

AVON TOWNSHIP - REGULAR BOARD MEETING

AGENDA

433 E Washington Street, Round Lake Park, IL

Tuesday, May 14th, 2024 at 7:00 pm

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Public Comment - Public Comment shall be limited to 3 minutes per speaker**
- V. Reports**
 - A. Supervisor**
 - B. Clerk**
 - C. Assessor**
 - D. Highway Dept**
- VI. New Business**
 - A. Approval of Minutes as presented.**
 - April Regular Meeting
 - B. Approval of Monthly Bills as presented**
 - 1. Prepaid Bills**
 - 2. Outstanding Bills**
 - C. Discussion and Approval of Underground storage tank area inspection, testing, and possible recommendation.**
 - D. Fairfield Road Planning Study**
 - E. Training for Elected officials**

- F. Eagle Scout Projects**
- G. Resolution No. 24-RS-002 – Discussion and possible adoption of A Resolution Authorizing the Display of the LGBTQ Pride Flag at Avon Township**

- VII. Executive Session**

- VIII. Public Comment – Public Comment shall be limited to 3 minutes per speaker**

- IX. Member’s Remarks**

- X. Adjournment**

Avon Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting of facilities, are asked to call the Township office prior to the meeting.



BOB KULA - SUPERVISOR

389 W. MAIN STREET HAINESVILLE IL 60073

E-MAIL: BKula@avonil.us

(847) 546-7480 Cell 847-875-5887

AVON TOWNSHIP HIGHWAY DEPARTMENT BOARD REPORT FOR THE April 4 – May 8, 2024

1. This past month I spoke/met with personnel as indicated for the following purposes:
 - a. Spoke to resident that had concerns of a patch sinking after recent water main replacement by Round Lake Beach Public Works. I checked the area of concern and noted that this was normal and was only a temporary patch until it is done settling.
 - b. I attended a Mosquito Surveillance and Control Meeting hosted by the Lake County Health Department with Clarke Environmental Mosquito as a guest speaker.
 - c. Spoke to Brendan Peterson at Peterson Environmental. *Agenda Item.
 - d. All highway department personnel attended Larvacide Training (virtual) this past month.
 - e. Met with a resident at 24354 W Tyler about drainage issues. Upon inspection it was determined that it needs to be rodded.
 - f. I met with Dan at ATYB about some projects he needed assistance with. We re-graded the parking areas and driveway. Gravel was added where it was needed. We also removed stumps in an area that was in disrepair. We will continue to assist as needed throughout the baseball and softball season.
2. Weather related response's: none
3. The highway department cold patched roads as needed.
4. Municipal Separate Storm Sewer System (MS4) Maintenance:
 - a. Cleaned grates and basins throughout township as needed.
 - b. Replaced storm drainpipe on Hauge and Luther ahead of the scheduled paving, including the addition of a storm basin.
 - c. Jet rod storm sewers on Oak Ave in Highland Lake and Norelius Ave in Pleasant Hill
5. Tree Maintenance: none.
6. We mowed our right of ways, Ft Hill Cemetery, and the Avon Township Center weekly this past month.
- 7 In-House repairs/preparations: none.
8. Equipment Repairs/Installations that required outsourcing: none.

9. Other projects:

- a. Pick up garbage from Pleasant Hill subdivision as part of the annual earth day clean-up.
- b. Picked up dumped debris (construction, remodeling material) on Linden Ln.
- c. We have installed speed bumps on Lake Shore Dr. in three locations. This is done on an annual basis.

10. During the period April 4 – May 8, 2024, we responded to 38 phone calls, 20 in person visits and 36 emails. See below for specifics.

TYPE	CALLS	IN PERSON/WEBINAR	EMAIL
ATYB	3	3	2
CEMETERY (FT HILL)	1		4
CONSTRUCTION	1	1	
DRAINAGE/WATER	2	2	
ENGINEER	3		4
GRAYSLAKE (Village)	1	1	
HAINESVILLE (Village)	2	1	
HIGHLAND LAKE HOA	3	2	6
LAKE COUNTY	2		3
LAKE COUNTY SHERIFF			
MEETINGS/CONF/TNG		5	2
PERMITS	2		3
PLEASANT HILL HOA	2	2	3
RESIDENT MISC	3		
R.L.P.	2		
THIRD LAKE (Village)	3		2
TOWNSHIP CTR	4		
TREE/BRUSH			
WEATHER RELATED			
OTHER	4	3	7
TOTAL	38	20	36

Avon Township Assessor's Report

May 2024



1. Well, everyone should have received their tax bill. They were mailed out May 1st, 2024. Payments are due June 5th, 2024, and September 5, 2024.
2. We have been busy dealing with the calls for their higher tax bill. We can only inform them that when they received the blue assessment in September that is the only time to appeal the assessment. We are dealing with a lot of those calls.
3. Another large amount of calls "I don't see my senior freeze exemption". We explain that they are to do it every year and they must not have done it last year. We are doing a lot of last year exemption so the Treasure can get the bill corrected.
4. Solus, I guess you can say upgraded our computer and internet connections. I had Dakota make Jessica and My computers capable to work from home. I have taken brought work home and this will be a blessing when Jess is on maternity leave during appeal period.
5. I have been working through our 149 neighborhoods trying to lower our factor. According to the Chief Assessor we are at a 12%. Sales are still so high but there are not many. Inventory is very low, so people will overpay to get a house.
6. I have informed Michele and Isaac that the rear door by the Health Dept key lock and fob doesn't work.
7. I also informed Michele and Isaac; on May 8th my office was so hot 79 degrees. Turned on the AC and nothing. I believe the AC & furnace should be serviced. I don't remember the last time a tech was here. Isaac was going to contact someone.
8. In the foyer, a light bulb was out, and I asked Isaac to help replace it (way to high for me) but it must be the housing cam is loose not the bulb, it just turns on when it wants.
9. I have not heard anything in regard to the cleaning service. We desperately need our carpet cleaned. The community service people clean the halls and windows but never come in here. I am going to reach out to a few more places.



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
April 9, 2024 – 7:00pm

Call to Order

The meeting was called to order at 7:30pm by Supervisor Michele Bauman

Pledge of Allegiance

Roll Call

Supervisor Bauman	-	Present			
Trustee Kearby	-	Present	Trustee Sloan	-	Present
Trustee Loffredo	-	Present	Trustee Repa	-	Present

Quorum Established

Also present was Clerk Larson, Assessor Brust, Highway Supervisor Kula, Attorney Mack

Public Comment

None

Reports

Supervisor Bauman presented a Certificate of Recognition to Kyli Santostefano for her work teaching at Avon Township.

A MOTION to approve the reports as presented.

Motion:		Repa	Second:		Kearby
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
April 9, 2024 – 7:00pm

New Business

A. Approval of Meeting Minutes as Presented

A MOTION to approve the March Regular Board Meeting minutes as presented.

Motion:		Sloan	Second:	Kearby	
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.

B. Approval of Monthly Bills as Presented

A MOTION to approve the bills as presented.

Motion:		Loffredo	Second:	Repa	
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.

C. Discussion and possible action to approve the MS4 Year 22 Compliance proposal

Highway Supervisor Bob Kula made a brief presentation on the compliance proposal.

A MOTION to approve the MS4 Year 22 Compliance proposal as presented.

Motion:		Kearby	Second:	Sloan	
Supervisor Bauman	-	AYE			
Trustee Kearby	-	AYE	Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE	Trustee Repa	-	AYE

Motion carries.

D. Notice of annexation to the Village of Round Lake Beach 35366 N. Fairfield Round [sic], Round Lake Beach

Attorney Megan Mack made brief comments about the annexation process.



AVON TOWNSHIP – REGULAR BOARD MEETING

MINUTES

433 E Washington Street, Round Lake Park, IL 60030
April 9, 2024 – 7:00pm

No action was taken on this item.

E. Executive Session

A MOTION to enter into Executive Session pursuant to 5 ILCS 120/2(c)(1)

Motion:		Repa	Second:	Sloan		
Supervisor Bauman	-	AYE				
Trustee Kearby	-	AYE		Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE		Trustee Repa	-	AYE

Motion carries.

The Board entered executive session at 7:43pm

A MOTION to return from executive session and resume regular session.

Motion:		Repa	Second:	Loffredo		
Supervisor Bauman	-	AYE				
Trustee Kearby	-	AYE		Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE		Trustee Repa	-	AYE

Motion carries.

The Board entered regular session at 7:59pm.

