	-		-			
1-50-126	-	-		-			
Total Due To/From Total Current Assets				\$ 851,887.71	\$ 300,960.25	\$ 297,059.01	\$ 1,456,975.32
Beg Fund Balance - Per Feb 2023 Unaudited Balance							
Revenue		2,159,352.96		564,569.38	199,166.62	264,888.36	1,130,728.60
Expenses		2,040,857.17		790,836.90	181,371.62	108,629.51	960,019.14
End Fund Balance		1,323,849.86		509,275.70	80,899.34	88,430.35	645,244.47
Difference - OS Liabilities/Unfunded Aged Payables		2,876,360.27		846,130.58	299,638.90	285,087.52	1,445,503.27
Breakdown by bank:				5,757.13	1,321.35	11,971.49	11,472.05
SBOTL		-		-	-	-	-
Old Natona Bank - Money Market Accounts		2,692,661.20	0.0%	775,451.26	224,505.76	266,393.94	1,426,310.24
Old National Bank - Wealth Management Accounts		214,221.09	92.6%	76,436.45	76,454.49	30,665.07	30,665.08
OS Other Assets/Liabilities		-	7.4%	5,757.13	1,321.35	11,971.49	11,472.05

Avon Township
2023-2024 Gross Payroll by Month
Fiscal Year March 1, 2023-February 29, 2024

As of 1/05/24

Number of Pay Periods	YTD Breakdown by Fund												Total		
	Actual 2	Actual March	Actual April	Actual May	Actual June	Actual July	Actual Aug	Actual Sep	Actual Oct	Actual Nov	Actual Dec	10		12	20
Annamie Andresen	2,770.01	2,926.71	2,926.71	2,041.36	3,266.64	2,501.71	2,156.21	1,854.43	2,129.71	2,064.62	3,836.73	17,033.47	25,548.13	44,846.12	8,514.66
Jessica T. Bak	4,076.92	4,076.92	4,076.92	4,076.92	6,115.38	4,076.92	4,076.92	4,076.92	4,076.92	4,076.92	6,115.38	17,033.47	25,548.13	44,846.12	8,514.66
Michele Bauman	4,326.92	4,326.92	4,326.92	4,326.92	6,634.62	4,423.08	4,423.08	4,423.08	4,423.08	4,423.08	6,634.62	17,033.47	25,548.13	44,846.12	8,514.66
Cynthia Brust	5,115.38	5,115.38	5,115.38	5,115.38	7,673.07	5,115.38	5,115.38	5,115.38	5,115.38	5,115.38	7,673.07	17,033.47	25,548.13	44,846.12	8,514.66
Martina R. Cortes	3,461.52	3,461.52	3,461.52	3,461.52	5,192.28	3,461.52	3,461.52	3,461.52	3,461.52	3,461.52	5,192.28	17,033.47	25,548.13	44,846.12	8,514.66
Michael Dobrow	220.00	220.00	220.00	220.00	240.00	240.00	240.00	240.00	240.00	240.00	240.00	1,140.00	1,140.00	1,140.00	1,140.00
Ricardo Farias	4,358.71	4,236.04	4,236.04	4,206.40	6,309.60	4,206.40	4,206.40	4,206.40	4,206.40	4,206.40	6,644.84	17,033.47	25,548.13	44,846.12	8,514.66
Jeanne L. Kearby	50.00	220.00	220.00	220.00	240.00	240.00	240.00	240.00	240.00	240.00	290.00	1,740.00	1,740.00	1,740.00	1,740.00
Robert D. Kula	6,393.46	5,924.42	5,924.42	5,815.38	8,804.85	5,815.38	5,951.68	5,815.38	5,815.38	5,815.38	9,268.27	17,033.47	25,548.13	44,846.12	8,514.66
Kristal Larson	1,965.38	1,965.38	1,965.38	1,965.38	3,011.55	2,007.70	2,007.70	2,007.70	2,007.70	2,007.70	3,011.55	21,957.74	21,957.74	21,957.74	21,957.74
Jeffrey Loffredo	270.00	220.00	220.00	220.00	240.00	240.00	240.00	240.00	240.00	240.00	290.00	2,200.00	2,200.00	2,200.00	2,200.00
Isaac D. Martinez	2,438.30	2,775.96	2,775.96	2,973.73	4,749.25	3,311.77	3,326.54	3,266.04	3,272.57	3,345.17	4,928.81	17,033.47	25,548.13	44,846.12	8,514.66
Suzanne Ogden	2,368.73	2,463.40	2,463.40	2,648.64	3,697.06	2,510.69	2,648.64	2,510.69	2,510.69	2,538.28	3,724.65	17,033.47	25,548.13	44,846.12	8,514.66
Marilyn Pacheco	-	-	-	-	-	-	1,831.58	2,343.79	2,370.65	2,129.76	3,556.74	6,117.62	12,232.52	6,117.62	6,117.62
Rudolph Repa	270.00	270.00	270.00	220.00	240.00	240.00	240.00	240.00	240.00	240.00	290.00	2,490.00	2,490.00	2,490.00	2,490.00
Anthony R. Vallango	4,987.78	4,614.45	4,614.45	4,542.40	6,813.60	4,542.40	4,542.40	4,542.40	4,542.40	4,542.40	7,196.91	50,867.14	50,867.14	50,867.14	50,867.14
Anthony J. Vallango Jr	6,229.69	5,578.32	5,578.32	5,539.20	8,308.80	5,539.20	5,539.20	5,539.20	5,539.20	5,539.20	8,750.21	62,102.22	62,102.22	62,102.22	62,102.22
Edwin O. Vargas	3,692.30	3,692.30	3,692.30	3,692.30	5,538.45	3,692.30	3,692.30	3,692.30	3,692.30	3,692.30	5,538.45	40,615.30	40,615.30	40,615.30	40,615.30
Totals	52,995.10	52,087.72	52,087.72	51,285.53	77,075.15	51,924.45	53,699.55	53,335.23	53,643.90	53,678.11	82,942.51	157,313.41	123,538.14	40,503.04	261,312.66

