

AVON TOWNSHIP - REGULAR BOARD MEETING

AGENDA

433 E Washington Street, Round Lake Park, IL

Tuesday, March 12th, 2024, at 7:00 pm

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Public Comment - Public Comment shall be limited to 3 minutes per speaker**
- V. Reports**
 - A. Supervisor**
 - B. Clerk**
 - C. Assessor**
 - D. Highway Dept**
- VI. New Business**

Approval of Minutes as presented.

February Regular Meeting

- A. Approval of Monthly Bills as presented**
 - 1. Prepaid Bills**
 - 2. Outstanding Bills**
- B. Discussion and possible action on the 2024-2025 budget.**
- C. Approval of the Town Hall Agenda for April 9, 2024**
- D. Discussion and possible action related to the 2024-2025 Board Meeting Schedule**
- E. Discussion and possible action on a policy to appoint or elect an open position on the board.**

- F. Approval of the purchase of a Township flag.**
- G. Approval of Resolution 23- RS 015 Designating A freedom of Information Act Officer for Avon Township**
- H. Approval for LED lights to be installed in the warehouse at the Township**
- I. Executive Session**
- J. Public Comment- Public Comment shall be limited to 3 minutes per speaker**
- K. Member's Remarks**
- L. Adjournment**

Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting of facilities, are asked to call the Township office prior to the meeting.



BOB KULA - SUPERVISOR

389 W. MAIN STREET HAINESVILLE IL 60073

E-MAIL: BKula@avonil.us

(847) 546-7480 Cell 847-875-5887

AVON TOWNSHIP HIGHWAY DEPARTMENT BOARD REPORT FOR THE February 8 – March 6, 2024

1. This past month I spoke/met with personnel as indicated for the following purposes:
 - a. Resident on N South Circle asking for assistance in picking up branches from storm damage.
 - b. Round Lake Beach Publics works about a water main break we noticed while checking our roads.
 - c. Met with Lake County Division of Transportation regarding estimates to pave Thompson and Hauge (\$76,847.00).
 - d. I attended the Manitou Creek-Fish Lake Drain Watershed Planning Meeting on March 6.
 - e. Responded to a call from resident regarding flooding at North Circle Drive in Highland Lake. Found clogged culvert. After rodding water receded. Made follow-up call with resident.

2. Weather related response's:
 - a. February 23 (p.m.) salt roads
 - b. February 25 (a.m.) spot salt roads
 - c. March 5 (a.m.) flooded road

3. The highway department cold patched roads as needed.

4. Municipal Separate Storm Sewer System (MS4) Maintenance: Cleaned grates and basins throughout township.

5. Tree Maintenance: Picked-up trees and brush on N South Circle from storm damage.

6. In-House repairs/preparations: Began prepping the trucks for spring and summer work.

7. Equipment Repairs/Installations that required outsourcing: none.

8. Other projects: Highway department personnel attended the annual pipeline safety training.

9. During the period February 8 – March 6, 2024, we responded to 21 phone calls, 15 in person visits and 44 emails. See below for specifics.

TYPE	CALLS	IN PERSON/WEBINAR	EMAIL
CEMETERY (FT HILL)			
CONSTRUCTION			
DRAINAGE/WATER	1		
ENGINEER	3		5
GRAYSLAKE (Village)	1		
HAINESVILLE (Village)			
HIGHLAND LAKE HOA	2		2
LAKE COUNTY	3		3
LAKE COUNTY SHERIFF			
MEETINGS/CONF/TNG		2	2
PERMITS	1	2	4
PLEASANT HILL HOA			
RESIDENT MISC	3	1	6
R.L.P.			
THIRD LAKE (Village)	1		2
TOWNSHIP CTR			7
TREE/BRUSH		3	
WEATHER RELATED		3	
OTHER	6	4	13
TOTAL	21	15	44



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
February 13, 2024 – 7:00pm

Call to Order

The meeting was called to order at 7:13pm by Supervisor Michele Bauman

Attorney Mack questioned if the meeting could take place as the date was absent from the agenda. Clerk Larson noted that the date was properly presented on the website in multiple places. Attorney Mack offered that the date presented in that fashion was reasonable and the meeting could take place.

Pledge of Allegiance

Roll Call

Supervisor Bauman	-	Present			
Trustee Kearby	-	Present	Trustee Sloan	-	Present
Trustee Loffredo	-	Present	Trustee Repa	-	Absent

Quorum Established

Also present was Clerk Larson, Assessor Brust, Highway Supervisor Kula

Public Comment

Travis Haley commented that there was concern over item K. Putting the employee’s name was a potential liability issue.

Attorney Megan Mack noted that a recent PAC opinion requires the item to be on the agenda the way it was presented.

Doug Kearney inquired about a redacted email FOIA and a refused FOIA related to the special town hall meeting.

Attorney Mack offered to discuss the specifics at the conclusion of the meeting to explain the redactions.

Reports

A MOTION to approve the reports as presented.

Motion:		Loffredo	Second:		Kearby
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
February 13, 2024 – 7:00pm

Motion carries.

New Business

A. Presentation

A presentation on the health care renewal proposal was made by Jake Carlson of HUB Insurance. He noted that the increase for Avon Township was 6.8% which is less than the 8%-12% average being seen. Mr. Carlson walked the board through the specifics of the health insurance proposal and took questions.

B. Approval of Meeting Minutes as Presented

A MOTION to approve the January Regular Board Meeting minutes as presented.

Introduced:

Motion:		Kearby	Second:	Repa		
Supervisor Bauman	-	AYE				
Trustee Kearby	-	AYE		Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE		Trustee Repa	-	AYE

Motion carries.

C. Approval of Monthly Bills as Presented

A MOTION to approve the bills as presented.

Motion:		Kearby	Second:	Sloan		
Supervisor Bauman	-	AYE				
Trustee Kearby	-	AYE		Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE		Trustee Repa	-	AYE

Motion carries.

D. Approval of Resolution 23-RS-014

Supervisor Bauman read the substance of the fund transfer resolution aloud for the record.

A MOTION to approve the resolution as presented.

Motion:		Kearby	Second:	Repa		
---------	--	--------	---------	------	--	--



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
February 13, 2024 – 7:00pm

Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.

E. Discussion of the 2024-2025 budget.

Discussion from the February 13, 2024 6:00pm budget meeting continued. Assessor Brust and Highway Supervisor Kula explained the significant changes to their budgets.

F. Intergovernmental Agreement between the Village of Hainesville and Avon Township Regarding the Storage of Rock Salt Discussion / Possible Action

A MOTION to approve the agreement as presented.

Motion:		Kearby	Second:		Sloan
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.

G. Discussion and possible action related to insurance renewal

A MOTION to renew with Blue Cross/Blue Shied Illinois and include the current three plans offered along with the new HSA Savings plan .

Motion:		Repa	Second:		Kearby
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.

H. Round Lake Park District Sponcership (sic) and Advertising Agreement



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
February 13, 2024 – 7:00pm

K. Possible action to approve a settlement agreement between the Township and Jackie Bailey-Cunningham for \$100,000

A MOTION to approve the settlement as presented.

Motion:		Kearby	Second:	Loffredo		
Supervisor Bauman	-	AYE				
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE	
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE	

Motion carries.

Public Comment

None

Adjournment

A MOTION to adjourn.

Motion:	Bauman	Second:	Loffredo
---------	--------	---------	----------

All in favor say aye. Opposed?

Motion carries by acclimation.

The meeting was adjourned at 8:57pm.



AVON TOWNSHIP – BUDGET MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
February 13, 2024 – 6:00pm

Call to Order

The meeting was called to order at 6:04pm by Supervisor Michele Bauman

Pledge of Allegiance

Roll Call

Supervisor Bauman	-	Present			
Trustee Kearby	-	Present	Trustee Sloan	-	Present
Trustee Loffredo	-	Absent	Trustee Repa	-	Absent

Quorum Established

Also present was Clerk Larson, Assessor Brust, Highway Supervisor Kula

Public Comment

None

Discussion on Budget

Anmarie Andresen provided a lengthy and comprehensive presentation of the Town and G/A budget to the Board. Portions of the discussion included notes on fund balance reductions and maintaining fiscal responsibility.

Trustee Loffredo arrived at 6:53pm

Clerk Larson noted the time and suggested that a brief recess be made so that the presenter from Hub Insurance could attend the meeting.

A MOTION to suspend the meeting at 6:55pm by Trustee Kearby, Second by Trustee Sloan.

All in favor? Against? Motion carries by acclamation.

The meeting resumed at 7:01pm.

Trustee Repa arrived at 7:01pm.

Anmarie Andresen completed her presentation no the Town and G/A funds.

Clerk Larson suggested that in the interest of time, the balance of the funds be discussed during the regular meeting.

A MOTION to adjourn the meeting by Trustee Kearby, Second by Trustee Loffredo.



AVON TOWNSHIP – BUDGET MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
February 13, 2024 – 6:00pm

All in favor? Against? Motion carries by acclamation.

The meeting was adjourned at 7:10pm.