F. Items resulting from Executive Session

1. Approval of Employment Compensation increase

A MOTION to increase compensation for the Finance Director by \$8.50 per hour effective April 8, 2024

Motion:		Bauman	Second:	Loffredo		
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Trustee Kearby noted for the record that this increase was neglected the prior three years and this was to bring the compensation back in-line.

Supervisor Bauman	-	AYE				
Trustee Kearby	-	AYE		Trustee Sloan	-	AYE
Trustee Loffredo	-	AYE		Trustee Repa	-	AYE

Motion carries.



AVON TOWNSHIP – REGULAR BOARD MEETING

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April 9, 2024 – 7:00pm

Public Comment

Travis Haley stated his disappointment over the use of township resources on personal social media.

Doug Kearney suggested that there be a defined protocol for resignation from office.

Adjournment

A MOTION to adjourn.

Motion: Loffredo Second: Kearby

All in favor say aye. Opposed?

Motion carries by acclamation.

The meeting was adjourned at 8:02pm.

Board Information

For the May 14, 2024 Board Meeting

Financial Package Includes:

1. Income Statement for the FYE Ended 02/28/25 for period 03/01/24-current
2. Cash and Liability Balances by Fund as of 5/10/24 (Funding Through this date)
3. Documents that require **Board Approval/Acknowledgement**:
 - a. Gross Payroll paid Year to date for FYE 03/01/24 paid through 05/03/24
 - b. Prepaid Invoices since the prior meeting
 - c. Aged Payables as of 5/08/24
 - d. ONB Wealth Management Account Activity as of 04/30/24
4.
 - a. Finance Report on Township/GA Funds
 - b. Tracking of Grant Money Activity for the YTD FYE 02/28/25
 - c. Avon Township Designated Food Pantry Donations for YTD FYE 02/28/25
 - d. Avon Township Other Miscellaneous Income for YTD FYE02/28/25
5. Treasurer's Report Revised (Unaudited) for FYE 02/29/24 for Town Hall Meeting

Income Statement - Unaudited for Internal Use Only

March 1, 2024 - May 15, 2024 Board Approval 03/12/24 20.82% of Year 5/08/24

Town Fund Admin.	Cur. Month	Year to Date	Budget	Variance	YTD %
	Actual	Actual	Total		
Revenue					
4-10-400 Property Tax	41.60	77.07	705,000	704,923	0.01
4-10-401 Replacement Tax	0.00	8,684.87	30,000	21,315	28.95
4-10-402 Interest and Dividend Inc	0.00	3,922.50	10,000	6,078	39.23
4-10-403 Rental Income	0.00	3,415.60	21,100	17,684	16.19
4-10-404 Misc. Income	0.00	55.27	5,000	4,945	1.11
4-10-405 Misc Grants	0.00	0.00	10,000	10,000	0.00
Total Revenue	41.60	16,155.31	781,100	764,945	2.07
Town Fund					
	Cur. Month	Year to Date	Budget	Variance	YTD %
Personnel Svs					
5-10-501 Salaries-Officials	5,830.77	31,033.85	182,700	151,666	16.99
5-10-502 Salaries - Employees	623.68	3,067.88	16,300	13,232	18.82
5-10-503 Salaries Part-Time	980.10	4,308.73	24,000	19,691	17.95
5-10-504 FICA	618.88	3,167.72	19,000	15,832	16.67
5-10-505 IMRF	54.09	269.10	2,000	1,731	13.46
5-10-506 Health Ins	(428.32)	8,607.86	54,000	45,392	15.94
5-10-507 Dental and Vision Ins	(14.32)	547.03	4,000	3,453	13.68
5-10-508 Life Ins	0.00	100.40	700	600	14.34
5-10-509 Unemployment Ins	23.09	107.64	300	192	35.88
Total Personnel Svs	7,687.97	51,210.21	303,000	251,790	16.90
Maintenance Svs					
5-10-510 Maint. Building	8.99	571.91	32,500	31,928	1.76
5-10-512 Maint. Equipment	92.94	519.24	10,000	9,481	5.19
5-10-514 Grounds/Landscaping	0.00	0.00	7,000	7,000	0.00
Total Maint Svs	101.93	1,091.15	49,500	48,409	2.20
Professional Svs					
5-10-520 Contract/Accounting Svs	0.00	169.80	8,500	8,330	2.00
5-10-521 Legal Svs	0.00	3,507.25	24,000	20,493	14.61
5-10-522 Data Processing	867.62	2,330.36	15,000	12,670	15.54
5-10-523 Liability & Gen Ins	2,000.00	2,000.00	17,500	15,500	11.43
5-10-523W Workers Comp Ins	0.00	0.00	10,000	10,000	0.00
5-10-524 Contingencies	0.00	0.00	25,000	25,000	0.00
5-10-526 Liability Ins Deductible	0.00	0.00	25,000	25,000	0.00
Total Prof Svs	2,867.62	8,007.41	125,000	116,993	6.41
Communications					
5-10-530 Postage	(66.00)	(66.00)	1,000	1,066	(6.60)
5-10-532 Printing	0.00	78.20	1,100	1,022	7.11
Total Communication E	(66.00)	12.20	2,100	2,088	0.58
Professional Development					
5-10-540 Dues	0.00	30.00	2,000	1,970	1.50
5-10-541 Continuing Education	0.00	0.00	2,000	2,000	0.00
5-10-542 Subscriptions	0.00	0.00	1,400	1,400	0.00
5-10-543 Mileage & Tolls	0.00	0.00	1,000	1,000	0.00
5-10-544 Per Diem & Lodging	0.00	0.00	1,000	1,000	0.00
5-10-545 Conferences	0.00	0.00	500	500	0.00
Total Prof Dev	0.00	30.00	7,900	7,870	0.38

Income Statement - Unaudited for Internal Use Only

March 1, 2024 - May 15, 2024 Board Approval 03/12/24 20.82% of Year 5/08/24

Utilities

5-10-550	Electric Town Ctr	771.24	1,431.96	10,000	8,568	14.32
5-10-551	Natural Gas Town Ctr	132.99	288.77	2,800	2,511	10.31
5-10-552	Water/Sewer Town	519.31	880.20	1,500	620	58.68
5-10-554	Telephone	570.20	616.10	6,000	5,384	10.27

Total Utilities	1,993.74	3,217.03	20,300	17,083	15.85
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General Svs

5-10-560	Office Supplies	0.00	175.05	2,500	2,325	7.00
5-10-561	Operating Supplies	0.00	0.00	600	600	0.00
5-10-562	Misc	4.50	4.50	200	196	2.25

Total General Svs	4.50	179.55	3,300	3,120	5.44
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Capital Outlay

5-10-585	Grant Projects	0.00	0.00	10,000	10,000	0.00
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Total Capital Outlay	0.00	0.00	10,000	10,000	0.00
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Total T/F Admin	12,589.76	63,747.55	521,100	457,352	12.23
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Income Statement - Unaudited for Internal Use Only