Per Payroll Register	52,995.10	52,087.72	52,087.72	51,285.53	77,075.15	51,924.45	53,699.55	53,335.23	53,643.90	53,678.11	82,942.51	157,313.41	123,538.14	40,503.04	261,312.66
Check = 0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Elected Officials Only	12,217.68	12,337.68	12,337.68	12,287.68	18,279.24	12,266.16	12,266.16	12,026.16	12,026.16	12,266.16	18,189.24	134,162.32	134,162.32	-	-
All Other	40,777.42	39,750.04	39,750.04	38,997.85	58,795.91	39,658.29	41,433.39	41,309.07	41,617.74	41,411.95	64,753.27	23,151.09	123,538.14	40,503.04	261,312.66

PT	17,033.47	17,033.47	17,033.47	17,033.47	17,033.47	17,033.47	17,033.47	17,033.47	17,033.47	17,033.47	17,033.47	17,033.47	17,033.47	17,033.47	17,033.47
FT	6,117.62	6,117.62	6,117.62	6,117.62	6,117.62	6,117.62	6,117.62	6,117.62	6,117.62	6,117.62	6,117.62	6,117.62	6,117.62	6,117.62	6,117.62
Check = 0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Payroll Presented for Approval at the Board Meetings Monthly - Amounts YTD tie to the Income Statements for each respective Fund

Avon Township
Prepaid Cash Disbursements
For the Period From Dec 13, 2023 to Jan 5, 2024

Date	Check #	Account ID	Name	Line Description	Dr/(Cr) Amount	Total by Fund
Liabilities:						
12/19/23	EFT121523	2-10-200	Treasury Department	Payroll WH .. Federal	6,430.19	
1/3/24	EFT122923	2-10-200	Treasury Department	Payroll WH .. Federal	6,507.12	
12/19/23	ED1121523	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,243.47	
1/3/24	ED1122923	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,278.89	
1/5/24	Debit123123	2-10-203	Illinois Municipal Retirement Fund	Payroll WH .. IMRF	4,597.49	
12/18/23	Debit121523	2-10-204	Total Administrative Services Corporati	Payroll WH ..FSA Plan	249.99	
1/3/24	Debit122923	2-10-204	Total Administrative Services Corporati	Payroll WH ..FSA Plan	249.99	
12/29/23	Debit122923-1	2-10-206	AFLAC	Invoice: 288751	165.12	
12/29/23	Debit122923-1	2-10-206	AFLAC	Invoice: 288751	72.72	
12/15/23	27067	2-50-503	Mandarich Law Group, LLP	Garnishment W/H	301.28	
12/29/23	27072	2-50-503	Mandarich Law Group, LLP	Garnishment W/H	301.28	\$ 21,397.54
Town Corporate:						
1/5/24	Debit123123	5-10-505	Illinois Municipal Retirement Fund	IMRF	(0.03)	
12/29/23	Debit122923-2	5-10-506	Blue Cross and Blue Shield of Illinois	Invoice: January 2024	5,919.16	
12/28/23	ACH122823	5-10-507	Delta Dental of Illinois - Risk	Invoice: 1755401	412.19	
12/27/23	Debit122723	5-10-508	Principal Life Insurance Company	Invoice: January 2024	50.20	
1/2/24	ACH1010224	5-10-510	Smithereen Pest Management Services	Invoice: 3228018	180.00	
12/20/23	27069	5-10-520	Total Administrative Services Corporati	Invoice: IN2963157	80.21	
12/27/23	27071	5-10-520	Evoy, Kamaschulte, Jacobs & Co	Invoice: Audit Fee 022823	5,800.00	
12/20/23	Debit122023	5-10-522	Solus LLC	Invoice: PAS-47857	335.00	
1/3/24	Debit1010324	5-10-522	Solus LLC	Invoice: SOLUS48024	255.00	
12/27/23	27070	5-10-523	West's Insurance Agency Inc	Invoice: A1789 23-24 Renewal	10,299.00	
12/20/23	27068	5-10-542	News-Sun	Invoice: 198801600-2024	61.25	
12/20/23	27068	5-10-542	News-Sun	Invoice: 198801600-2024	249.60	
12/20/23	27068	5-10-542	News-Sun	Invoice: 198801600-2024	4.99	\$ 23,646.57
Assessor's Division:						
12/29/23	Debit122923-2	5-12-506	Blue Cross and Blue Shield of Illinois	Invoice: January 2024	3,854.67	
12/28/23	ACH122823	5-12-507	Delta Dental of Illinois - Risk	Invoice: 1755401	306.88	
12/27/23	Debit122723	5-12-508	Principal Life Insurance Company	Invoice: January 2024	48.98	\$ 4,210.53
Supervisor/GA:						
12/29/23	Debit122923-2	5-20-506	Blue Cross and Blue Shield of Illinois	Invoice: January 2024	1,212.38	
12/28/23	ACH122823	5-20-507	Delta Dental of Illinois - Risk	Invoice: 1755401	155.18	
12/27/23	Debit122723	5-20-508	Principal Life Insurance Company	Invoice: January 2024	12.55	\$ 1,380.11