Board Information

For the March 12, 2024 Board Meeting

Financial Package Includes:

1. Income Statement for the FYE Ended 02/29/ for period 03/01/23-02/29/24
2. Cash and Liability Balances by Fund as of 2/29/24 (Funding Through this date)
3. Documents that require **Board Approval/Acknowledgement**:
 - a.1. Gross Payroll paid Year to date for FYE 03/01/23 paid through 2/29/24
 - a.2. Gross Payroll paid Year to date for FYE 03/01/24 paid through 03/08/24
 - b. Prepaid Invoices since the prior meeting
 - c. Aged Payables as of 3/06/24
 - d. ONB Wealth Management Account Activity as of 02/29/24
4.
 - a. Finance Report on Township/GA Funds
 - b. Tracking of Grant Money Activity for the period March 1, 2019 - Current
 - c. Avon Township Designated Food Pantry Donations from March 1, 2022 - Current
 - d. Avon Township Other Miscellaneous Income from March 1, 2022 - Current
5. Budget for FYE 02/28/25 for Funds 10, 12, 20, 40 and 50 will be discussed and finalized at the special meeting on 03/07/24

The Income Statement for the current FYE 02/28/25 will be presented at the April Meeting as it is not ready yet.

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - February 29, 2024 PY Budget Approved 03/27/23 100.0% of Year 3/04/24

Town Fund Admin.	Cur. Month	Year to Date	Budget	Variance	YTD %
	Actual	Actual	Total		
Revenue					
4-10-400 Property Tax	0.00	689,944.64	684,000	(5,945)	100.87
4-10-401 Replacement Tax	0.00	72,465.90	60,000	(12,466)	120.78
4-10-402 Interest and Dividend Inc	828.69	12,493.49	0	(12,493)	0.00
4-10-403 Rental Income	0.00	20,285.14	20,285	0	100.00
4-10-404 Misc. Income	12.14	7,613.67	5,000	(2,614)	152.27
Total Revenue	840.83	802,802.84	769,285	(33,518)	104.36
Town Fund					
	Cur. Month	Year to Date	Budget	Variance	YTD %
Personnel Svcs					
5-10-501 Salaries-Officials	12,621.54	159,405.40	176,000	16,595	90.57
5-10-502 Salaries - Employees	1,185.07	8,479.43	14,000	5,521	60.57
5-10-503 Salaries Part-Time	2,663.53	20,641.88	24,000	3,358	86.01
5-10-504 FICA	1,361.47	14,712.90	18,000	3,287	81.74
5-10-505 IMRF	107.02	1,417.78	2,000	582	70.89
5-10-506 Health Ins	4,272.87	56,161.31	64,750	8,589	86.74
5-10-507 Dental and Vision Ins	424.02	4,501.63	6,000	1,498	75.03
5-10-508 Life Ins	50.20	552.20	600	48	92.03
5-10-509 Unemployment Ins	54.11	267.53	300	32	89.18
Total Personnel Svcs	22,739.83	266,140.06	305,650	39,510	87.07
Maintenance Svcs					
5-10-510 Maint. Building	324.30	3,616.05	5,000	1,384	72.32
5-10-512 Maint. Equipment	936.75	2,545.97	3,000	454	84.87
5-10-514 Grounds/Landscaping	1,385.99	7,075.16	8,250	1,175	85.76
Total Maint Svcs	2,647.04	13,237.18	16,250	3,013	81.46
Professional Svcs					
5-10-520 Contract/Accounting Svcs	735.83	7,337.93	8,500	1,162	86.33
5-10-521 Legal Svcs	4,790.00	22,714.60	23,000	285	98.76
5-10-522 Data Processing	1,181.07	12,418.56	13,000	581	95.53
5-10-523 Liability & Gen Ins	0.00	15,721.00	16,000	279	98.26
5-10-523W Workers Comp Ins	2,025.00	8,392.00	9,000	608	93.24
5-10-524 Contingencies	0.00	0.00	25,000	25,000	0.00
5-10-526 Liability Ins Deductible	0.00	17,917.50	25,000	7,083	71.67
Total Prof Svcs	8,731.90	84,501.59	119,500	34,998	70.71
Communications					
5-10-530 Postage	0.00	228.60	1,000	771	22.86
5-10-532 Printing	231.00	499.56	500	0	99.91
Total Communication E	231.00	728.16	1,500	772	48.54
Professional Development					
5-10-540 Dues	0.00	1,484.45	2,000	516	74.22
5-10-541 Continuing Education	0.00	175.00	2,000	1,825	8.75
5-10-542 Subscriptions	348.00	1,084.99	1,100	15	98.64
5-10-543 Mileage & Tolls	0.00	309.16	1,000	691	30.92
5-10-544 Per Diem & Lodging	0.00	98.00	1,000	902	9.80
5-10-545 Conferences	0.00	188.50	500	312	37.70
Total Prof Dev	348.00	3,340.10	7,600	4,260	43.95

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - February 29, 2024 PY Budget Approved 03/27/23 100.0% of Year 3/04/24

Utilities

5-10-550	Electric Town Ctr	769.53	8,927.58	10,000	1,072	89.28
5-10-551	Natural Gas Town Ctr	381.46	1,906.38	2,800	894	68.09
5-10-552	Water/Sewer Town	(133.00)	1,198.20	1,200	2	99.85
5-10-554	Telephone	567.77	4,145.34	6,000	1,855	69.09

Total Utilities		1,585.76	16,177.50	20,000	3,823	80.89
------------------------	--	-----------------	------------------	---------------	--------------	--------------

General Svs

5-10-560	Office Supplies	0.00	1,507.15	2,000	493	75.36
5-10-561	Operating Supplies	0.00	460.92	500	39	92.18
5-10-562	Misc	9.00	3.50	150	147	2.33

Total General Svs		9.00	1,971.57	2,650	678	74.40
--------------------------	--	-------------	-----------------	--------------	------------	--------------

Capital Outlay

5-10-580	Building	4,914.00	4,914.00	38,700	33,786	12.70
----------	----------	----------	----------	--------	--------	-------

Total Capital Outlay		4,914.00	4,914.00	38,700	33,786	12.70
-----------------------------	--	-----------------	-----------------	---------------	---------------	--------------

Total T/F Admin		41,206.53	391,010.16	511,850	120,840	76.39
------------------------	--	------------------	-------------------	----------------	----------------	--------------

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - February 29, 2024 PY Budget Approved 03/27/23 100.0% of Year 3/04/24

Town Fund Assessor		Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
Personnel Services						
5-12-502	Salaries-Employee	11,230.74	145,999.62	203,000	57,000	71.92
5-12-504	FICA	810.30	10,549.37	15,000	4,451	70.33
5-12-505	IMRF	99.94	1,311.98	2,000	688	65.60
5-12-506	Health Ins	3,463.29	38,201.94	59,000	20,798	64.75
5-12-507	Dental and Vision Ins	306.88	3,682.56	6,000	2,317	61.38
5-12-508	Life Ins	42.66	455.92	602	146	75.73
5-12-509	Unemployment Ins	95.46	353.76	500	146	70.75
Total Personnel Services		16,049.27	200,555.15	286,102	85,547	70.10
Maintenance Svs						
5-12-512	Maint. Equipment	0.00	227.59	1,000	772	22.76
5-12-513	Vehicle Svs	0.00	330.88	500	169	66.18
Total Maint Svs		0.00	558.47	1,500	942	37.23
Professional Svs						
5-12-520	Contract/Accounting Svs	0.00	3,500.00	5,000	1,500	70.00
5-12-522	Data Processing	130.00	796.23	4,000	3,204	19.91
Total Prof Svs		130.00	4,296.23	9,000	4,704	47.74
Communications						
5-12-530	Postage	0.00	0.00	500	500	0.00
Total Communications		0.00	0.00	500	500	0.00
Professional Development						
5-12-540	Dues	0.00	102.00	350	248	29.14
5-12-541	Continuing Education	1,020.00	2,585.00	4,900	2,315	52.76
5-12-543	Mileage	48.25	448.08	1,500	1,052	29.87
5-12-544	Per Diem & Lodging	0.00	1,011.56	1,600	588	63.22
5-12-545	Conferences & Conventio	0.00	0.00	100	100	0.00
Total Prof Devel		1,068.25	4,146.64	8,450	4,303	49.07
Utilities						
5-12-554	Telephone- Land	373.02	2,239.39	3,000	761	74.65
Total Utilities		373.02	2,239.39	3,000	761	74.65
General Services						
5-12-560	Office Supplies	0.00	1,259.68	1,500	240	83.98
5-12-561	Operating Supplies	95.35	221.33	440	219	50.30
5-12-562	Misc	0.00	0.00	100	100	0.00
Total Services		95.35	1,481.01	2,040	559	72.60
Capital Outlay						
Total Capital Outlay		0.00	0.00	0	0	0.00
Total T/F Assessor		17,715.89	213,276.89	310,592	97,315	68.67

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - February 29, 2024 PY Budget Approved 03/27/23 100.0% of Year 3/04/24