March 1, 2024 - May 15, 2024 Board Approval 03/12/24 20.82% of Year 5/08/24

Town Fund Assessor	Cur. Month	Year to Date	Budget	Variance	YTD %
	Actual	Actual	Total		
<u>Personnel Services</u>					
5-12-502 Salaries-Employee	5,896.14	29,199.93	160,000	130,800	18.25
5-12-503 Salaries Part-Time	0.00	0.00	30,000	30,000	0.00
5-12-504 FICA	425.28	2,104.92	15,000	12,895	14.03
5-12-505 IMRF	52.47	259.85	1,500	1,240	17.32
5-12-506 Health Ins	(336.94)	6,519.00	44,100	37,581	14.78
5-12-507 Dental and Vision Ins	0.00	613.76	4,000	3,386	15.34
5-12-508 Life Ins	0.00	59.83	600	540	9.97
5-12-509 Unemployment Ins	0.00	155.63	600	444	25.94
Total Personnel Services	6,036.95	38,912.92	255,800	216,887	15.21
<u>Maintenance Svs</u>					
5-12-510 Building Maintenance	0.00	0.00	1,500	1,500	0.00
5-12-512 Maint. Equipment	0.00	0.00	1,000	1,000	0.00
5-12-513 Vehicle Svs	0.00	0.00	500	500	0.00
Total Maint Svs	0.00	0.00	3,000	3,000	0.00
<u>Professional Svs</u>					
5-12-520 Contract/Accounting Svs	0.00	0.00	5,000	5,000	0.00
5-12-522 Data Processing	248.15	313.15	5,000	4,687	6.26
Total Prof Svs	248.15	313.15	10,000	9,687	3.13
<u>Communications</u>					
5-12-530 Postage	0.00	68.00	500	432	13.60
Total Communications	0.00	68.00	500	432	13.60
<u>Professional Development</u>					
5-12-540 Dues	0.00	50.00	350	300	14.29
5-12-541 Continuing Education	0.00	360.00	4,900	4,540	7.35
5-12-543 Mileage	0.00	0.00	1,550	1,550	0.00
5-12-544 Per Diem & Lodging	0.00	0.00	1,650	1,650	0.00
5-12-545 Conferences & Conventio	0.00	0.00	100	100	0.00
Total Prof Devel	0.00	410.00	8,550	8,140	4.80
<u>Utilities</u>					
5-12-554 Telephone- Land	186.43	186.43	2,500	2,314	7.46
Total Utilities	186.43	186.43	2,500	2,314	7.46
<u>General Services</u>					
5-12-560 Office Supplies	0.00	642.43	1,800	1,158	35.69
5-12-561 Operating Supplies	0.00	0.00	440	440	0.00
5-12-562 Misc	0.00	0.00	5,000	5,000	0.00
Total Services	0.00	642.43	7,240	6,598	8.87
<u>Capital Outlay</u>					
Total Capital Outlay	0.00	0.00	0	0	0.00
Total T/F Assessor	6,471.53	40,532.93	287,590	247,057	14.09

Income Statement - Unaudited for Internal Use Only

March 1, 2024 - May 15, 2024 Board Approval 03/12/24 20.82% of Year 5/08/24

Supervisor & GA	Cur. Month	Year to Date	Budget	Variance	YTD %	
	Actual	Actual	Total			
Revenue						
4-20-400	Property Tax	10.46	17.92	179,000	178,982	0.01
4-20-402	Interest and Dividend Inc	0.00	977.27	3,600	2,623	27.15
4-20-404	Misc. Income	0.00	565.00	0	(565)	0.00
	Total Revenue	10.46	1,560.19	182,600	181,040	0.85
Personnel Services						
5-20-502	Salaries - Employees	2,334.10	12,072.19	66,000	53,928	18.29
5-20-504	FICA	128.95	674.35	4,000	3,326	16.86
5-20-505	IMRF	15.22	79.56	1,000	920	7.96
5-20-506	Health Ins	0.00	2,539.48	16,000	13,461	15.87
5-20-507	Dental and Vision Ins	0.00	310.36	2,000	1,690	15.52
5-20-508	Life Ins	0.00	25.10	200	175	12.55
5-20-509	Unemployment Ins	0.00	57.66	200	142	28.83
	Total Personnel Services	2,478.27	15,758.70	89,400	73,641	17.63
Maintenance Services						
5-20-512	Maint. Equipment	0.00	26.98	4,000	3,973	0.67
	Total Maint Svs	0.00	26.98	4,000	3,973	0.67
Professional Services						
5-20-522	Data Processing	0.00	0.00	2,000	2,000	0.00
5-20-524	Contingencies	0.00	0.00	15,150	15,150	0.00
	Total Professional Svs	0.00	0.00	17,150	17,150	0.00
Professional Development						
5-20-540	Dues	0.00	0.00	1,300	1,300	0.00
5-20-541	Continuing Education	0.00	0.00	750	750	0.00
5-20-543	Mileage	0.00	0.00	200	200	0.00
	Total Professional Dev	0.00	0.00	2,250	2,250	0.00
Communications						
5-20-530	Postage	66.00	66.00	200	134	33.00
5-20-532	Printing/Communication	0.00	0.00	3,000	3,000	0.00
	Total Communications	66.00	66.00	3,200	3,134	2.06
Utilities						
5-20-550	Electric	85.69	159.10	1,500	1,341	10.61
5-20-551	Natural Gas	14.60	31.91	400	368	7.98
5-20-552	Water/Sewer	57.70	97.70	200	102	48.85
	Total Utilities	157.99	288.71	2,100	1,811	13.75
Discretionary						
5-20-570	Youth Services	0.00	31.84	2,500	2,468	1.27
5-20-570E	Essentials Program	975.00	1,635.00	10,800	9,165	15.14
5-20-570L	Lending Closet Program	0.00	0.00	500	500	0.00
5-20-571	Senior Svs	0.00	0.00	1,500	1,500	0.00
5-20-572	Outreach	0.00	0.00	3,000	3,000	0.00
5-20-573	Health Services	0.00	0.00	500	500	0.00
5-20-573F	Food Pantry	0.00	400.00	5,000	4,600	8.00
5-20-574	Misc	0.00	0.00	1,500	1,500	0.00
	Total Discretionary	975.00	2,066.84	25,300	23,233	8.17
Emergency Assistance/General Assistance						
5-20-591	Pharmaceuticals	0.00	0.00	250	250	0.00
5-20-593	Transportation & Fuel	0.00	0.00	1,000	1,000	0.00
5-20-594	Client Utilities	802.86	3,565.09	18,750	15,185	19.01
5-20-595	Shelter	1,280.00	5,584.00	11,250	5,666	49.64

Income Statement - Unaudited for Internal Use Only

March 1, 2024 - May 15, 2024 Board Approval 03/12/24 20.82% of Year 5/08/24

5-20-596	Funerals	0.00	750.00	1,500	750	50.00
5-20-597	Social Service Contracts	0.00	0.00	5,000	5,000	0.00
5-20-598	Misc	0.00	0.00	700	700	0.00
5-20-599	Client Education/Training	0.00	0.00	750	750	0.00
	Total EA/GA	2,082.86	9,899.09	39,200	29,301	25.25
Capital Outlay						
	Total Capital Outlay	0.00	0.00	0	0	0.00
	Total General Assistanc	5,760.12	28,106.32	182,600	154,494	15.39

Income Statement - Unaudited for Internal Use Only

March 1, 2024 - May 15, 2024 Board Approval 03/12/24 20.82% of Year 5/08/24

Road & Bridge		Cur. Month	Year to Date	Budget	Variance	YTD %
		Actual	Actual	Total		
Revenue						
4-40-400	Property Tax	0.00	0.00	47,000	47,000	0.00
4-40-401	Replacement Tax	0.00	6,551.75	22,000	15,448	29.78
4-40-402	Interest and Dividend Inc	0.00	791.79	3,000	2,208	26.39
4-40-404	Misc. Income	0.00	0.00	2,000	2,000	0.00
4-40-407	Contractual Work - Villag	0.00	3,643.25	10,000	6,357	36.43
Total Revenue		0.00	10,986.79	84,000	73,013	13.08
Maintenance Svs						
5-40-510	Maintenance Bldg	0.00	215.00	100,000	99,785	0.22
5-40-512	Maint. Equipment	2,776.45	5,793.60	40,000	34,206	14.48
5-40-515	Mosquito Abatement	0.00	0.00	5,000	5,000	0.00
Total Maint. Expenses		2,776.45	6,008.60	145,000	138,991	4.14
Professional Services						
5-40-521	Legal Svs	0.00	0.00	3,500	3,500	0.00
5-40-523	Liability & Gen. Insuranc	0.00	0.00	25,000	25,000	0.00
5-40-524	Contingencies	0.00	0.00	1,000	1,000	0.00
5-40-528	Drug & Alcohol Testing	0.00	0.00	500	500	0.00
Total Professional Svs		0.00	0.00	30,000	30,000	0.00
Communications						
5-40-530	Postage	0.00	0.00	500	500	0.00
5-40-531	Publishing	0.00	0.00	500	500	0.00
5-40-532	Printing	0.00	0.00	100	100	0.00
Total Communications		0.00	0.00	1,100	1,100	0.00
Professional Development						
5-40-540	Dues	0.00	0.00	500	500	0.00
5-40-541	Continuing Education	0.00	0.00	500	500	0.00
5-40-544	Per Diem & Lodging	0.00	0.00	250	250	0.00
5-40-545	Conferences & Conventio	0.00	0.00	250	250	0.00
Total Professional Devel		0.00	0.00	1,500	1,500	0.00
General						
5-40-560	Office Supplies	134.92	234.77	2,500	2,265	9.39
5-40-561	Operating Supplies	559.44	1,127.10	5,000	3,873	22.54
5-40-562	Misc	0.00	158.49	500	342	31.70
5-40-563	Replacement Tax Disburs	0.00	0.00	21,000	21,000	0.00
Total General		694.36	1,520.36	29,000	27,480	5.24
Capital Outlay						
Total Capital Outlay		0.00	0.00	0	0	0.00
Total Road & Bridge		3,470.81	7,528.96	206,600	199,071	3.64