Avon Township

Prepaid Cash Disbursements

For the Period From Dec 13, 2023 to Jan 5, 2024

Date	Check #	Account ID	Name	Line Description	Dr/(Cr) Amount	Total by Fund
<u>Highway Department:</u>						
12/27/23	27070					
12/29/23	Debit122923-2	5-40-523	West's Insurance Agency Inc	Invoice: A1789 23-24 Renewal	9,027.00	
12/28/23	ACH122823	5-50-506	Blue Cross and Blue Shield of Illinois	Invoice: January 2024	4,395.84	
12/27/23	Debit122723	5-50-507	Delta Dental of Illinois - Risk	Invoice: 1755401	356.75	
		5-50-508	Principal Life Insurance Company	Invoice: January 2024	100.82	13,880.41
Total					\$ 64,515.16	\$ 64,515.16

Presented to the Board for Approval at the January 9, 2024 Meeting

**Avon Township
Aged Payables
As of 1/04/24**

Date	Check #	Account ID	Name	Line Description	Db/(Cr) Amount	Total by Fund	Description
Town Corporate:							
1/10/24	27073	5-10-510	Ace Hardware	Invoice: 141393	24.99		Building Maintenance
1/11/24	ACH011124-2	5-10-521	Law Offices of Anceal Glink, P.C.	Invoice: 100521	3,417.50		Legal Fees through November 2023
1/18/24	ACH011824	5-10-522	COMCAST CABLE	Invoice: 122923-012824	328.87		Monthly Charge - Internet
1/18/24	ONB122423-2	5-10-522	Amazon Capital Services	Invoice: ONB122423-2	21.99		Wi-Fi Adaptor for Marilyn's Laptop
1/19/24	Debit011924-2	5-10-550	COMED	Invoice: 0978116004 Dec23	698.66		Monthly Charge
1/19/24	Debit011924-3	5-10-551	NICOR	Invoice: 79054810001 Dec23	223.39		Monthly Charge
1/19/24	27082	5-10-552	Village of Round Lake Park	Invoice: 008047000 Jan24	426.05		Monthly Charge
1/11/24	ACH011124-1	5-10-554	Allied Tele-Com Inc	Invoice: 35249	272.40		Monthly Charge
1/18/24	ACH011824	5-10-554	COMCAST CABLE	Invoice: 122923-012824	22.95	\$ 5,436.80	Monthly Charge - Voice
Assessor's Division:							
1/18/24	ONB122423-7	5-12-522	MSFT	Invoice: ONB122423	20.00		Monthly Charge
1/18/24	ONB122423-7	5-12-522	MSFT	Invoice: ONB122423	45.00		Monthly Charge
1/11/24	ACH011124-1	5-12-554	Allied Tele-Com Inc	Invoice: 35249	186.51	\$ 251.51	Monthly Charge
Supervisor/GA:							
1/18/24	ONB122423-4	5-20-570E	Dollar Store	Invoice: ONB122423	765.00		Essential purchases
1/18/24	ONB122423-2	5-20-572	Amazon Capital Services	Invoice: ONB122423	556.35	\$ 1,321.35	Shelving Racks 5 @ \$103.99 plus tax
Highway Department:							
1/10/24	27074	5-40-510	Amazon Capital Services	Invoice: 1TFXXDV1LCFQ	75.99		Building Maintenance
1/10/24	27078	5-40-510	Grower Equipment & Supply Company	Invoice: INV-42033	25.78		Building Maintenance
1/10/24	27075	5-40-510	CINTAS #22	Invoice: 0F94703197	109.82		Annual Estinguisher Inspection
1/10/24	27075	5-40-510	CINTAS #22	Invoice: 0F94703197	292.88		2 Extinguishers
1/10/24	27075	5-40-510	CINTAS #22	Invoice: 0F94703197	67.15		Seats and Tamper Indicator
1/10/24	27075	5-40-510	CINTAS #22	Invoice: 0F94703197	21.90		Extinguisher Labels
1/10/24	27075	5-40-510	CINTAS #22	Invoice: 0F94703197	70.91		Service Call
1/19/24	ONB122423-1	5-40-512	Absolute Suppliers	Invoice: ONB122423	1,206.00		Pacer Centrifugal Electric Water Pump
1/10/24	27079	5-40-540	IL Public Works Mutual Aid Network	Invoice: 2227	100.00		Annual Membership 2024
1/10/24	27074	5-40-560	Amazon Capital Services	Invoice: 1TFXXDV1LCFQ	12.95		Highway Supplies
1/10/24	27073	5-40-561	Ace Hardware	Invoice: Cleg 122523	49.54		Highway Operating Supplies
1/10/24	27074	5-40-561	Amazon Capital Services	Invoice: 1TFXXDV1LCFQ	50.42		Highway Operating Supplies
1/18/24	ONB122423-5	5-40-561	Harbor Freight Tools	Invoice: ONB122423	15.98		Highway Operating Supplies
1/18/24	ONB122423-6	5-40-561	The Home Depot	Invoice: ONB122423	21.28		Highway Operating Supplies
1/18/24	ONB122423-6	5-40-561	The Home Depot	Invoice: ONB122423-2	11.89		Highway Operating Supplies
1/10/24	27078	5-40-583	Grower Equipment & Supply Company	Invoice: INV-42151	(2,460.00)		Discount on Kawasaki CAT Purchase
1/10/24	27078	5-40-583	Grower Equipment & Supply Company	Invoice: INV-42151	12,299.00	\$ 11,971.49	Kawasaki CAT Purchase
1/10/24	27076	5-50-516	WEX Bank	Invoice: 94189037	390.41		Fuel Purchases for December 2023
1/10/24	27080	5-50-517	Industrial Systems Ltd	Invoice: 24822	5,085.00		4500 Gallons of Infernal Melt
1/10/24	27077	5-50-528	Gewait Hamilton Assoc	Invoice: 4051.110-10	5,008.78		Professional Services through November 26, 2023
1/10/24	27077	5-50-528	Gewait Hamilton Assoc	Invoice: 4051.100-19	247.00		Professional Services through November 26, 2023
1/19/24	Debit011924-1	5-50-550	COMED	Invoice: 1648663009 Dec23	230.90		Monthly Charge
1/10/24	27081	5-50-551	NICOR	Invoice: 67944810000 Dec23	254.36		Monthly Charge
1/19/24	27082	5-50-552	Village of Round Lake Park	Invoice: 008032000 Jan24	104.09		Monthly Charge

Avon Township
Aged Payables
As of 1/04/24

Date	Check #	Account ID	Name	Line Description	Db/(Cr) Amount	Total by Fund	Description
1/18/24	ONB122423-3	5-50-554	COMCAST CABLE	Invoice: ONB122423-2	17.97		Monthly Charge
1/18/24	ONB122423-3	5-50-554	COMCAST CABLE	Invoice: ONB122423-3	90.00		Monthly Charge
1/18/24	ONB122423-3	5-50-554	COMCAST CABLE	Invoice: ONB122423	17.97		Monthly Charge
1/18/24	ONB122423-8	5-50-555	T-Mobile	Invoice: ONB122423	25.57	\$ 11,472.05	Monthly Charge
Total					\$ 30,453.20	\$ 30,453.20	