Supervisor & GA	Cur. Month	Year to Date	Budget	Variance	YTD %
	Actual	Actual	Total		
Revenue					
4-20-400	Property Tax	0.00	171,535.74	169,000	(2,536) 101.50
4-20-402	Interest and Dividend Inc	514.83	5,689.71	0	(5,690) 0.00
4-20-404	Misc. Income	555.51	6,498.74	0	(6,499) 0.00
	Total Revenue	1,070.34	183,724.19	169,000	(14,724) 108.71
Personnel Services					
5-20-502	Salaries - Employees	4,656.95	49,670.20	51,000	1,330 97.39
5-20-504	FICA	261.80	3,101.59	5,000	1,898 62.03
5-20-505	IMRF	30.90	370.07	1,000	630 37.01
5-20-506	Health Ins	1,269.74	14,605.92	21,000	6,394 69.55
5-20-507	Dental and Vision Ins	155.18	1,862.16	3,000	1,138 62.07
5-20-508	Life Ins	12.55	150.60	300	149 50.20
5-20-509	Unemployment Ins	29.51	128.36	300	172 42.79
	Total Personnel Services	6,416.63	69,888.90	81,600	11,711 85.65
Maintenance Services					
5-20-512	Maint. Equipment	796.16	796.16	3,000	2,204 26.54
	Total Maint Svs	796.16	796.16	3,000	2,204 26.54
Professional Services					
5-20-522	Data Processing	0.00	1,151.39	1,200	49 95.95
5-20-524	Contingencies	0.00	0.00	14,650	14,650 0.00
	Total Professional Svs	0.00	1,151.39	15,850	14,699 7.26
Professional Development					
5-20-540	Dues	0.00	589.80	1,000	410 58.98
5-20-541	Continuing Education	0.00	75.00	500	425 15.00
5-20-543	Mileage	0.00	37.73	200	162 18.87
	Total Professional Dev	0.00	702.53	1,700	997 41.33
Communications					
5-20-530	Postage	0.00	35.40	200	165 17.70
5-20-532	Printing/Communication	1,799.99	1,826.79	2,500	673 73.07
	Total Communications	1,799.99	1,862.19	2,700	838 68.97
Utilities					
5-20-550	Electric	991.00	991.00	1,500	509 66.07
5-20-551	Natural Gas	150.00	150.00	400	250 37.50
5-20-552	Water/Sewer	133.00	133.00	150	17 88.67
	Total Utilities	1,274.00	1,274.00	2,050	776 62.15
Discretionary					
5-20-570	Youth Services	462.11	1,165.15	2,500	1,335 46.61
5-20-570E	Essentials Program	1,916.25	6,932.50	9,600	2,668 72.21
5-20-570L	Lending Closet Program	0.00	0.00	500	500 0.00
5-20-571	Senior Svs	631.83	729.17	1,500	771 48.61
5-20-572	Outreach	961.59	1,639.02	3,000	1,361 54.63
5-20-573	Health Services	0.00	0.00	500	500 0.00
5-20-573F	Food Pantry	0.00	1,354.01	5,000	3,646 27.08
5-20-574	Misc	0.00	86.67	1,500	1,413 5.78
	Total Discretionary	3,971.78	11,906.52	24,100	12,193 49.40
Emergency Assistance/General Assistance					
5-20-591	Pharmaceuticals	0.00	0.00	250	250 0.00
5-20-593	Transportation & Fuel	0.00	0.00	1,000	1,000 0.00
5-20-594	Client Utilities	0.00	9,680.19	18,750	9,070 51.63
5-20-595	Shelter	1,509.14	9,395.14	11,250	1,855 83.51

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - February 29, 2024 PY Budget Approved 03/27/23 100.0% of Year 3/04/24

5-20-596	Funerals	0.00	0.00	1,500	1,500	0.00
5-20-597	Social Service Contracts	0.00	0.00	3,000	3,000	0.00
5-20-598	Misc	0.00	372.95	750	377	49.73
5-20-599	Client Education/Training	0.00	0.00	1,500	1,500	0.00
	Total EA/GA	1,509.14	19,448.28	38,000	18,552	51.18
<u>Capital Outlay</u>						
	Total Capital Outlay	0.00	0.00	0	0	0.00
	Total General Assistanc	15,767.70	107,029.97	169,000	61,970	63.33

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - February 29, 2024 PY Budget Approved 03/27/23 100.0% of Year 3/04/24

Road & Bridge		Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
Revenue						
4-40-400	Property Tax	0.00	54,070.31	47,000	(7,070)	115.04
4-40-401	Replacement Tax	0.00	54,667.33	40,000	(14,667)	136.67
4-40-402	Interest and Dividend Inc	384.44	4,626.82	500	(4,127)	925.36
4-40-404	Misc. Income	100.00	2,208.50	2,000	(209)	110.43
4-40-407	Contractual Work - Villag	3,230.25	3,230.25	0	(3,230)	0.00
Total Revenue		3,714.69	118,803.21	89,500	(29,303)	132.74
Maintenance Svcs						
5-40-510	Maintenance Bldg	264.00	3,707.41	10,000	6,293	37.07
5-40-512	Maint. Equipment	666.79	15,629.46	27,000	11,371	57.89
5-40-515	Mosquito Abatement	0.00	5,590.00	7,000	1,410	79.86
Total Maint. Expenses		930.79	24,926.87	44,000	19,073	56.65
Professional Services						
5-40-521	Legal Svcs	0.00	605.00	3,500	2,895	17.29
5-40-523	Liability & Gen. Insuranc	0.00	20,177.00	24,000	3,823	84.07
5-40-524	Contingencies	0.00	0.00	1,000	1,000	0.00
5-40-528	Drug & Alcohol Testing	0.00	0.00	500	500	0.00
Total Professional Svcs		0.00	20,782.00	29,000	8,218	71.66
Communications						
5-40-530	Postage	116.84	248.84	400	151	62.21
5-40-531	Publishing	0.00	163.30	200	37	81.65
5-40-532	Printing	0.00	0.00	100	100	0.00
Total Communications		116.84	412.14	700	288	58.88
Professional Development						
5-40-540	Dues	179.00	279.00	300	21	93.00
5-40-541	Continuing Education	0.00	119.00	500	381	23.80
5-40-544	Per Diem & Lodging	0.00	0.00	250	250	0.00
5-40-545	Conferences & Conventio	0.00	0.00	250	250	0.00
Total Professional Devel		179.00	398.00	1,300	902	30.62
General						
5-40-560	Office Supplies	29.39	2,401.95	2,500	98	96.08
5-40-561	Operating Supplies	81.42	4,474.98	5,000	525	89.50
5-40-562	Misc	0.00	199.94	500	300	39.99
5-40-563	Replacement Tax Disburs	0.00	27,853.91	28,000	146	99.48
Total General		110.81	34,930.78	36,000	1,069	97.03
Capital Outlay						
5-40-580	Building	0.00	0.00	60,000	60,000	0.00
5-40-583	Vehicles	0.00	9,839.00	15,000	5,161	65.59
Total Capital Outlay		0.00	9,839.00	75,000	65,161	13.12
Total Road & Bridge		1,337.44	91,288.79	186,000	94,711	49.08

Income Statement - Unaudited for Internal Use Only

March 1, 2023 - February 29, 2024 PY Budget Approved 03/27/23 100.0% of Year 3/04/24

Perm. Hard Road	Cur. Month	Year to Date	Budget	Variance	YTD %
	Actual	Actual	Total		
Revenue					
4-50-400	Property Tax	0.00	932,021.47	912,000	(20,021) 102.20
4-50-402	Interest and Dividend Inc	1,380.12	17,395.82	1,000	(16,396) 1,739.58
4-50-404	Misc. Income	0.00	375.44	1,500	1,125 25.03
4-50-405	Misc Grants	0.00	4,074.00	4,100	26 99.37
4-50-407	Contractual Work - Villag	4,761.15	14,525.11	20,000	5,475 72.63
	Total Revenue	6,141.27	968,391.84	938,600	(29,792) 103.17
Personnel Services					
5-50-502	Salaries - Employees	20,681.29	275,293.60	290,000	14,706 94.93
5-50-503	Salaries- Part Time	3,980.40	43,157.33	50,000	6,843 86.31
5-50-504	FICA	1,682.48	22,128.56	25,000	2,871 88.51
5-50-505	IMRF	207.65	2,763.58	3,500	736 78.96
5-50-506	Health Ins.	3,953.31	45,555.78	51,000	5,444 89.33
5-50-507	Dental and Vision Ins	356.75	4,601.10	5,000	399 92.02
5-50-508	Life Ins	70.80	736.94	1,000	263 73.69
5-50-509	Unemployment Ins.	185.54	584.93	700	115 83.56
	Total Personnel Services	31,118.22	394,821.82	426,200	31,378 92.64
Maintenance Svs					
5-50-516	Automotive Fuel & Oil	3,161.65	14,952.85	20,000	5,047 74.76
5-50-517	Road Salt/De-Icing	49,852.25	70,235.18	86,000	15,765 81.67
5-50-518	Rentals	0.00	0.00	4,000	4,000 0.00
5-50-519	Uniforms	0.00	0.00	1,600	1,600 0.00
	Total Maint. Svs	53,013.90	85,188.03	111,600	26,412 76.33
Professional Svs					
5-50-523W	Workers Comp Ins	6,075.00	21,032.00	27,000	5,968 77.90
5-50-524	Contingencies	0.00	0.00	10,000	10,000 0.00
5-50-527	Tree Maintenance & Repl	0.00	2,814.99	15,000	12,185 18.77
5-50-528	Engineering Services	6,619.00	124,904.94	158,000	33,095 79.05
5-50-529	MS4	0.00	5,736.92	7,600	1,863 75.49
	Total Prof Svs	12,694.00	154,488.85	217,600	63,111 71.00
Services					
5-50-550	Electric Highway Bldg	612.68	2,448.95	3,000	551 81.63
5-50-551	Natural Gas Highway Bld	634.72	1,879.29	4,500	2,621 41.76
5-50-552	Water/Sewer Highway Bl	0.00	655.78	1,200	544 54.65
5-50-553	Disposal Services	0.00	1,199.50	4,000	2,801 29.99
5-50-554	Telephone- Land	90.00	990.00	1,100	110 90.00
5-50-555	Telephone - Field	25.57	443.36	480	37 92.37
5-50-557	Street Lights	1,553.39	18,177.56	19,000	822 95.67
	Total Services	2,916.36	25,794.44	33,280	7,486 77.51
General					
5-50-562	Misc.	0.00	544.53	2,500	1,955 21.78
	Total General	0.00	544.53	2,500	1,955 21.78
Capital Outlay					
5-50-584	Projects, Equipment Hard	79.50	126,757.16	325,000	198,243 39.00
	Total Cap Outlay	79.50	126,757.16	325,000	198,243 39.00
	Total Perm. Hard Road	99,821.98	787,594.83	1,116,180	328,585 70.56