Income Statement - Unaudited for Internal Use Only

March 1, 2024 - May 15, 2024 Board Approval 03/12/24 20.82% of Year 5/08/24

Perm. Hard Road	Cur. Month	Year to Date	Budget	Variance	YTD %	
	Actual	Actual	Total			
Revenue						
4-50-400	Property Tax	0.00	0.00	927,154	927,154	0.00
4-50-402	Interest and Dividend Inc	0.00	3,423.17	12,000	8,577	28.53
4-50-404	Misc. Income	0.00	0.00	500	500	0.00
4-50-405	Misc Grants	0.00	3,900.00	4,100	200	95.12
4-50-407	Contractual Work - Villag	0.00	5,341.54	15,000	9,658	35.61
	Total Revenue	0.00	12,664.71	958,754	946,089	1.32
Personnel Services						
5-50-502	Salaries - Employees	10,051.69	51,157.67	290,000	238,842	17.64
5-50-503	Salaries- Part Time	1,813.82	8,526.87	50,000	41,473	17.05
5-50-504	FICA	814.27	4,121.14	26,000	21,879	15.85
5-50-505	IMRF	101.25	512.03	2,100	1,588	24.38
5-50-506	Health Ins.	(433.49)	7,295.37	57,000	49,705	12.80
5-50-507	Dental and Vision Ins	0.00	713.50	4,300	3,587	16.59
5-50-508	Life Ins	15.72	97.62	800	702	12.20
5-50-509	Unemployment Ins.	11.26	103.01	700	597	14.72
	Total Personnel Services	12,374.52	72,527.21	430,900	358,373	16.83
Maintenance Svs						
5-50-516	Automotive Fuel & Oil	740.81	1,908.61	20,000	18,091	9.54
5-50-517	Road Salt/De-Icing	0.00	11,731.22	86,000	74,269	13.64
5-50-518	Rentals	0.00	0.00	4,000	4,000	0.00
5-50-519	Uniforms	105.77	705.77	1,600	894	44.11
	Total Maint. Svs	846.58	14,345.60	111,600	97,254	12.85
Professional Svs						
5-50-523W	Workers Comp Ins	0.00	0.00	27,000	27,000	0.00
5-50-524	Contingencies	0.00	0.00	10,000	10,000	0.00
5-50-527	Tree Maintenance & Repl	0.00	2,400.00	15,000	12,600	16.00
5-50-528	Engineering Services	2,297.00	16,264.51	98,000	81,735	16.60
5-50-529	MS4	250.00	950.00	7,600	6,650	12.50
	Total Prof Svs	2,547.00	19,614.51	157,600	137,985	12.45
Services						
5-50-550	Electric Highway Bldg	273.98	548.75	3,000	2,451	18.29
5-50-551	Natural Gas Highway Bld	151.77	331.57	4,500	4,168	7.37
5-50-552	Water/Sewer Highway Bl	104.09	212.09	1,200	988	17.67
5-50-553	Disposal Services	0.00	781.25	4,000	3,219	19.53
5-50-554	Telephone- Land	105.00	315.00	1,300	985	24.23
5-50-555	Telephone - Field	43.54	130.62	550	419	23.75
5-50-557	Street Lights	3,297.26	6,517.18	22,000	15,483	29.62
	Total Services	3,975.64	8,836.46	36,550	27,714	24.18
General						
5-50-562	Misc.	0.00	0.00	2,500	2,500	0.00
	Total General	0.00	0.00	2,500	2,500	0.00
Capital Outlay						
5-50-584	Projects, Equipment Hard	5,310.76	9,436.19	300,000	290,564	3.15
	Total Cap Outlay	5,310.76	9,436.19	300,000	290,564	3.15
	Total Perm. Hard Road	25,054.50	124,759.97	1,039,150	914,390	12.01

**Avon Township
Cash and Liability Balances
As of May 10, 2024**

A/C #	Maturity Date	Balance	Comments	Reconciled Through Date Noted
Bank Account Balances				
1-10-100D				
1-10-102	-	26,826.03		4/30/2024
1-10-116	-	390,641.17		4/30/2024
1-10-130	Jun-24	187,118.24		4/30/2024
1-20-102	-	77,965.06		4/30/2024
1-20-102C	-	167,879.86		4/30/2024
1-20-130	-	6,265.25		4/30/2024
1-40-102	-	77,983.45		4/30/2024
1-40-130	-	268,053.10		4/30/2024
1-50-102	-	31,278.32		4/30/2024
1-50-106	-	714,967.20		4/30/2024
1-50-107	10/19/2024	200,000.00		4/30/2024
1-50-116	10/19/2024	200,000.00		4/30/2024
1-50-130	Jun-24	67,570.47		4/30/2024
	-	31,278.34		4/30/2024
Total Bank Balances		\$ 2,447,826.49		

\$ 682,550.50 \$ 252,128.56 \$ 299,331.42 \$ 1,213,816.01

1-10-115	-	-		
1-20-203	-	-		
1-40-127	-	-		
1-50-126	-	-		

\$ 682,550.50 \$ 252,128.56 \$ 299,331.42 \$ 1,213,816.01

Total Due To/From		2,447,826.49	
Total Current Assets		2,447,826.49	
Beg Fund Balance - Per Feb 2024 Unaudited Balance		2,649,303.49	
Revenue	As of 05/10/24	41,367.00	
Expenses	As of 05/10/24	264,675.73	
End Fund Balance		2,425,994.76	
Difference - OS Liabilities/Unfunded Aged Payables		21,831.73	

Breakdown by bank:			
SBOTL			
Old National Bank - Money Market Accounts		1,574,632.61	64.3%
Old National Bank - CDs		654,688.71	26.7%
Old National Bank - Wealth Management Accounts		218,505.17	8.9%
OS Other Assets/Liabilities		-	0.0%

Fund Cash Balances

10/12 20 40 50

Finance Packet Item 3.a.

Avon Township
2024-2025 Gross Payroll By Month
Fiscal Year March 1, 2024-February 28, 2025

As of 05/03/24

Number of Pay Periods	YTD Breakdown by Fund											
	Actual		Actual		Actual		Actual		Actual		Actual	
	2	5	1	5	2	5	1	5	10	20	50	
	March	April	May	June	July	August	September	October	November	December	January	February
Anmarie Andresen	2,717.47	2,275.24	1,469.60		6,462.31							
Jessica T. Bak	4,178.84	4,280.76	2,140.38		10,599.98							
Michele Bauman	4,423.08	4,423.08	2,211.54		11,057.70							
Cynthia Brust	5,230.76	5,230.76	2,615.38		13,076.90							
Martina R. Cortes	3,548.06	3,634.60	1,817.30		8,999.96							
Ricardo Farias	4,324.72	4,305.00	2,103.20		10,732.92							
Jeanne L. Kearby	290.00	240.00	-		530.00							
Robert D. Kula	6,069.72	5,815.38	2,907.69		14,792.79							
Kristal Larson	2,007.70	2,007.70	1,003.85		5,019.25							
Jeffrey Loffredo	50.00	240.00	-		290.00							
Isaac D. Martinez	3,502.04	3,727.42	1,710.60		8,940.06							
Suzanne Ogden	2,510.69	2,538.28	1,324.32		6,373.29							
Marilyn Pacheco	2,383.12	2,569.71	1,247.18		6,200.01							
Rudolph Repa	290.00	240.00	-		530.00							
Patricia Sloan	290.00	240.00	-		530.00							
Anthony R. Vallango	4,670.17	4,712.76	2,271.20		11,654.13							
Anthony J. Vallango Jr	5,539.20	5,669.03	2,769.60		13,977.83							
Edwin O. Vargas	3,784.61	3,876.92	1,938.46		9,599.99							
Totals	55,810.18	56,026.64	27,530.30	-	139,367.12	38,410.46	29,199.93	12,072.19	59,684.54			

Per Payroll Register	55,810.18	56,026.64	27,530.30	-	139,367.12	38,410.46	29,199.93	12,072.19	59,684.54
Check = 0	-	-	-	-	-	-	-	-	-

Elected Officials Only	12,581.54	12,621.54	5,830.77	-	31,033.85	31,033.85	-	-	-
All Other	43,228.64	43,405.10	21,699.53	-	108,333.27	7,376.61	29,199.93	12,072.19	59,684.54