Presented to the Board for Approval at the January 9, 2024 Board Meeting

GL A/C		FMW A/C		Income					Expenses					
ONB A/C No.	FMW A/C No.	Reg Bal	Deposit	Interest	Dividends	Realized Gains/(Losses)	Unrealized Gains/(Losses)	Accrued Income	Fees	Other	End Bal	Delta	Fees	
1-10-130	61-0165-04-5	66-H000-05-2	Original Investment \$30K In October 2019 and next investment \$45K in December 2020											
		Mar-23	73,928.60	-	-	239.95	-	-	(15.40)	-	74,153.15	X	224.55	-0.02%
		Apr-23	74,153.15	-	-	270.89	-	-	(15.45)	-	74,408.59	X	255.44	-0.02%
		May-23	74,408.59	-	-	276.51	-	-	(15.50)	-	74,669.60	X	261.01	-0.02%
		Jun-23	74,669.60	-	-	299.17	-	-	(15.56)	-	74,953.21	X	283.61	-0.02%
		Jul-23	74,953.21	-	-	294.49	-	-	(15.61)	-	75,232.09	X	278.88	-0.02%
		Aug-23	75,232.09	-	-	306.64	-	-	(15.67)	-	75,523.06	X	290.97	-0.02%
		Sep-23	75,523.06	-	-	322.02	-	-	(15.73)	-	75,829.35	X	306.29	-0.02%
		Oct-23	75,829.35	-	-	313.52	-	-	(15.80)	-	76,127.07	X	297.72	-0.02%
		Nov-23	76,127.07	-	-	325.24	-	-	(15.86)	-	76,436.45	X	309.38	-0.02%
		Dec-23	76,436.45	-	-	-	-	-	-	-	76,436.45	-	-	0.00%
		Jan-24	76,436.45	-	-	-	-	-	-	-	76,436.45	-	-	0.00%
		Feb-24	76,436.45	-	-	-	-	-	-	-	76,436.45	-	-	0.00%
		Total FYE 02/29/24	-	-	2,648.43	-	-	-	(140.58)	-	2,507.85	-	-	0.00%
											3.33%			
1-20-130	61-0165-14-4	66-H000-15-1	Original Investment \$45K in October 2019 and next investment \$30K in December 2020											
		Mar-23	73,946.05	-	-	240.01	-	-	(15.40)	-	74,170.66	X	224.61	-0.02%
		Apr-23	74,170.66	-	-	270.95	-	-	(15.45)	-	74,426.16	X	255.50	-0.02%
		May-23	74,426.16	-	-	276.58	-	-	(15.50)	-	74,687.24	X	261.08	-0.02%
		Jun-23	74,687.24	-	-	299.24	-	-	(15.56)	-	74,970.92	X	283.68	-0.02%
		Jul-23	74,970.92	-	-	294.56	-	-	(15.62)	-	75,249.86	X	278.94	-0.02%
		Aug-23	75,249.86	-	-	306.71	-	-	(15.68)	-	75,540.89	X	291.03	-0.02%
		Sep-23	75,540.89	-	-	322.09	-	-	(15.74)	-	75,847.24	X	306.35	-0.02%
		Oct-23	75,847.24	-	-	313.59	-	-	(15.80)	-	76,145.03	X	297.79	-0.02%
		Nov-23	76,145.03	-	-	325.32	-	-	(15.86)	-	76,454.49	X	309.46	-0.02%
		Dec-23	76,454.49	-	-	-	-	-	-	-	76,454.49	-	-	0.00%
		Jan-24	76,454.49	-	-	-	-	-	-	-	76,454.49	-	-	0.00%
		Feb-24	76,454.49	-	-	-	-	-	-	-	76,454.49	-	-	0.00%
		Total FYE 02/29/24	-	-	2,649.05	-	-	-	(140.61)	-	2,508.44	-	-	0.00%