**Avon Township
Cash and Liability Balances
As of March 8, 2024**

A/C #	Maturity Date	Balance	Comments	Reconciled Through Date Noted	Fund Cash Balances			
					10/12	20	40	50
Bank Account Balances								
1-10-100D								
1-10-102	-	36,093.76		2/29/2024	36,093.76			
1-10-116	-	466,042.18		2/29/2024	466,042.18			
1-10-116	Jun-24	180,000.00		2/29/2024	180,000.00			
1-10-130	-	77,367.73		2/29/2024	77,367.73			
1-20-102	-	189,096.53		2/29/2024	189,096.53			
1-20-102C	-	6,190.04		2/29/2024	6,190.04			
1-20-130	-	77,385.97		2/29/2024	77,385.97			
1-40-102	-	261,364.10		2/29/2024	261,364.10			
1-40-130	-	31,038.68		2/29/2024	31,038.68			
1-50-102	-	1,202,828.53		2/29/2024	1,202,828.53			
1-50-116	Jun-24	65,000.00		2/29/2024	65,000.00			
1-50-130	-	31,038.70		2/29/2024	31,038.70			
Total Bank Balances					\$ 759,503.67	\$ 272,672.54	\$ 292,402.78	\$ 1,298,867.23
1-10-115		-			-			
1-20-203		-			-			
1-40-127		-			-			
1-50-126		-			-			
Total Due To/From					\$ 759,503.67	\$ 272,672.54	\$ 292,402.78	\$ 1,298,867.23
Total Current Assets					\$ 759,503.67	\$ 272,672.54	\$ 292,402.78	\$ 1,298,867.23
Beg Fund Balance - Per Feb 2022 Unaudited Balance					763,085.17	275,860.84	292,402.78	1,311,525.61
Revenue					14,046.79	3,228.30	2,387.66	23,612.64
Expenses					749,038.38	272,632.54	290,015.12	1,287,912.97
End Fund Balance					10,465.29	40.00	2,387.66	10,954.26
Difference - OS Liabilities/Unfunded Aged Payables								
Breakdown by bank:								
SBOTL								
Old Natona Bank - Money Market Accounts					502,135.94	195,286.57	261,364.10	1,202,828.53
Old National Bank - CDs					180,000.00	-	-	65,000.00
Old National Bank - Wealth Management Accounts					77,367.73	77,385.97	31,038.68	31,038.70
OS Other Assets/Liabilities					-	-	-	(0.00)

**Avon Township
2024-2025 Gross Payroll By Month
Fiscal Year March 1, 2024-February 28, 2025**

As of 03/08/24

Number of Pay Periods	Actual				Total	YTD Breakdown by Fund		
	March	April	May	1		12	20	50
Anmarie Andresen	1,123.91			1,123.91	749.12			374.79
Jessica T. Bak	2,038.46			2,038.46	2,038.46			
Michele Bauman	2,211.54			2,211.54	2,211.54			
Cynthia Brust	2,615.38			2,615.38	2,615.38			
Martina R. Cortes	1,730.76			1,730.76	1,730.76			
Ricardo Farias	2,221.52			2,221.52				2,221.52
Jeanne L. Kearby	-			-				
Robert D. Kula	3,162.03			3,162.03				3,162.03
Kristal Larson	1,003.85			1,003.85	1,003.85			
Jeffrey Loffredo	-			-				
Isaac D. Martinez	1,701.74			1,701.74		1,701.74		
Suzanne Ogden	1,186.37			1,186.37				1,186.37
Marilyn Pacheco	1,157.36			1,157.36	578.68	578.68		
Rudolph Repa	-			-				
Patricia Sloan	-			-				
Anthony R. Vallango	2,398.97			2,398.97				2,398.97
Anthony J. Vallango Jr	2,769.60			2,769.60				2,769.60
Edwin O. Vargas	1,846.15			1,846.15		1,846.15		
Totals	27,167.64	-	-	27,167.64	7,158.57	5,615.37	2,280.42	12,113.28

Per Payroll Register	27,167.64	-	-	27,167.64				
Check = 0	-	-	-	-				
Elected Officials Only	5,830.77	-	-	5,830.77	5,830.77	-	-	-
All Other	21,336.87	-	-	21,336.87	1,327.80	5,615.37	2,280.42	12,113.28

PT	749.12	-	-	1,561.16
FT	578.68	5,615.37	2,280.42	10,552.12
Check = 0	-	-	-	-

roll Presented for Approval at the Board Meetings Monthly - Amounts YTD tie to the Income Statements for each respective F

Avon Township
Prepaid Disbursements
For the Period From Feb 10, 2024 to Mar 8, 2024

Date	Check #	Account ID	Name	Line Description	Debit/(Credit) Amt	Total
Liabilities:						
2/14/24	EFT020924	2-10-200	Treasury Department	Payroll WH .. Federal	6,702.33	
2/27/24	EFT022324	2-10-200	Treasury Department	Payroll WH .. Federal	6,539.13	
2/29/24	EFT022924	2-10-200	Treasury Department	Payroll WH .. Federal	171.88	
2/28/24	EDI022824	2-10-201	Illinois Department of Employment Secur	IL Unemployment Tax	792.50	
2/14/24	EDI020924	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,338.69	
2/27/24	EDI022324	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,282.51	
2/29/24	EDI022924	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	37.52	
2/28/24	27114	2-10-203	Illinois Municipal Retirement Fund	Payroll WH .. IMRF	3,045.33	
2/12/24	Debit020924	2-10-204	Total Administrative Services Corporati	Payroll WH ..FSA Plan	249.99	
2/26/24	Debit022324	2-10-204	Total Administrative Services Corporati	Payroll WH ..FSA Plan	250.35	
2/28/24	Debit022824-3	2-10-206	AFLAC	Invoice: 987613	110.08	
2/28/24	Debit022824-3	2-10-206	AFLAC	Invoice: 987613	48.48	
2/23/24	27111	2-50-503	Mandarich Law Group, LLP	Garnishment W/H	301.28	
3/8/24	27121	2-50-503	Mandarich Law Group, LLP	Garnishment W/H	318.23	\$ 21,188.30
Town Corporate:						
2/28/24	Debit022824-4	5-10-506	Blue Cross and Blue Shield of Illinois	Invoice: March 2024	5,374.73	
2/28/24	ACH022824-2	5-10-507	Delta Dental of Illinois - Risk	Invoice: 1774896	462.06	
2/26/24	Debit022624	5-10-508	Principal Life Insurance Company	Invoice: March 2024	50.20	
2/28/24	27112	5-10-510	Allied Central Security & Alarms Inc	Invoice: 012585	240.00	
2/29/24	27120	5-10-512	Dependable Fire Equipment Inc	Invoice: 59731	262.75	
2/26/24	27117	5-10-520	Total Administrative Services Corporati	Invoice: IN3029766	84.90	
2/26/24	Debit021624	5-10-522	Solus LLC	Invoice: SOLUS48839	101.25	
2/28/24	ACH022824-3	5-10-523WC	Illinois Public Risk Fund	Invoice: 86705	2,025.00	
2/26/24	27115	5-10-532	Classic Printery	Invoice: 103770	231.00	
2/28/24	Debit022824-2	5-10-550	COMED	Invoice: 4616120100 Feb24	800.31	
2/28/24	Debit022824-5	5-10-551	NICOR	Invoice: 79054810001 Feb24	211.49	
2/28/24	Debit022824-5	5-10-551	NICOR	Invoice: 79054810001 Feb24	23.50	
2/28/24	ACH022824-1	5-10-554	Allied Tele-Com Inc	Invoice: 35446	272.41	
2/26/24	27115	5-10-562	Classic Printery	Invoice: 103770	9.00	
2/28/24	27113	5-10-580	Home Towne Electric, Inc	Invoice: R8946	4,914.00	\$ 15,062.60
Assessor's Division:						
2/28/24	Debit022824-4	5-12-506	Blue Cross and Blue Shield of Illinois	Invoice: March 2024	4,101.85	
2/28/24	ACH022824-2	5-12-507	Delta Dental of Illinois - Risk	Invoice: 1774896	306.88	
2/26/24	Debit022624	5-12-508	Principal Life Insurance Company	Invoice: March 2024	53.12	
2/28/24	ACH022824-1	5-12-554	Allied Tele-Com Inc	Invoice: 35446	186.51	\$ 4,648.36