PT	4,308.73	-	-	-	8,526.87
FT	3,067.88	29,199.93	12,072.19	51,157.67	
Check = 0	-	-	-	-	

All Presented for Approval at the Board Meetings Monthly - Amounts YTD tie to the Income Statements for each respective Fund

Avon Township
Prepaid Disbursements
For the Period From Apr 6, 2024 to May 10, 2024

Date	Check #	Account ID	Name	Line Description	Debit/(Credit) Amount	Total
Liabilities:						
4/9/24	EFT040524	2-10-200	Treasury Department	Payroll WH .. Federal	6,493.39	
4/23/24	EFT041924	2-10-200	Treasury Department	Payroll WH .. Federal	6,357.14	
5/6/24	EFT043024	2-10-200	Treasury Department	Payroll WH .. Federal	171.88	
5/7/24	EFT050324	2-10-200	Treasury Department	Payroll WH .. Federal	6,407.23	
4/26/24	Debit042624	2-10-201	Illinois Department of Employment Secur	IL Unemployment Tax	241.14	
4/9/24	ED1040524	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,271.49	
4/23/24	ED1041924	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,254.46	
5/6/24	ED1043024	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	37.52	
5/7/24	ED1050324	2-10-202	Illinois Department of Revenue	Payroll WH .. Illinois	1,263.58	
4/15/24	27114V	2-10-203	Illinois Municipal Retirement Fund	Payroll WH .. IMRF	(3,045.33)	**
4/15/24	Debit041524	2-10-203	Illinois Municipal Retirement Fund	Payroll WH .. IMRF	3,045.33	**
4/22/24	Debit042224	2-10-203	Illinois Municipal Retirement Fund	Payroll WH .. IMRF	3,046.82	
5/10/24	Debit051024	2-10-203	Illinois Municipal Retirement Fund	Payroll WH .. IMRF	3,080.29	
4/8/24	Debit040524	2-10-204	Total Administrative Services Corporati	Payroll WH ..FSA Plan	259.22	
4/22/24	Debit041924	2-10-204	Total Administrative Services Corporati	Payroll WH ..FSA Plan	259.22	
5/6/24	Debit050324	2-10-204	Total Administrative Services Corporati	Payroll WH ..FSA Plan	259.22	
4/29/24	Debit042924-1	2-10-206	AFLAC	Invoice: 676850	110.08	
4/29/24	Debit042924-1	2-10-206	AFLAC	Invoice: 676850	48.48	
4/19/24	27169	2-50-503	Mandarich Law Group, LLP	Garnishment W/H	301.28	
5/3/24	27176	2-50-503	Mandarich Law Group, LLP	Garnishment W/H	301.28	\$ 31,163.72
Town Corporate:						
4/15/24	Debit041524	5-10-505	Illinois Municipal Retirement Fund	IMRF	0.93	
4/22/24	Debit042224	5-10-505	Illinois Municipal Retirement Fund	IMRF	0.01	
5/10/24	Debit051024	5-10-505	Illinois Municipal Retirement Fund	IMRF	0.03	
4/29/24	Debit042924-2	5-10-506	Blue Cross and Blue Shield of Illinois	Invoice: May 2024	5,374.73	
4/29/24	ACH042924	5-10-507	Delta Dental of Illinois - Risk	Invoice: 1794461	256.31	
4/25/24	Debit042524	5-10-508	Principal Life Insurance Company	Invoice: May 2024	50.20	
4/17/24	27168	5-10-510	FSS Technologies LLC	Invoice: I-16729	210.00	
4/12/24	ACH041224	5-10-512	Office Plus of Lake County	Invoice: IN523966	26.97	
4/12/24	ACH041224	5-10-512	Office Plus of Lake County	Invoice: IN523966	100.28	
4/12/24	ACH041224	5-10-512	Office Plus of Lake County	Invoice: IN532996	27.56	
4/12/24	ACH041224	5-10-512	Office Plus of Lake County	Invoice: IN532996	97.02	
5/10/24	ACH051024	5-10-512	Office Plus of Lake County	Invoice: IN537597	24.79	
5/10/24	ACH051024	5-10-512	Office Plus of Lake County	Invoice: IN537597	68.15	
4/26/24	27170	5-10-520	Total Administrative Services Corporati	Invoice: IN3086037	84.90	
4/19/24	Debit041924	5-10-522	Solus LLC	Invoice: PAS-49488	335.00	
5/8/24	Debit050824	5-10-522	Solus LLC	Invoice: SOLUS49714	538.75	
5/6/24	Debit050625	5-10-523	West's Insurance Agency Inc	Invoice: 986769	2,000.00	
4/12/24	27162V	5-10-532	Voided Check	Invoice: 284316	-	
4/12/24	27163	5-10-532	Daily Herald	Invoice: 284316	78.20	
5/8/24	27177	5-10-562	Lake County Collector	Invoice: 2023 Taxes	2.25	
5/8/24	27177	5-10-562	Lake County Collector	Invoice: 2023 Taxes	2.25	\$
5/8/2024 at 3:13 PM					9,278.33	

**Avon Township
Prepaid Disbursements**

Finance Packet Item# 3.b.

For the Period From Apr 6, 2024 to May 10, 2024

Date	Check #	Account ID	Name	Line Description	Debit/(Credit) Amount	Total
Assessor's Division:						
4/29/24	Debit042924-2	5-12-506	Blue Cross and Blue Shield of Illinois	Invoice: May 2024	4,101.85	
4/29/24	ACH042924	5-12-507	Delta Dental of Illinois - Risk	Invoice: 1794461	306.88	
4/25/24	Debit042524	5-12-508	Principal Life Insurance Company	Invoice: May 2024	37.65	
5/8/24	Debit050824	5-12-522	Solus LLC	Invoice: SOLUS49713	202.50	4,648.88
Supervisor/GA:						
4/29/24	Debit042924-2	5-20-506	Blue Cross and Blue Shield of Illinois	Invoice: May 2024	1,269.74	
4/29/24	ACH042924	5-20-507	Delta Dental of Illinois - Risk	Invoice: 1794461	155.18	
4/25/24	Debit042524	5-20-508	Principal Life Insurance Company	Invoice: May 2024	12.55	
4/17/24	27164	5-20-594	Commonwealth Edison	Invoice: 24EA00583	750.00	
4/17/24	27167	5-20-594	Village of Round Lake Beach	Invoice: 24EA00584	750.00	
5/6/24	27175V	5-20-594	Village of Round Lake Park	Invoice: 24EA00588	-	
5/8/24	27173	5-20-594	Village of Round Lake	Invoice: 24EA00593	600.20	
4/17/24	27165	5-20-595	Uzma Mustajab	Invoice: 24EA00585	750.00	
4/17/24	27166	5-20-595	Robert F Schuck LLC	Invoice: 24EA00586	750.00	
4/26/24	27174	5-20-595	Rosewood Apartments	Invoice: 24EA00587	750.00	
5/2/24	27171	5-20-595	Gloria Song	Invoice: 24EA00591	750.00	
5/2/24	27172	5-20-595	530 North Lakestreet LLC	Invoice: 24EA00589	530.00	7,067.67
Highway Department:						
4/10/24	27161	5-40-510	Rabine Mechanical	Invoice: 10089	215.00	*
4/29/24	Debit042924-2	5-50-506	Blue Cross and Blue Shield of Illinois	Invoice: May 2024	4,731.41	
4/29/24	ACH042924	5-50-507	Delta Dental of Illinois - Risk	Invoice: 1794461	356.75	
4/25/24	Debit042524	5-50-508	Principal Life Insurance Company	Invoice: May 2024	86.40	
4/11/24	27150V	5-50-554	COMCAST CABLE	Invoice: ONB 032424-2	-	\$ 5,389.56
Total					\$ 57,548.16	\$ 57,548.16

* Disbursement was manually added to last month's Board Packet.

** Note IMRF released a new reporting system and due to migration issues the February 2024 contribution which was paid via check was later voided and processed in via ACH. We along with other agencies were having login issues with IMRF and it took until mid April 2024 to correct the access and allow submission of wages and payments. The issues are all resolved after working with IMRF support and now business is as usual and all reporting and payments are up to date as of April 2024.