											3.33%			
1-40-130	61-0165-15-1	66-H000-16-9	Original Investment \$30K in October 2019											
		Mar-23	29,658.97	-	-	96.26	-	-	(6.18)	-	29,749.05	X	90.08	-0.02%
		Apr-23	29,749.05	-	-	108.68	-	-	(6.20)	-	29,851.53	X	102.48	-0.02%
		May-23	29,851.53	-	-	110.93	-	-	(6.22)	-	29,956.24	X	104.71	-0.02%
		Jun-23	29,956.24	-	-	120.02	-	-	(6.24)	-	30,070.02	X	113.78	-0.02%
		Jul-23	30,070.02	-	-	118.14	-	-	(6.26)	-	30,181.90	X	111.88	-0.02%
		Aug-23	30,181.90	-	-	123.02	-	-	(6.29)	-	30,298.63	X	116.73	-0.02%
		Sep-23	30,298.63	-	-	129.19	-	-	(6.31)	-	30,421.51	X	122.88	-0.02%
		Oct-23	30,421.51	-	-	125.78	-	-	(6.34)	-	30,540.95	X	119.44	-0.02%
		Nov-23	30,540.95	-	-	130.48	-	-	(6.36)	-	30,665.07	X	124.12	-0.02%
		Dec-23	30,665.07	-	-	-	-	-	-	-	30,665.07	-	-	0.00%
		Jan-24	30,665.07	-	-	-	-	-	-	-	30,665.07	-	-	0.00%
		Feb-24	30,665.07	-	-	-	-	-	-	-	30,665.07	-	-	0.00%
		Total FYE 02/29/24	-	-	1,062.50	-	-	-	(55.40)	-	1,006.10	-	-	0.00%
											3.33%			
1-50-130	61-0165-16-9	66-H000-17-7	Original Investment \$30K in October 2019											
		Mar-23	29,658.98	-	-	96.26	-	-	(6.18)	-	29,749.06	X	90.08	-0.02%
		Apr-23	29,749.06	-	-	108.68	-	-	(6.20)	-	29,851.54	X	102.48	-0.02%
		May-23	29,851.54	-	-	110.93	-	-	(6.22)	-	29,956.25	X	104.71	-0.02%
		Jun-23	29,956.25	-	-	120.02	-	-	(6.24)	-	30,070.03	X	113.78	-0.02%
		Jul-23	30,070.03	-	-	118.14	-	-	(6.26)	-	30,181.91	X	111.88	-0.02%
		Aug-23	30,181.91	-	-	123.02	-	-	(6.29)	-	30,298.64	X	116.73	-0.02%
		Sep-23	30,298.64	-	-	129.19	-	-	(6.31)	-	30,421.52	X	122.88	-0.02%
		Oct-23	30,421.52	-	-	125.78	-	-	(6.34)	-	30,540.96	X	119.44	-0.02%
		Nov-23	30,540.96	-	-	130.48	-	-	(6.36)	-	30,665.08	X	124.12	-0.02%
		Dec-23	30,665.08	-	-	-	-	-	-	-	30,665.08	-	-	0.00%
		Jan-24	30,665.08	-	-	-	-	-	-	-	30,665.08	-	-	0.00%
		Feb-24	30,665.08	-	-	-	-	-	-	-	30,665.08	-	-	0.00%
		Total FYE 02/29/24	-	-	1,062.50	-	-	-	(56.40)	-	1,006.10	-	-	0.00%
											3.33%			
Total all Accounts		207,192.60	-	-	7,422.48	-	-	-	(393.99)	-	214,221.09	-	867.08	3.39%
Investment to Date		210,000.00	-	-	-	-	-	-	-	-	7,028.49	-	-	3.39%
Earnings(Loss)		-	0.00%	-	x - Balance ties to the respective monthly statement	-	-	-	-	-	4,221.09	-	2.01%	2.01%
											YTD Income/(Loss) Since Inception	7,028.49	3.39%	