Avon Township
Prepaid Disbursements
For the Period From Feb 10, 2024 to Mar 8, 2024

Date	Check #	Account ID	Name	Line Description	Debit/(Credit) Amt	Total
Supervisor/GA:						
2/28/24	Debit022824-4	5-20-506	Blue Cross and Blue Shield of Illinois	Invoice: March 2024	1,269.74	
2/28/24	ACH022824-2	5-20-507	Delta Dental of Illinois - Risk	Invoice: 1774896	155.18	
2/26/24	Debit022624	5-20-508	Principal Life Insurance Company	Invoice: March 2024	12.55	
2/28/24	Debit022824-2	5-20-550	COMED	Invoice: 4616120100 Feb24	89.00	
2/19/24	27109	5-20-570	WalMart	Youth Services	462.11	
2/26/24	27110	5-20-571	WalMart	Senior Svs	631.83	
2/26/24	27119	5-20-595	Manoocher Shadnia	Invoice: 24EA00576	750.00	
3/6/24	27122	5-20-596	Illinois Cremation Direct Inc.	Invoice: 24EA00577	750.00	4,120.41
Highway Departments:						
2/28/24	Debit022824-4	5-50-506	Blue Cross and Blue Shield of Illinois	Invoice: March 2024	4,731.41	
2/28/24	ACH022824-2	5-50-507	Delta Dental of Illinois - Risk	Invoice: 1774896	356.75	
2/26/24	Debit022624	5-50-508	Principal Life Insurance Company	Invoice: March 2024	106.98	
2/28/24	ACH022824-3	5-50-523WC	Illinois Public Risk Fund	Invoice: 86705	6,075.00	
2/28/24	Debit022824-1	5-50-550	COMED	Invoice: 5941592222 Feb24	304.29	
2/26/24	27116	5-50-551	NICOR	Invoice: 67944810000 Feb24	241.22	
2/26/24	27118	5-50-557	COMED	Invoice: 3279120118 Dec23-2	1,553.39	13,369.04
Total					58,388.71	58,388.71

Presented to the Board for Approval at the March 12, 2024 Board Meeting

Avon Township
Aged Payables
As of 03/06/24

Date	Check #	Account ID	Name	Line Description	Amount	Totals	Description
Town Corporate:							
3/13/24	27123	5-10-510	Amazon Capital Services	16RHMMYGLNVF	34.95		Thermostat for Heaters Register
3/14/24	ACH031424	5-10-512	Office Plus of Lake County	Invoice: IN528495	30.00		Monthly Lease
3/14/24	ACH031424	5-10-512	Office Plus of Lake County	Invoice: IN528495	115.06		Monthly Lease
3/20/24	ACH032024	5-10-522	COMCAST CABLE	Invoice: 0229-032824	328.87		Monthly Service
3/13/24	27133	5-10-552	Village of Round Lake Park	Mar24	360.89		Monthly Service
3/20/24	ACH032024	5-10-554	COMCAST CABLE	Invoice: 0229-032824	22.95	892.72	Monthly Service
Supervisor(GA):							
3/13/24	27133	5-10-552	Village of Round Lake Park	Mar24	40.00	40.00	Monthly Service
Highway Departments:							
3/13/24	27123	5-40-512	Amazon Capital Services	16RHMMYGLNVF	101.98		Vehicle Maintenance
3/13/24	27124	5-40-512	Antioch Auto Parts Inc	Invoice: 402532	282.06		Vehicle Maintenance
3/13/24	27124	5-40-512	Antioch Auto Parts Inc	Invoice: 402618	86.23		Vehicle Maintenance
3/13/24	27124	5-40-512	Antioch Auto Parts Inc	Invoice: 402866	86.26		Vehicle Maintenance
3/13/24	27128	5-40-512	Grower Equipment & Supply Company	Invoice: 42599	935.97		Vehicle Maintenance
3/13/24	27128	5-40-512	Grower Equipment & Supply Company	Invoice: 42701	64.10		Vehicle Maintenance
3/13/24	27128	5-40-512	Grower Equipment & Supply Company	Invoice: 42723	166.88		Vehicle Maintenance
3/13/24	27129	5-40-512	Herman Brothers	Invoice: 21821	244.64		Vehicle Maintenance
3/13/24	27123	5-40-560	Amazon Capital Services	16RHMMYGLNVF	3.98		Highway Supplies
3/13/24	27123	5-40-561	Amazon Capital Services	16RHMMYGLNVF	222.51		Highway Operating Supplies
3/13/24	27128	5-40-561	Grower Equipment & Supply Company	Invoice: 42646	14.74		Highway Operating Supplies
3/15/24	ONB031524-3	5-40-561	The Home Depot	Invoice: ONB022224	11.98		Highway Operating Supplies
3/15/24	ONB031524-3	5-40-561	The Home Depot	Invoice: ONB022224-2	29.34		Highway Operating Supplies
3/15/24	ONB031524-4	5-40-562	IL Tollway-IPass	Invoice: ONB 022224	30.00		Ipas replenishment
3/15/24	ONB031524-5	5-40-562	MSFT	Invoice: ONB022224	106.99	2,387.66	Annual Microsoft 365 Renewal
3/13/24	27126	5-50-516	WEX Bank	Invoice: 95575327	445.81		February 2024 Fuel Purchases
3/15/24	ONB031524-2	5-50-519	Cutler Workwear	Invoice: ONB022224	600.00		Outdoor Clothing
3/13/24	27127	5-50-528	Gewalt Hamilton Assoc	Invoice: 4051.110-12	4,008.20		Professional Engineering Services for January 2023
3/13/24	27127	5-50-528	Gewalt Hamilton Assoc	Invoice: 4051.100-20	648.00		Professional Engineering Services for January 2023
3/13/24	27127	5-50-529	Gewalt Hamilton Assoc	Invoice: 4051.007-4	700.00		Professional Engineering Services for January 2023
3/13/24	27133	5-50-552	Village of Round Lake Park	Mar24	108.00		Monthly Service
3/15/24	ONB031524-1	5-50-554	COMCAST CABLE	Invoice: ONB022224-2	105.00		Monthly Service
3/15/24	ONB031524-1	5-50-555	COMCAST CABLE	Invoice: ONB022224	17.97		Monthly Service
3/15/24	ONB031524-6	5-50-555	T-Mobile	Invoice: ONB022224	25.57		Monthly Service
3/13/24	27125	5-50-557	COMED	Feb24	1,631.38		Monthly Service
3/13/24	27130	5-50-584	William P Ryan Trucking	Invoice: 373446	350.00		Monthly Service
3/13/24	27131	5-50-584	Ray Schramer & Company Inc	Invoice: 166090	1,880.80		Monthly Service
3/13/24	27132	5-50-584	Thelen Materials, LLC	Invoice: 432235	433.53	10,954.26	Monthly Service
Total					\$ 14,274.64	\$ 14,274.64	