Presented to the Board for Approval at the May 14, 2024 Board Meeting

Avon Township
Aged Payables
As of 05/08/24

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Name	Line Description	Debit/(Credit) Amount	Total	Description
Town Corporate:							
5/15/24	27178	5-10-510	Ace Hardware	Invoice: C1sg 042524	8.99		Building Maintenance
5/16/24	ACH051624-2	5-10-522	COMCAST CABLE	Invoice: 0429-052824	328.87		Monthly Service
5/17/24	Debit051724-3	5-10-550	COMED	Invoice: 4616120100 Apr24	771.24		Monthly Service
5/17/24	Debit051724-5	5-10-551	NICOR	Invoice: 79054810001 Apr24	132.99		Monthly Service
5/15/24	27192	5-10-552	Village of Round Lake Park	Invoice: 0008047000 May24	519.31		Monthly Service
5/16/24	ACH051624-1	5-10-554	Allied Tele-Com Inc	Invoice: 37649	272.28		Monthly Service
5/16/24	ACH051624-1	5-10-554	Allied Tele-Com Inc	Invoice: Q10293	274.97		Battery Replacement Serv
5/16/24	ACH051624-2	5-10-554	COMCAST CABLE	Invoice: 0429-052824	22.95	\$ 2,331.60	
Assessor's Division:							
5/17/24	ONB051724-4	5-12-522	MSFT	Invoice: ONB042324	0.65		Monthly Service
5/17/24	ONB051724-4	5-12-522	MSFT	Invoice: ONB042324	45.00		Monthly Service
5/16/24	ACH051624-1	5-12-554	Allied Tele-Com Inc	Invoice: 37649	186.43	\$ 232.08	Monthly Service
Supervisor/GA:							
5/17/24	Debit051724-3	5-20-560	COMED	Invoice: 4616120100 Apr24	85.69		Utility Assistance for resident
5/17/24	Debit051724-5	5-20-551	NICOR	Invoice: 79054810001 Apr24	14.60		Utility Assistance for resident
5/15/24	27192	5-20-552	Village of Round Lake Park	Invoice: 0008047000 May24	57.70		Utility Assistance for resident
5/17/24	ONB051724-2	5-20-570E	Dollar Store	Invoice: ONB042324	975.00		Essentials Purchase
5/17/24	ONB051724-7	5-20-594	Village of Round Lake Park	Invoice: ONB042324	202.66	\$ 1,335.65	Utility Assistance for resident
Highway Department:							
5/15/24	27179	5-40-512	AHW LLC - Wauconda	Invoice: 11867883	214.69		Vehicle Maintenance
5/15/24	27180	5-40-512	Amazon Capital Services	Invoice: 1JFF9RPJWN7HG	95.93		Vehicle Maintenance
5/15/24	27181	5-40-512	Antioch Auto Parts Inc	Invoice: 432867	9.68		Vehicle Maintenance
5/15/24	27181	5-40-512	Antioch Auto Parts Inc	Invoice: 432867	(0.03)		Vehicle Maintenance
5/15/24	27182	5-40-512	A-Tire County Service	Invoice: 120426	395.80		Vehicle Maintenance
5/15/24	27183	5-40-512	Burr's Equipment	Invoice: ES2002396-1	1,676.82		Vehicle Maintenance
5/15/24	27188	5-40-512	Grower Equipment & Supply Company	Invoice: INV-43698	17.81		Vehicle Maintenance
5/16/24	ACH051624-3	5-40-512	Robert Kula	Invoice: Reimb 041124	8.99		Vehicle Maintenance
5/17/24	ONB051724-3	5-40-512	The Home Depot	Invoice: ONB042324-2	162.41		Vehicle Maintenance
5/17/24	ONB051724-3	5-40-512	The Home Depot	Invoice: ONB042324-2	119.00		Vehicle Maintenance
5/17/24	ONB051724-5	5-40-512	Safford Equipment Company	Invoice: ONB042324	75.35		Vehicle Maintenance
5/15/24	27180	5-40-560	Amazon Capital Services	Invoice: 1JFF9RPJWN7HG	134.92		Highway Supplies
5/15/24	27178	5-40-561	Ace Hardware	Invoice: C1sg 042524	111.88		Highway Operating Supplies
5/15/24	27180	5-40-561	Amazon Capital Services	Invoice: 1JFF9RPJWN7HG	59.38		Highway Operating Supplies
5/15/24	27183	5-40-561	Burr's Equipment	Invoice: PS2014800-1	145.77		Highway Operating Supplies
5/17/24	ONB051724-3	5-40-561	The Home Depot	Invoice: ONB042324-3	52.88		Highway Operating Supplies
5/17/24	ONB051724-3	5-40-561	The Home Depot	Invoice: ONB042324-4	189.53	\$ 3,470.81	Highway Operating Supplies
5/15/24	27186	5-50-516	WEX Bank	Invoice: 96902219	740.81		Fuel Purchases for April 2024
5/15/24	27180	5-50-519	Amazon Capital Services	Invoice: 1JFF9RPJWN7HG	105.77		Safety Clothing
5/15/24	27187	5-50-528	Gewalt Hamilton Assoc	Invoice: 4051.110-14	1,628.00		Professional Services thru March 2024
5/15/24	27187	5-50-528	Gewalt Hamilton Assoc	Invoice: 4051.100-21	669.00		Professional Services thru March 2024
5/15/24	27187	5-50-529	Gewalt Hamilton Assoc	Invoice: 4051.007-5	250.00		Professional Services thru March 2024
5/17/24	Debit051724-1	5-50-550	COMED	Invoice: 5941592222 Apr24	273.98		Monthly Service
5/17/24	Debit051724-4	5-50-551	NICOR	Invoice: 67944810000 Apr24	151.77		Monthly Service
5/15/24	27192	5-50-552	Village of Round Lake Park	Invoice: 0008032000 May24	104.09		Monthly Service
5/17/24	ONB051724-1	5-50-554	COMCAST CABLE	Invoice: ONB042324-2	105.00		Monthly Service
5/17/24	ONB051724-1	5-50-555	COMCAST CABLE	Invoice: ONB042324	17.97		Monthly Service

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Name	Line Description	Debit/(Credit) Amount	Total	Description
5/17/24	ONB051724-6	5-50-555	T-Mobile	Invoice: ONB042324	25.57		Monthly Service
5/17/24	Debit051724-2	5-50-557	COMED	Invoice: 89495503000 Apr24	1,647.64		Monthly Service
5/17/24	Debit051724-2	5-50-557	COMED	Invoice: 8495503000 Apr24	1,649.62		Monthly Service
5/15/24	27184	5-50-584	Chain-O-Lakes Lumber	Invoice: 2404-C04473	697.50		Project Materials
5/15/24	27185	5-50-584	Cretex Materials, Inc.	Invoice: 198543	650.49		Project Materials
5/15/24	27185	5-50-584	Cretex Materials, Inc.	Invoice: 198663	352.58		Project Materials
5/15/24	27189	5-50-584	William P Ryan Trucking	Invoice: 198891	306.52		Project Materials
5/15/24	27189	5-50-584	William P Ryan Trucking	Invoice: 373473	660.00		Project Materials
5/15/24	27190	5-50-584	Ray Schramer & Company Inc	Invoice: 373473	150.00		Project Materials
5/15/24	27190	5-50-584	Ray Schramer & Company Inc	Invoice: 166330	109.75		Project Materials
5/15/24	27190	5-50-584	Ray Schramer & Company Inc	Invoice: 166344	174.00		Project Materials
5/15/24	27191	5-50-584	Traffic Control & Protection LLC	Invoice: 166463	217.50		Project Materials
5/15/24	27191	5-50-584	Traffic Control & Protection LLC	Invoice: 4657	1,597.50		Project Materials
5/17/24	ONB051724-3	5-50-584	The Home Depot	Invoice: 4658	339.00		Project Materials
				Invoice: ONB042324	55.92	12,679.98	Project Materials
Total					\$ 20,050.12	\$ 20,050.12	

Presented to the Board at the May 14, 2024 Board Meeting

Avon Township

Finance Report for Avon Township Funds - Anmarie Andresen

Income Statement Highlights as of 05/15/24 20.82% of fiscal year

Finance Packet Item# 4.a.