Avon Township

**Finance Report for Avon Township Funds - Anmarie Andresen
Income Statement Highlights as of 1/10/24 86.6% of fiscal year**

Finance Packet Item# 4.a.

<u>Town Corporate:</u>	<u>Actual</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Cash/Fund Balance</u>
Revenue	\$ 790,837	\$ 769,285	102.80%	\$ 851,888
Town	\$ 329,513	\$ 511,850	64.38%	\$ 256,436
Assessor	\$ 179,763	\$ 310,592	57.88%	
				<Portion of Cash Invested 30% % Invested of Total Cash

1. Bank accounts have been reconciled through the month of December 2023 with no new exceptions.
2. ONB Wealth Management balances as of November 2023 as the December statements are not yet available. See Finance Packet Item# 3.d. for most current activity.
3. Property Tax Distributions have been received through 12/14/23. Final distribution date for 2022 is TBD.
We have collected 100.8% of the Property Tax Revenue annual budget.
4. Grant monies received by the Township is being updated in the Finance Packet Item# 4.b.
5. Miscellaneous income received by the Township is reported in the Finance Packet Item# 4.d.
6. Resolutions will be presented at the February Board meeting relating to 2 accounts Liability & General Insurance and Water and Sewer Expenses for further investigation before the Fiscal Year End.
7. Major finance focus the month of January will be to meet all the payroll filing deadlines for 1099's, W-2's and quarterly reporting.
8. Once all the calendar year end tasks are completed, next the focus will shift to the FYE 02/28/25 Budgets and benefit renewals which must be completed by 3/1/24. I am working with HUB International our broker to commence open enrollment for the upcoming year. Eligibility to participate in Avon Township's benefit plans is an employee must work a minimum of 30 hours week to obtain coverage.

<u>GA/Supervisor:</u>	<u>Actual</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Cash/Fund Balance</u>
Revenue	\$ 181,372	\$ 169,000	107.32%	\$ 300,960
Expense	\$ 80,899	\$ 169,000	47.87%	\$ 76,454
				<Portion of Cash Invested 25% % Invested of Total Cash

1. Same items as 1 and 2 under Town Corporate.
2. Property Tax Collections have exceeded the annual budget at 101.4%
3. Cash donations designated specifically to support the Avon Township Food Pantry is being tracked in the Finance Packet Item# 4.c. and is updated monthly.
4. Racks and bins were purchased during the month to improve the aesthetics of the open space outside of Gages Hall to display donated clothing for our residents.