Invoices presented for approval to the Board at the March 12, 2024 Board Meeting

GL A/C		FMW A/C	Income					Expenses						
ONB A/C No.	FMW A/C No.	Beg Bal	Deposit	Interest	Dividends	Realized Gains/(Losses)	Unrealized Gains/(Losses)	Accrued Income	Fees	Other	End Bal	Delta	Fees	
1-10-130	61-0165-04-5	66-H000-05-2	Original Investment \$30K in October 2019 and next investment \$45K in December 2020											
		Mar-23	73,928.60	-	-	239.95	-	-	(15.40)	-	74,153.15	X	224.55	-0.02%
		Apr-23	74,153.15	-	-	270.89	-	-	(15.45)	-	74,408.59	X	255.44	-0.02%
		May-23	74,408.59	-	-	276.51	-	-	(15.50)	-	74,669.60	X	261.01	-0.02%
		Jun-23	74,669.60	-	-	299.17	-	-	(15.56)	-	74,953.21	X	283.61	-0.02%
		Jul-23	74,953.21	-	-	294.49	-	-	(15.61)	-	75,232.09	X	278.88	-0.02%
		Aug-23	75,232.09	-	-	306.64	-	-	(15.67)	-	75,523.06	X	290.97	-0.02%
		Sep-23	75,523.06	-	-	322.02	-	-	(15.73)	-	75,829.35	X	306.29	-0.02%
		Oct-23	75,829.35	-	-	313.52	-	-	(15.80)	-	76,127.07	X	297.72	-0.02%
		Nov-23	76,127.07	-	-	325.24	-	-	(15.86)	-	76,436.45	X	309.38	-0.02%
		Dec-23	76,436.45	-	-	318.54	-	-	(15.92)	-	76,739.07	X	302.62	-0.02%
		Jan-24	76,739.07	-	-	330.46	-	-	(15.99)	-	77,053.54	X	314.47	-0.02%
		Feb-24	77,053.54	-	-	330.24	-	-	(16.05)	-	77,367.73	X	314.19	-0.02%
		Total FYE 02/29/24				3,627.67			(188.54)		3,439.13			
											4.56%			
1-20-130	61-0165-14-4	66-H000-15-1	Original Investment \$45K in October 2019 and next investment \$30K in December 2020											
		Mar-23	73,946.05	-	-	240.01	-	-	(15.40)	-	74,170.66	X	224.61	-0.02%
		Apr-23	74,170.66	-	-	270.95	-	-	(15.45)	-	74,426.16	X	255.50	-0.02%
		May-23	74,426.16	-	-	276.58	-	-	(15.50)	-	74,687.24	X	261.08	-0.02%
		Jun-23	74,687.24	-	-	299.24	-	-	(15.56)	-	74,970.92	X	283.68	-0.02%
		Jul-23	74,970.92	-	-	294.56	-	-	(15.62)	-	75,249.86	X	278.94	-0.02%
		Aug-23	75,249.86	-	-	306.71	-	-	(15.68)	-	75,540.89	X	291.03	-0.02%
		Sep-23	75,540.89	-	-	322.09	-	-	(15.74)	-	75,847.24	X	306.35	-0.02%
		Oct-23	75,847.24	-	-	313.59	-	-	(15.80)	-	76,145.03	X	297.79	-0.02%
		Nov-23	76,145.03	-	-	325.32	-	-	(15.86)	-	76,454.49	X	309.46	-0.02%
		Dec-23	76,454.49	-	-	318.61	-	-	(15.93)	-	76,757.17	X	302.68	-0.02%
		Jan-24	76,757.17	-	-	330.54	-	-	(15.99)	-	77,071.72	X	314.55	-0.02%
		Feb-24	77,071.72	-	-	330.31	-	-	(16.06)	-	77,385.97	X	314.25	-0.02%
		Total FYE 02/29/24				3,628.51			(188.59)		3,439.92			
											4.56%			
1-40-130	61-0165-15-1	66-H000-16-9	Original Investment \$30K in October 2019											
		Mar-23	29,658.97	-	-	96.26	-	-	(6.18)	-	29,749.05	X	90.08	-0.02%
		Apr-23	29,749.05	-	-	108.68	-	-	(6.20)	-	29,851.53	X	102.48	-0.02%
		May-23	29,851.53	-	-	110.93	-	-	(6.22)	-	29,956.24	X	104.71	-0.02%
		Jun-23	29,956.24	-	-	120.02	-	-	(6.24)	-	30,070.02	X	113.78	-0.02%
		Jul-23	30,070.02	-	-	118.14	-	-	(6.26)	-	30,181.90	X	111.88	-0.02%
		Aug-23	30,181.90	-	-	123.02	-	-	(6.29)	-	30,298.63	X	116.73	-0.02%
		Sep-23	30,298.63	-	-	129.19	-	-	(6.31)	-	30,421.51	X	122.88	-0.02%
		Oct-23	30,421.51	-	-	125.78	-	-	(6.34)	-	30,540.95	X	119.44	-0.02%
		Nov-23	30,540.95	-	-	130.48	-	-	(6.36)	-	30,665.07	X	124.12	-0.02%
		Dec-23	30,665.07	-	-	127.79	-	-	(6.39)	-	30,786.47	X	121.40	-0.02%
		Jan-24	30,786.47	-	-	132.58	-	-	(6.41)	-	30,912.64	X	126.17	-0.02%
		Feb-24	30,912.64	-	-	132.48	-	-	(6.44)	-	31,038.68	X	126.04	-0.02%
		Total FYE 02/29/24				1,455.35			(75.64)		1,379.71			
											4.56%			
1-50-130	61-0165-16-9	66-H000-17-7	Original Investment \$30K in October 2019											
		Mar-23	29,658.98	-	-	96.26	-	-	(6.18)	-	29,749.06	X	90.08	-0.02%
		Apr-23	29,749.06	-	-	108.68	-	-	(6.20)	-	29,851.54	X	102.48	-0.02%
		May-23	29,851.54	-	-	110.93	-	-	(6.22)	-	29,956.25	X	104.71	-0.02%
		Jun-23	29,956.25	-	-	120.02	-	-	(6.24)	-	30,070.03	X	113.78	-0.02%
		Jul-23	30,070.03	-	-	118.14	-	-	(6.26)	-	30,181.91	X	111.88	-0.02%
		Aug-23	30,181.91	-	-	123.02	-	-	(6.29)	-	30,298.64	X	116.73	-0.02%
		Sep-23	30,298.64	-	-	129.19	-	-	(6.31)	-	30,421.52	X	122.88	-0.02%
		Oct-23	30,421.52	-	-	125.78	-	-	(6.34)	-	30,540.96	X	119.44	-0.02%
		Nov-23	30,540.96	-	-	130.48	-	-	(6.36)	-	30,665.08	X	124.12	-0.02%
		Dec-23	30,665.08	-	-	127.79	-	-	(6.39)	-	30,786.48	X	121.40	-0.02%
		Jan-24	30,786.48	-	-	132.58	-	-	(6.41)	-	30,912.65	X	126.17	-0.02%
		Feb-24	30,912.65	-	-	132.49	-	-	(6.44)	-	31,038.70	X	126.05	-0.02%
		Total FYE 02/29/24				1,455.36			(75.64)		1,379.72			
											4.56%			
		Total all Accounts	207,192.60			10,166.89			(528.41)		216,831.08		880.53	
		Investment to Date	210,000.00								9,638.48	4.65%		
		Earnings(Loss)		0.00%		x - Balance ties to the respective monthly statement					6,831.08	3.25%		

Avon Township

Finance Report for Avon Township Funds - Anmarie Andresen

Income Statement Highlights as of 03/13/24 3.56% of fiscal year

Finance Packet Item# 4.a.

*Still reflects the prior year budget until FYE 02/28/25 is approved

<u>Town Corporate:</u>	<u>Actual</u>	<u>Budget*</u>	<u>% of Budget</u>	<u>Cash/Fund Balance</u>
Revenue	\$ -	\$ 769,285	0.00%	\$ 759,504
Expense	\$ 8,267	\$ 511,850	1.62%	\$ 257,368
Assessor	\$ 5,780	\$ 310,592	1.86%	<Portion of Cash Invested
				34% % Invested of Total Cash

1. Bank accounts have been reconciled through the month of February 2024.
2. ONB Wealth Management balances reconciled through February 2024.
See Finance Packet Item# 3.d. for most current activity.
3. Property Tax Distributions will not be received again until late May 2024. We have not received the schedule of Year 2023 Distribution dates yet from the County which is expected late March.
4. Grant monies received by the Township is being updated in the Finance Packet Item# 4.b.
5. Miscellaneous income received by the Township is reported in the Finance Packet Item# 4.d.
6. No resolutions needed at this Board Meeting.
7. The IPRF audit has been completed. Refund expected but awaiting results.
8. Budget updates will be reviewd again at the 03/7/24 meeting.

<u>GA/Supervisor:</u>	<u>Actual</u>	<u>Budget*</u>	<u>% of Budget</u>	<u>Cash/Fund Balance</u>
Revenue	\$ -	\$ 169,000	0.00%	\$ 272,673
Expense	\$ 3,228	\$ 169,000	1.91%	\$ 77,386
				<Portion of Cash Invested
				28% % Invested of Total Cash

1. Same items as 1 -3, and 8 under Town Corporate.
2. Cash donations designated specifically to support the Avon Township Food Pantry is being tracked in the Finance Packet Item# 4.c. and is updated monthly.

Assessor's Division, Road & Bridge and Permanent Road are reported by the respective Department Head

Account ID	Acct Description	Date	Reference	Jrnl	Trans Description	Amount	FYE 02/28/20	FYE 02/29/21	FYE 02/28/22	FYE 02/28/23	FYE 02/28/24
4-10-404	Misc. Income	03/13/19	Safety	GENJ	Illinois Public Risk Fund	564.00	564.00				
4-50-404	Misc. Income	03/13/19	Safety	GENJ	Illinois Public Risk Fund	1,048.00	1,048.00				
4-10-404	Misc. Income	5/15/2019	Flood Mitigation Grant	GENJ	State of Illinois Grant	52,100.00	52,100.00				
4-50-405	Misc Grants	9/14/2020	Safety	GENJ	Illinois Public Risk Fund	2,045.00		2,045.00			
4-50-405	Misc Grants	9/14/2020	Stimulus/Pandemic	GENJ	Illinois Public Risk Fund	479.00		479.00			
4-20-404	Misc. Income	9/15/2021	Pharmaceutical	GENJ	Walmart Grant	1,500.00			1,500.00		
4-50-405	Misc Grants	8/11/2021	Safety	GENJ	Illinois Public Risk Fund	3,496.00			3,496.00		
4-50-405	Misc Grants	3/2/2022	Safety	GENJ	Illinois Public Risk Fund	3,776.00				3,776.00	
4-10-405	Misc Grants	11/7/2022	Gages Hall Improvements	A	Home Depot						
4-10-405	Misc Grants	1/23/2023	Outdoor Classroom	GENJ	Mainstreet Organization of Realtors	23,532.31				23,532.31	
4-50-405	Misc Grants	1/25/2023	All leftover Christmas items from 2022	B	Walgreens of Antioch						
4-50-405	Misc Grants	4/12/2023	Safety	GENJ	Illinois Public Risk Fund	4,074.00					4,074.00
4-50-405	Misc Grants	8/2/2023	Constructing our Community	C	Home Depot Foundation	3,769.20					3,769.20
Breakdown by Fund:											
Fund 10						76,196.31	52,664.00			23,532.31	
Fund 20						1,500.00				1,500.00	
Fund 50						14,918.00	1,048.00	2,524.00			7,843.20
Totals						\$ 96,383.51	\$ 53,712.00	\$ 2,524.00	\$ 4,996.00	\$ 27,308.31	\$ 7,843.20