*Budget Approved at 03/12/24 Board Meeting

<u>Town Corporate:</u>	<u>Actual</u>	<u>Budget*</u>	<u>% of Budget</u>	<u>Cash/Fund Balance</u>
Revenue	\$ 16,155	\$ 781,100	2.07%	\$ 682,551
Expense	\$ 63,748	\$ 521,100	12.23%	\$ 265,083
Assessor	\$ 40,533	\$ 287,590	14.09%	39% % Invested of Total Cash

1. Bank accounts have been reconciled through the month of April 2024 without exception.
2. ONB Wealth Management balances reconciled through April 2024.
See Finance Packet Item# 3.d. for most current activity.
3. Property Tax Distributions will not be received again until late May 2024. We have not received the schedule of Year 2023 Distribution dates yet from the County which has been requested. The Levy has been received and approved by Lake County as presented to the Board in the December meeting.
4. Grant monies received by the Township is being updated in the Finance Packet Item# 4.b.
5. Miscellaneous income received by the Township is reported in the Finance Packet Item# 4.d.
6. No resolutions needed at this Board Meeting.
7. The IPRF audit has been completed. Refund expected but awaiting feedback as discrepancies have been communicated.
8. We are current on all IMRF reporting in their new system as of April 2024. No remaining issues pending.
9. The annual audit is underway and the firm of Envoy will be onsite at Avon on Monday 4/13/24 to conduct fieldwork.

<u>GA/Supervisor:</u>	<u>Actual</u>	<u>Budget*</u>	<u>% of Budget</u>	<u>Cash/Fund Balance</u>
Revenue	\$ 1,560	\$ 182,600	0.85%	\$ 252,129
Expense	\$ 28,106	\$ 182,600	15.39%	\$ 77,983
				31% % Invested of Total Cash

1. Same items as 1 -3 under Town Corporate.
2. Cash donations designated specifically to support the Avon Township Food Pantry is being tracked in the Finance Packet Item# 4.c. and is updated monthly.

Assessor's Division, Road & Bridge and Permanent Road are reported by the respective Department Head

Avon Township
Grant Money Received
For the Period From Mar 1, 2019 to Current

Account ID	Acct Description	Date	Reference	Jrnl	Trans Description	Amount	FYE 02/28/20	FYE 02/28/21	FYE 02/28/22	FYE 02/28/23	FYE 02/29/24
4-10-404	Misc. Income	03/13/19	Safety	GENJ	Illinois Public Risk Fund	564.00					
4-50-404	Misc. Income	03/13/19	Safety	GENJ	Illinois Public Risk Fund	1,048.00					
4-10-404	Misc. Income	5/15/2019	Flood Mitigation Grant	GENJ	State of Illinois Grant	52,100.00					
4-50-405	Misc Grants	9/14/2020	Safety	GENJ	Illinois Public Risk Fund	2,045.00		2,045.00			
4-50-405	Misc Grants	9/14/2020	Stimulus/Pandemic	GENJ	Illinois Public Risk Fund	479.00		479.00			
4-20-404	Misc. Income	9/15/2021	Pharmaceutical	GENJ	Walmart Grant	1,500.00			1,500.00		
4-50-405	Misc Grants	8/11/2021	Safety	GENJ	Illinois Public Risk Fund	3,496.00			3,496.00		
4-50-405	Misc Grants	3/2/2022	Safety	GENJ	Illinois Public Risk Fund	3,776.00				3,776.00	
4-10-405	Misc Grants	11/7/2022	Gages Hall Improvements	A	Home Depot					23,532.31	
4-10-405	Misc Grants	1/23/2023	Outdoor Classroom	GENJ	Mainstreet Organization of Realtors	23,532.31					
4-50-405	Misc Grants	1/25/2023	All leftover Christmas items from 2022	B	Walgreens of Antioch	4,074.00				4,074.00	
4-50-405	Misc Grants	4/12/2023	Safety	GENJ	Illinois Public Risk Fund	3,769.20				3,769.20	
4-50-405	Misc Grants	8/2/2023	Constructing our Community	C	Home Depot Foundation	3,900.00					
4-50-405	Misc Grants	4/10/2024	Safety	GENJ	Illinois Public Risk Fund	3,900.00					
Totals						\$ 100,283.51	\$ 53,712.00	\$ 2,524.00	\$ 4,996.00	\$ 27,308.31	\$ 7,843.20
Breakdown by Fund:											
Fund 10						76,196.31	52,864.00	-	-	23,532.31	\$
Fund 20						5,269.20	-	-	1,500.00	-	3,769.20
Fund 50						18,818.00	1,048.00	2,524.00	3,496.00	3,776.00	4,074.00
											3,900.00

A Donated the Flooring and Paint - Free of Charge - Value not received from Home Depot.
 B Donated Christmas lights, wrapping, ornaments, toys and household décor. Michele is working with Round Lake Community High School District 116 to use goods for the Community Engagement Program that the students will run. Doug Bradshaw, Teacher at the HS will manage the process. - Material Value never received from Walgreens.
 C Home Depot Foundation volunteers partnered with Avon and young volunteers from the community to build garden beds as well as plant fruits and vegetables into them to support the Avon Township Food Pantry. Gift cards provided to cover the expenses to complete this work in the amount of \$3,769.20. Gift cards consumed in the amount of \$3,602.34.

Avon Township

Donations Earmarked specifically for "Avon Township Pantry"

As of 5/08/24

FYE 02/28/25

Finance Packet Item# 4.c.

Cash Donations:

<u>Date Deposited</u>	<u>Donor</u>	<u>Reference</u>	<u>Account ID</u>	<u>Total Amount</u>
3/18/2024	Round Lake Middle School Art Club and Natl Honors Society	Donation for the Food Pantry	4-20-404	\$ 375.00
4/25/2024	Rita Jones	Donation for the Food Pantry	4-20-404	\$ 100.00

Total Fiscal YTD

\$ 475.00

Avon Township

All Other Miscellaneous Income - Excluding Food Pantry tracked separately

As of 5/08/24

FYE 02/28/25

Finance Packet Item# 4.d.

Cash Donations:

<u>Date Deposited</u>	<u>Payor</u>	<u>Reference</u>
3/13/2024	Saturday Night Live Group	Essentials Donation
3/18/2024	Just for Today	Essentials Donation

	<u>Account ID</u>	<u>Total Amount</u>	<u>Fund 10</u>	<u>Fund 20</u>
	4-20-404	\$ 40.00		\$ 40.00
	4-20-404	\$ 50.00		\$ 50.00
		<u>\$ 90.00</u>	<u>\$ -</u>	<u>\$ 90.00</u>

Total Fiscal YTD

**Avon Township Treasurer Report
For Fiscal Year Ending 2/29/24
(Unaudited Numbers)**

Revised 05/06/24 for CD Interest earned in FYE 02/29/24 that was not included

General Town Fund Balance Summary

Beginning Balance All Funds \$564,569

Ending Balance All Funds \$767,809

General Town Revenue Summary

Property Tax \$689,945, Replacement Tax \$72,466, Rental Income \$20,285, Interest and Dividend Income \$17,216, and Miscellaneous Income \$7,614

Total Revenue: \$807,526

Supervisor/General Assistance Fund Balance Summary

Beginning Balance All Funds \$199,167

Ending Balance All Funds \$275,861

Supervisor/General Assistance Revenue Summary

Property Tax \$171,536, Interest and Dividend Income \$5,690 and Miscellaneous Income \$6,498

Total Revenue: \$183,724

Road & Bridge Fund Balance Summary

Beginning Balance All Funds \$264,888

Ending Balance All Funds \$292,403

Road & Bridge Revenue Summary

Property Tax \$54,070, Replacement Tax \$54,667, Interest and Dividend Income \$4,627, Contractual Work Income \$3,230 and Miscellaneous Income \$2,209

Total Revenue: \$118,803

Permanent Hard Road Fund Balance Summary

Beginning Balance All Funds \$1,130,729

Ending Balance All Funds \$1,313,231

Permanent Hard Road Revenue Summary

Property Tax \$932,021, Interest and Dividend Income \$19,102, Contractual Work \$14,525, and Miscellaneous Income and Grants \$4,449

Total Revenue: \$970,097

Township Expenditure Summary (vendors \$2,500 or over) inclusive of Town Assessor, Supervisor/General Assistance Funds, Road & Bridge and Permanent Hard Road (Note: Spending does not include payments made Credit Card Payments to ONB)