Assessor's Division, Road & Bridge and Permanent Road are reported by the respective Department Head

**Avon Township
Grant Money Received**

For the Period From Mar 1, 2019 to Current

Account ID	Acct Description	Date	Reference	Jml	Trans Description	Amount	FYE 02/28/20	FYE 02/28/21	FYE 02/28/22	FYE 02/28/23	FYE 02/28/24
4-10-404	Misc. Income	03/13/19	Safety	GENJ	Illinois Public Risk Fund	564.00					
4-50-404	Misc. Income	03/13/19	Safety	GENJ	Illinois Public Risk Fund	1,048.00					
4-10-404	Misc. Income	5/15/2019	Flood Mitigation Grant	GENJ	State of Illinois Grant	52,100.00					
4-50-405	Misc Grants	9/14/2020	Safety	GENJ	Illinois Public Risk Fund	2,045.00		2,045.00			
4-50-405	Misc. Income	9/14/2020	Stimulus/Pandemic	GENJ	Illinois Public Risk Fund	479.00		479.00			
4-20-404	Misc. Income	8/11/2021	Pharmaceutical	GENJ	Walmart Grant	1,500.00			1,500.00		
4-50-405	Misc Grants	3/2/2022	Safety	GENJ	Illinois Public Risk Fund	3,496.00			3,496.00		
4-50-405	Misc Grants	1/17/2022	Gages Hall Improvements	GENJ	Illinois Public Risk Fund	3,776.00				3,776.00	
4-10-405	Misc Grants	1/23/2023	Outdoor Classroom	A	Home Depot						
4-50-405	Misc Grants	1/25/2023	All leftover Christmas items from 2022	B	Mainstreet Organization of Realtors	23,532.31				23,532.31	
		4/12/2023	Safety	C	Walgreens of Antioch	4,074.00					4,074.00
		8/2/2023	Constructing our Community	C	Home Depot Foundation	3,769.20					3,769.20
					Totals	\$ 96,383.51	\$ 53,712.00	\$ 2,524.00	\$ 4,986.00	\$ 27,308.31	\$ 7,843.20
					Breakdown by Fund:						
					Fund 10	76,196.31	52,664.00	-	-	23,532.31	-
					Fund 20	1,500.00	-	-	1,500.00	-	-
					Fund 50	14,918.00	1,048.00	2,524.00	3,496.00	3,776.00	7,843.20
						3,769.20	-	-	-	-	-

A Donated the Flooring and Paint - Free of Charge - Value not received from Home Depot.

B Donated Christmas lights, wrapping, ornaments, toys and household décor. Michele is working with Round Lake Community High School District 116 to use goods for the Community Engagement Program that the students will run. Doug Bradshaw, Teacher at the HS will manage the process. - Material Value never received from Walgreens.

C Home Depot Foundation volunteers partnered with Avon and young volunteers from the community to build garden beds as well as plant fruits and vegetables into them to support the Avon Township Food Pantry. Gift cards provided to cover the expenses to complete this work in the amount of \$3,769.20. Gift cards consumed in the amount of \$3,602.34.

\$ 166.86

Finance Packet Item# 4.c.

Avon Township
 Donations Earmarked specifically for "Avon Township Pantry"
 As of 1/04/24
 FYE 02/28/23 to Current

Cash Donations:

Date Deposited	Donor	Reference	Account ID	Total Amount	FYE 02/28/23	FYE 02/29/24
5/25/2022	WJ Murphy Elementary School	Student Council raised while selling Smencial Grams*	4-20-404	\$ 250.00	\$	250.00
7/14/2022	Exchange Club of Grayslake	Donation to honor Avon's Work in the community providing Food	4-20-404	\$ 1,000.00	\$	1,000.00
9/9/2022	Margaret and James Miller	Donation for the Food Pantry items	4-20-404	\$ 100.00	\$	100.00
10/27/2022	Mary Dertz King	Donation for the Food Pantry items	4-20-404	\$ 200.00	\$	200.00
11/30/2022	Schneider for Congress	In support of Food Bank	4-20-404	\$ 250.00	\$	250.00
12/2/2022	Warren and Janet Sunberg	In support of Food Bank	4-20-404	\$ 100.00	\$	100.00
12/21/2022	Village of Round Lake	In support of Food Bank	4-20-404	\$ 100.00	\$	100.00
12/21/2022	James and Margaret Miller	In support of Food Bank	4-20-404	\$ 100.00	\$	100.00
12/21/2022	Cary and Louis Nusbaum	In support of Food Bank	4-20-404	\$ 100.00	\$	100.00
1/10/2023	American Unit	In support of Food Bank	4-20-404	\$ 282.00	\$	282.00
2/8/2023	George Allen	In support of Food Bank	4-20-404	\$ 100.00	\$	100.00
3/27/2023	Rita Jones	In support of Food Bank	4-20-404	\$ 75.00	\$	75.00
3/27/2023	Kristin Kenny	In support of Food Bank - Proceeds from Lemonade Stand	4-20-404	\$ 55.00	\$	55.00
3/27/2023	Saturday Night Live Group	Donation for the Food Pantry items	4-20-404	\$ 40.00	\$	40.00
4/12/2023	John Duffy	In support of Food Bank	4-20-404	\$ 20.00	\$	20.00
4/24/2023	Pat Benyak	In support of Food Pantry	4-20-404	\$ 10.00	\$	10.00
6/12/2023	Helen Valek	In support of Food Pantry	4-20-404	\$ 10.00	\$	10.00
7/3/2023	Daniel Paev	In support of Food Pantry	4-20-404	\$ 100.00	\$	100.00
7/26/2023	Exchange Club of Grayslake	In support of Food Pantry	4-20-404	\$ 1,000.00	\$	1,000.00
7/26/2023	Lake County/Swalco FY2022 Shoe Program	In support of Food Pantry	4-20-404	\$ 225.76	\$	225.76
8/10/2023	Anne Wirtz (Customer of Lending Closet)	In support of Food Pantry	4-20-404	\$ 30.00	\$	30.00
9/18/2023	David Oswald	In support of Food Pantry	4-20-404	\$ 50.00	\$	50.00
9/18/2023	Shepherd of the Lakes	In support of Food Pantry	4-20-404	\$ 20.00	\$	20.00
9/27/2023	Annie Lyons and others	In support of Food Pantry	4-20-404	\$ 84.47	\$	84.47
10/3/2023	Butterfly Effect Of Maddoox LoPriore Foundation	In support of Food Pantry	4-20-404	\$ 1,000.00	\$	1,000.00
10/3/2023	Gloria Bentzen	In support of Food Pantry	4-20-404	\$ 100.00	\$	100.00
10/11/2023	Unknown	In support of Food Pantry	4-20-404	\$ 1.00	\$	1.00
11/15/2023	Grayslake Business Breakfast Group	Money Found on the Floor of the Food Pantry	4-20-404	\$ 500.00	\$	500.00
12/4/2023	Rita Jones	In support of Food Pantry	4-20-404	\$ 75.00	\$	75.00
12/13/2023	Carol and Richard Jones	In support of Food Pantry	4-20-404	\$ 200.00	\$	200.00
12/19/2023	Village of Round Lake	In support of Food Pantry	4-20-404	\$ 100.00	\$	100.00
12/20/2023	Mary Dertz King	Donation for the Food Pantry items	4-20-404	\$ 200.00	\$	200.00
12/20/2023	Cary and Louis Nusbaum	Donation for the Food Pantry items	4-20-404	\$ 100.00	\$	100.00
1/3/2024	Grayslake North High School Dist 127	Donation for the Food Pantry from the Art Show Sales at GLNHS	4-20-404	\$ 305.00	\$	305.00

Total Fiscal YTD

\$ 6,883.23 \$ 2,582.00 \$ 4,301.23

Avon Township

All Other Miscellaneous Income - Excluding Food Pantry tracked separately

As of 1/04/24

FYE 02/28/23 to Current

Finance Packet Item# 4.d.

<u>Date Deposited</u>	<u>Payor</u>	<u>Reference</u>	<u>Account ID</u>	<u>Total Amount</u>	<u>Fund 10</u>	<u>Fund 20</u>
3/15/2023	Internal Revenue Service	Refund for Form 941 Qtr 3 2022	4-10-404	\$ 74.34	\$ 74.34	\$
6/2/2023	IMRF	Refund for Accelerated Payment Adjustment	4-10-404	\$ 2,313.19	\$ 2,313.19	\$
9/24/2023	West Insurance	Reimbursement for Cyber Insurance Policy Premium	4-10-404	\$ 214.00	\$ 214.00	\$
10/11/2023	Lakeshore Recycling Systems (LRS)	Annual Contract Fee	4-10-404	\$ 5,000.00	\$ 5,000.00	\$
3/6/2023	Just for Today	Essentials Donation	4-20-404	\$ 50.00	\$	\$ 50.00
4/18/2023	Joyce Campbell	Essentials Donation	4-20-404	\$ 200.00	\$	\$ 200.00
5/8/2023	Anonymous	Essentials Donation	4-20-404	\$ 20.00	\$	\$ 20.00
6/12/2023	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00	\$	\$ 40.00
7/3/2023	Just for Today	Essentials Donation	4-20-404	\$ 50.00	\$	\$ 50.00
8/21/2023	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00	\$	\$ 40.00
9/18/2023	Rebecca Kline	Essentials Donation	4-20-404	\$ 100.00	\$	\$ 100.00
10/18/2023	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 60.00	\$	\$ 60.00
11/13/2023	Just for Today	Essentials Donation	4-20-404	\$ 50.00	\$	\$ 50.00
11/15/2023	Steevo Tech	Christmas Program	4-20-404	\$ 200.00	\$	\$ 200.00
12/13/2023	Locked Merchant Rates	Christmas Program	4-20-404	\$ 500.00	\$	\$ 500.00

Total Fiscal YTD

\$ 8,911.53 \$ 7,601.53 \$ 1,310.00