A Donated the Flooring and Paint - Free of Charge - Value not received from Home Depot.
 B Donated Christmas lights, wrapping, ornaments, toys and household décor. Michèle is working with Round Lake Community High School District 116 to use goods for the Community Engagement Program that the students will run. Doug Bradshaw, Teacher at the HS will manage the process. - Material Value never received from Walgreens.
 C Home Depot Foundation volunteers partnered with Avon and young volunteers from the community to build garden beds as well as plant fruits and vegetables into them to support the Avon Township Food Pantry. Gift cards provided to cover the expenses to complete this work in the amount of \$3,769.20. Gift cards consumed in the amount of \$3,602.34.

\$ 166.86

Avon Township

All Other Miscellaneous Income - Excluding Food Pantry tracked separately

As of 3/6/24

FYE 02/28/23 to Current

Finance Packet Item# 4.d.

<u>Cash Donations:</u>	<u>Date Deposited</u>	<u>Payor</u>	<u>Reference</u>	<u>Account ID</u>	<u>Total Amount</u>	<u>Fund 10</u>	<u>Fund 20</u>
	3/15/2023	Internal Revenue Service	Refund for Form 941 Qtr 3 2022	4-10-404	\$ 74.34	\$ 74.34	
	6/2/2023	IMRF	Refund for Accelerated Payment Adjustment	4-10-404	\$ 2,313.19	\$ 2,313.19	
	9/24/2023	West Insurance	Reimbursement for Cyber Insurance Policy Premium	4-10-404	\$ 214.00	\$ 214.00	
	10/11/2023	Lakeshore Recycling Systems (LRS)	Annual Contract Fee	4-10-404	\$ 5,000.00	\$ 5,000.00	
	3/6/2023	Just for Today	Essentials Donation	4-20-404	\$ 50.00		\$ 50.00
	4/18/2023	Joyce Campbell	Essentials Donation	4-20-404	\$ 200.00		\$ 200.00
	5/8/2023	Anonymous	Essentials Donation	4-20-404	\$ 20.00		\$ 20.00
	6/12/2023	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00		\$ 40.00
	7/3/2023	Just for Today	Essentials Donation	4-20-404	\$ 50.00		\$ 50.00
	8/21/2023	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00		\$ 40.00
	9/18/2023	Rebecca Kline	Essentials Donation	4-20-404	\$ 100.00		\$ 100.00
	10/18/2023	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 60.00		\$ 60.00
	11/13/2023	Just for Today	Essentials Donation	4-20-404	\$ 50.00		\$ 50.00
	11/15/2023	Steevo Tech	Christmas Program	4-20-404	\$ 200.00		\$ 200.00
	12/13/2023	Locked Merchant Rates	Christmas Program	4-20-404	\$ 500.00		\$ 500.00
	1/22/2024	Saturday Night Live Group	Essentials Donation	4-20-404	\$ 40.00		\$ 40.00
	1/22/2024	Baxter	Essentials Donation	4-20-404	\$ 132.00		\$ 132.00
	2/13/2024	Refund from IRS for WH Tax	Withholding Adjustment from prior year	4-10-404	\$ 12.04	\$ 12.04	
	2/13/2024	Farmers Market Coupon Payment	FY 23 Coupon from AgeGuide	4-20-404	\$ 55.51		\$ 55.51
	2/26/2024	TASC Adjustment	Withholding Adjustment from prior year	4-10-404	\$ 0.10	\$ 0.10	

Total Fiscal YTD

\$ 9,151.18 \$ 7,613.67 \$ 1,537.51

Avon Township
Donations Earmarked specifically for "Avon Township Pantry"
As of 3/6/24
FYE 02/28/23 to Current

<u>Date Deposited</u>	<u>Donor</u>	<u>Reference</u>	<u>Account ID</u>	<u>Total Amount</u>	<u>FYE 02/28/23</u>	<u>FYE 02/29/24</u>
5/25/2022	WJ Murphy Elementary School	Student Council raised while selling Smencial Grams*	4-20-404	\$ 250.00	\$	\$ 250.00
7/14/2022	Exchange Club of Grayslake	Donation to honor Avon's Work in the community providing Food	4-20-404	\$ 1,000.00	\$ 1,000.00	\$
9/9/2022	Margaret and James Miller	Donation for the Food Pantry items	4-20-404	\$ 100.00	\$	\$ 100.00
10/27/2022	Mary Dertz King	Donation for the Food Pantry items	4-20-404	\$ 200.00	\$	\$ 200.00
11/30/2022	Schneider for Congress	In support of Food Bank	4-20-404	\$ 250.00	\$	\$ 250.00
12/2/2022	Warren and Janet Sunberg	In support of Food Bank	4-20-404	\$ 100.00	\$	\$ 100.00
12/21/2022	Village of Round Lake	In support of Food Bank	4-20-404	\$ 100.00	\$	\$ 100.00
12/21/2022	James and Margaret Miller	In support of Food Bank	4-20-404	\$ 100.00	\$	\$ 100.00
12/21/2022	Cary and Louis Nusbaum	In support of Food Bank	4-20-404	\$ 100.00	\$	\$ 100.00
1/10/2023	American Unit	In support of Food Bank	4-20-404	\$ 282.00	\$	\$ 282.00
2/8/2023	George Allen	In support of Food Bank	4-20-404	\$ 100.00	\$	\$ 100.00
3/27/2023	Rita Jones	In support of Food Bank	4-20-404	\$ 75.00	\$	\$ 75.00
3/27/2023	Kristin Kenny	In support of Food Bank	4-20-404	\$ 55.00	\$	\$ 55.00
3/27/2023	Saturday Night Live Group	In support of Food Bank - Proceeds from Lemonade Stand	4-20-404	\$ 40.00	\$	\$ 40.00
4/12/2023	John Duffy	Donation for the Food Pantry items	4-20-404	\$ 20.00	\$	\$ 20.00
4/24/2023	Pat Benyak	In support of Food Pantry	4-20-404	\$ 10.00	\$	\$ 10.00
6/12/2023	Helen Valek	In support of Food Pantry	4-20-404	\$ 10.00	\$	\$ 10.00
7/3/2023	Daniel Paev	In support of Food Pantry	4-20-404	\$ 100.00	\$	\$ 100.00
7/26/2023	Exchange Club of Grayslake	In support of Food Pantry	4-20-404	\$ 1,000.00	\$	\$ 1,000.00
7/26/2023	Lake County/Swalco FY2022 Shoe Program	In support of Food Pantry	4-20-404	\$ 225.76	\$	\$ 225.76
8/10/2023	Anne Wirtz (Customer of Lending Closet)	In support of Food Pantry	4-20-404	\$ 30.00	\$	\$ 30.00
9/18/2023	David Oswald	In support of Food Pantry	4-20-404	\$ 50.00	\$	\$ 50.00
9/18/2023	Shepherd of the Lakes	In support of Food Pantry	4-20-404	\$ 20.00	\$	\$ 20.00
9/27/2023	Annie Lyons and others	In support of Food Pantry	4-20-404	\$ 84.47	\$	\$ 84.47
10/3/2023	Butterfly Effect Of Maddoox LoPriore Foundation	In support of Food Pantry	4-20-404	\$ 1,000.00	\$	\$ 1,000.00
10/3/2023	Gloria Bentzen	In support of Food Pantry	4-20-404	\$ 100.00	\$	\$ 100.00
10/11/2023	Unknown	Money Found on the Floor of the Food Pantry	4-20-404	\$ 1.00	\$	\$ 1.00
11/15/2023	Grayslake Business Breakfast Group	In support of Food Pantry	4-20-404	\$ 500.00	\$	\$ 500.00
12/4/2023	Rita Jones	In support of Food Bank	4-20-404	\$ 75.00	\$	\$ 75.00
12/13/2023	Carol and Richard Jones	In support of Food Pantry	4-20-404	\$ 200.00	\$	\$ 200.00
12/19/2023	Village of Round Lake	In support of Food Pantry	4-20-404	\$ 100.00	\$	\$ 100.00
12/20/2023	Mary Dertz King	Donation for the Food Pantry items	4-20-404	\$ 200.00	\$	\$ 200.00
12/20/2023	Cary and Louis Nusbaum	Donation for the Food Pantry items	4-20-404	\$ 100.00	\$	\$ 100.00
1/3/2024	Grayslake North High School Dist 127	Donation for the Food Pantry from the Art Show Sales at GLNHS	4-20-404	\$ 305.00	\$	\$ 305.00
1/29/2024	Grayslake Greenery Garden Club	Donation for the Food Pantry from proceeds of Holiday Party Raffle	4-20-404	\$ 160.00	\$	\$ 160.00
2/13/2024	Joyce Torbeck	Donation for the Food Pantry	4-20-404	\$ 500.00	\$	\$ 500.00
Total Fiscal YTD				\$ 7,543.23	\$ 2,582.00	\$ 4,961.23



Office of the Clerk
Kristal Larson

AVON TOWNSHIP
433 E Washington Street
Round Lake Park, IL 60030
Phone: 847-546-1446
klarson@avonil.us

ANNUAL TOWN MEETING

NOTICE IS HEREBY GIVEN

To the legal voters, residents of the Town of Avon in the County of Lake and State of Illinois, that the Annual Town Meeting of said Town will take place on Tuesday, April 9, 2024 being the second Tuesday of said month at the hour of 6:30 PM at 433 E. Washington Street, Round Lake Park, IL 60073 for the transaction of the miscellaneous business of the said town; and after a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and especially to consider and decide the following:

1. Meeting called to order by Township Clerk
2. Pledge of Allegiance
3. Elect a Moderator
4. Moderator sworn in by Township Clerk
5. Electors' addenda to the agenda
6. Approval of minutes of prior Town Hall and Special Town Hall
7. Clerk shall present Supervisor's Annual Financial Statement
8. Moderator to Introduce Township Board:
 - a. Michele Bauman - Supervisor
 - b. Cindy Brust - Assessor
 - c. Trustees: Jeanne Kearby, Jeff Loffredo, Rudy Repa, Patty Sloan
 - d. Highway Supervisor - Bob Kula
9. Moderator to Introduce presenters:
 - a. Supervisor's Report
 - b. Highway Department Report
 - c. Assessor's Report
 - d. Clerk's Report
10. Motion to set next year's Annual Town Meeting for 6:30 P.M. on April 8, 2024.
11. Other Business as Necessary
12. Public Comment
13. Adjournment

Dated March 12, 2024.

Avon Township Board Of Trustees

Scheduled Meetings 2023/2024

General Avon Township Board of Trustee Meetings are scheduled on the second Tuesday of each month unless otherwise noted. Committee of the Whole meetings are held on the fourth Tuesday of each month as needed. All meetings are held at the Avon Township Center - Community Room located at 433 E. Washington St., Round Lake Park, IL, unless otherwise noted.

General Avon Township Board Meeting Schedule

March 12, 2024	General Meeting	7:00 pm
April 9, 2024	Town Hall Meeting	7:00 pm
April 9, 2024	General Meeting	Following Town Hall Meeting
May 14, 2024	General meeting	7:00 pm
June 11, 2024	General meeting	7:00 pm
July 9, 2024	General meeting	7:00 pm
August 13, 2024	General Meeting	7:00 pm
September 10, 2024	General Meetings	7:00 Pm
October 8, 2024	General Meeting	7:00 Pm
November 12, 2024	General meeting	7:00 Pm
December 10, 2024	General Meeting	7:00 Pm
January 14, 2025	General meeting	7:00 Pm
February 11, 2025	General meeting	7:00 pm
March 11, 2025	General Meeting	7:00 Pm

Committee of the Whole meetings are held on the fourth Tuesday of each month as needed.

Meetings are subject to change. Updated meeting dates will be posted at the Avon Township Center and on our website at www.avonil.us.

Avon Township – Policy to Fill Vacancy among Elected Officials

I. Policy Statement

The purpose of the Policy to Fill a Vacancy among Elected Officials is to ensure that the Township has a process in place to evaluate all parties interested in filing the vacant spot created as a result of an elected official's resignation, failure to qualify for service, or death.

II. Process

Upon receipt of notice of an elected official's resignation, failure to qualify to continue to serve elected office, or death, the Supervisor shall notify all elected officials of such vacancy. In the event the vacancy of office is for the Supervisor, the Clerk shall notify all elected officials of such vacancy.

The Township will post a notice of vacancy on its website, as well as, other pre-approved social media platforms.

The notice will include a call to interested applicants to submit a resume within a time period designated and approved by the members of the Township Board of Trustees.

Upon receipt of resumes from all interested candidates, the Supervisor will consult with members of the Board of Trustees to set a date and time for interviews.

Interviews will be held for all individuals who have responded to the Township's notice of vacancy. All interviews will be conducted in compliance with the Open Meetings Act, 5 ILCS 120 et seq.

Following the conclusion of interviews, approval of an individual to fill the vacancy of the elected official will be an agenda item at the next meeting of the Township Board.

The Township Board will vote to appoint a candidate at that scheduled board meeting. If the Township Board fails to appoint a candidate within 60 days of the vacancy, then a special township meeting must be called to select a replacement under the provisions of the Township Code 60 ILCS 1/35-35.

III. Qualifications

An interested applicant shall be a member of the same political party as the person vacating the office if the person vacating the office was elected as a member of an established political party, under Section 10-2 of the Election Code, that is still in existence at the time of the appointment.

The interested applicant shall establish his or her political party affiliation by his or her record of voting in party primary elections or by holding or having held an office in a political party organization before appointment. If the interested applicant has not voted in a party primary election or is not holding or has not held an office in a political party organization before the appointment, then the interested applicant shall establish his or her political party affiliation by his or her record of participation in a political party's nominal or election caucus. 60 ILCS 1/60-5(d)

AVON TOWNSHIP, LAKE COUNTY, ILLINOIS

RESOLUTION NO. _____

A RESOLUTION DESIGNATING A FREEDOM OF INFORMATION ACT OFFICER FOR AVON TOWNSHIP

WHEREAS, Avon Township (“*Township*”) is a unit of local government established and governed by the Illinois Township Code (60 ILCS 1/1-1, *et seq.*); and

WHEREAS, the Illinois Freedom of Information Act ("*FOIA*"), 5 ILCS 140/3.5(a), requires the Township to designate one or more officials or employees to act as its FOIA Officers, who are to receive FOIA requests submitted to the Township, ensure that the Township timely responds to FOIA requests in timely manner, issue responses to FOIA requests, and perform such other responsibilities as provided for in FOIA; and

WHEREAS, FOIA requires all Township FOIA Officers to successfully complete an electronic training curriculum developed and administered by the Public Access Counselor of the Illinois Attorney General's Office, and thereafter successfully complete an annual training program within the time-period prescribed by FOIA (5 ILCS 140/3.5(b)); and

WHEREAS, the Township desires to designate [REDACTED] as the Township’s new FOIA officer; and

WHEREAS, the Township Supervisor and the Township Board of Trustees find and determine that designating [REDACTED] as the Township’s new FOIA officer serves the best interests of the Township and its residents.

NOW, THEREFORE, BE IT HEREBY RESOLVED, BY THE TOWNSHIP SUPERVISOR AND THE TOWNSHIP BOARD OF TRUSTEES OF AVON TOWNSHIP, LAKE COUNTY, ILLINOIS, AS FOLLOWS:

PROPOSAL



**HOME
TOWNE
ELECTRIC, INC.**

PO Box 863 Lake Villa, IL 60046

02/13/24

Project: Avon Township LED light replacement

CONTACT: DAN GREEN

Estimate #: R8946

PHONE #: 847-223-2800

Bid Date: xxxx

FAX #: 847-223-7577

Addendum:

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Pay Item	Description	Unit	Quantity	Unit Price	Total
	LED FIXTURES 8' LONG	EACH	3.00	1,638.00	4,914.00
Total Base Bid:					4,914.00
Total Bid:					4,914.00

Our bid is conditioned on the execution of a mutually acceptable contract, including a reasonable amount of input into your schedule for completion of our items.

EXCLUSIONS:

- Utility exploration under pavement. (IE: pot-holing to expose underground utilities)
- Layout
- Landscaping/Restoration
- Rock Excavation
- Spoil Removal
- Clearing and Grubbing
- Hazardous Waste Handling, Removal, or Testing
- Maintenance or Replacement of Irrigation Systems
- Traffic Control & Protection, and Lane Closures
- Concrete and Asphalt & Removal and/or Replacement (I.e. curbs, sidewalk, pavement, etc.)
- Payment/performance Bonds
- Permit Fees
- Utility Charges (Including service connection costs)
- Railroad Permits
- Railroad Protective Liability Insurance
- Sales Tax
- Temporary Lighting, Traffic Signals, or Temporary Electrical services **other than those on Bid Plans**

TERMS AND CONDITIONS: We hereby propose to furnish labor, material and equipment in accordance with the above specifications. Progress payments for 90% of the amount of work completed to be made every 30 days with full payment due upon completion. A 1 1/2% finance charge will be added to unpaid balance after 30 days. Purchaser further agrees by acceptance of this proposal to reimburse any court costs and legal fees necessary for the collection of money due. Any alterations or deviations from the above specifications will become an extra charge over and above the contract.

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Date

Signature