Allied Tele-Com Inc \$5,510, Amazon Capital Services \$9,259, Antioch Auto Parts \$2,641, A-Tire County Service \$ 2,571, Canyon Contracting \$20,600, Clarke Environmental Mosquito \$5,590, Comcast \$5,821, ComEd \$30,545, ComEd Assistance \$4,399, Delta Dental \$14,647, Dollar Store \$6,208, Evoy, Kamaschulte, Jacobs & Co \$5,800, Gewalt Hamilton Assoc. \$129,642, Health Care Services Coverage (BCBS) \$154,525, Grower Equipment & Supply \$10,532, Home Town Electric \$7,314, IL Property Assessment Institute \$2,585, IMRF \$5,863, IPRF \$33,573, Industrial Systems \$5,085, Law Offices of Ancel Glink \$23,242, Morton Salt \$65,150, Nicor \$3,936, Nicor Assistance \$2,629, Office Plus of Lake County \$3,699, Olson Service \$4,841, P. Hernandez Tree \$3,600, Ray Schramer & Co \$7,326, Real Property Consultants \$3,000, Schroeder Asphalt Services Inc \$80,025, Solus LLC \$6,794, Traffic Control & Protection \$6,885, Travelers Insurance \$18,778, US Treasury (IRS) \$50,492, Village of Hainesville, \$10,883,

Avon Township Treasurer Report Continued

For Fiscal Year Ending 2/29/24

(Unaudited Numbers)

Revised 05/06/24 for CD Interest earned in FYE 02/29/24 that was not included

Village of Round Lake Heights \$7,538, Village of Round Lake Park \$2,729, Village of Third Lake \$7,379, Walmart \$3,476, West's Insurance Agency \$35,898 and WEX (Speedway) \$9,827.

Total Amount Vendors \$2,500 or over \$820,837

Total Amount Vendors under \$2,500 \$ 66,716

Township Compensation Summary inclusive of Town Assessor, Supervisor/General Assistance Funds, Road & Bridge and Permanent Hard Road (Note: Excludes benefits)

Range Under \$25,000 - Mike Dobrow, Jeanne Kearby, Jeffrey Loffredo, Marilyn Pacheco, Rudolph Repa and Patricia Sloan.

Range \$25,000 - \$49,999 - Anmarie Andresen, Martina Cortes, Kristal Larson, Isaac Martinez, Suzanne Ogden, and Edwin Vargas.

Range \$50,000 - \$74,999 - Jessica Bak, Michele Bauman, Cynthia Brust, Ricardo Farris, Anthony J Vallango Jr., and Anthony R Vallango.

Range Over \$75,000 – Robert Kula

Total Compensation \$702,647

Subscribed and sworn to me this _____ day of _____ 2024

Michele Bauman, Supervisor

I, Kristal Larson, Clerk of Avon Township, Lake County Illinois do hereby certify the above is a true copy of the Annual Treasurer's Report for the fiscal year ending February 29, 2024

Kristal Larson, Township Clerk

Hi Bob

The cost estimate/proposal amount I come up with for the combined LUST Early Action & Stage 1 investigation field investigation and completion/submission of IEPA LUST 45-Day report is \$14,800 LS and includes the following:

- Provision of geoprobe to complete soil borings necessary to retrieve soil samples at 5 vertical foot depth intervals as requested by IEPA LUST
- Completion of 5-6 soil borings in the immediate vicinity of the former UST to collect soil samples meeting IEPA "Early Action" regulatory requirements
- Completion of at least 4 soil borings further outside of the former UST to collect soil samples meeting IEPA "Stage 1" Investigation regulatory requirements
- Completion of soil borings to a depth of 20 feet or groundwater depth - whichever comes first
- Laboratory analysis of soil samples for IEPA LUST indicator parameters for gasoline (BTEX, MTBE and total lead) on standard lab turn-around-time (TAT) of approximately 5-7 business days
- Review of soil sample analytical results versus corresponding IEPA soil remediation objectives (SROs) and determination as to whether there is any remaining gasoline contaminated soil
- Initial archive of the Stage 1 Investigation-related soil samples pending review of the results of the Early Action soil sample results
- Preparation of 20-Day and 45-Day Reports documenting results of Early Action investigation and submission of same to IEPA. The 45-Day Report will include a narrative of Early Action investigation activities; tabularized soil sample results and corresponding SROs; Figures showing approximate former LUST location and soil borings; soil boring logs and laboratory issued soil sample analytical reports.

If all the Early Action investigation soil samples meet corresponding SROs then we can submit a Closure Report to IEPA with the 45- Day Report & request issuance of a No Further Remediation (NFR) letter.

In the alternative event that Early Action soil samples are determined to exceed corresponding SROs then select archived Stage 1 investigative soil samples will be analyzed for necessary indicator parameters in an attempt to delineate the on-Site extent of contamination. Analysis of Stage 1 investigation soil samples is not included in the lump sum price since it is not known whether, or how many of, the Stage 1 investigative soil samples will need to be analyzed and for which specific parameters. However - soil sample analysis of these archived soil samples can be completed at following unit prices (standard lab TAT):

- BTEX & MTBE - \$85/Each
- Total lead - \$35/Each

If Stage 1 investigative soil samples meet corresponding SROs then the next step would be completion of a Site Investigation Completion (SICR)/Remedial Objectives Report (ROR)/ Remedial Action Plan (RAP)/Remedial Action Completion Report (RACR). Preparations of a SICR/ROR/RAP/RACR is not included in above lump sum price since the scope of work

cannot be discerned until the Early Action/Stage 1 investigation phases of investigative sampling are completed.

The Early Action/Stage 1 investigation could likely be completed within the next 3 weeks depending on geoprobe subcontractor schedule availability. The field investigation would be expected to be completed in one day. Lab analytical results would be expected with 1-1/2 weeks from completion of investigation. The 45-Day Report can be completed and issued to IEPA within 2-3 weeks of receipt of the lab analytical results.

Please let me know if you have any questions or need additional information regarding the above. If the proposed scope of work and pricing are acceptable but a formal written proposal on company letterhead is needed for contractual purposes please let me know and we will prepare and submit same.

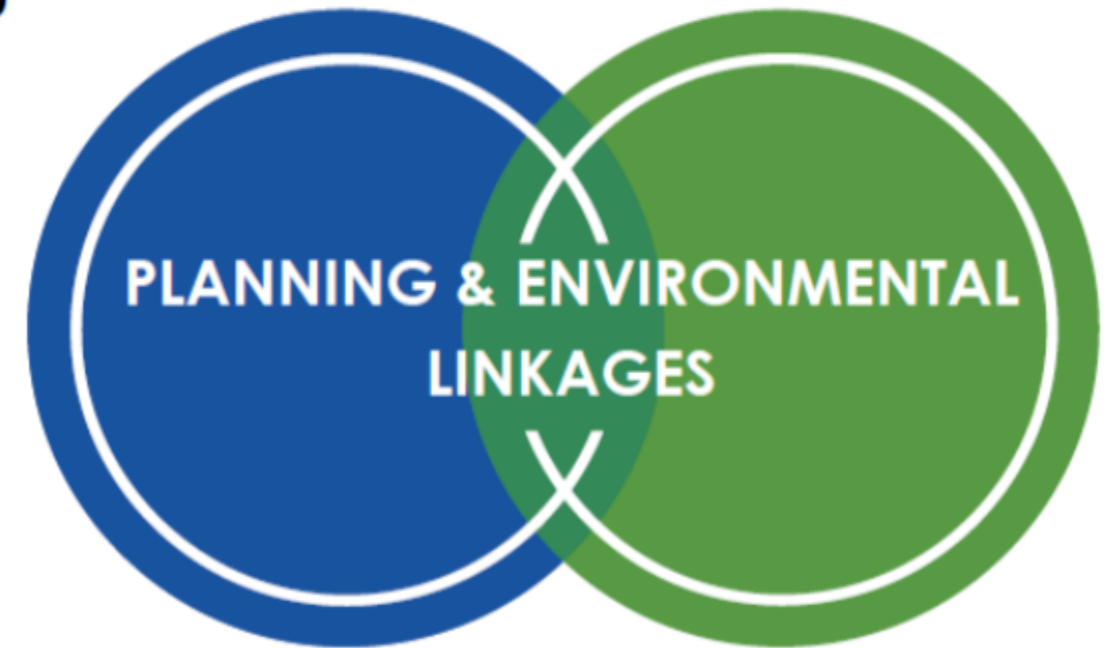
Thanks

Brendan Peterson, P.E.
Peterson Environmental, Ltd.
773/447-5829

WHAT IS A PEL STUDY?

A PEL or Planning and Environmental Linkages Study is a planning study that provides for:

- A collaborative approach to decision-making
- Early consideration of:
 - Environmental resources
 - Community context
 - Future development plans
- Incorporation of information, analysis, and planning results into environmental review



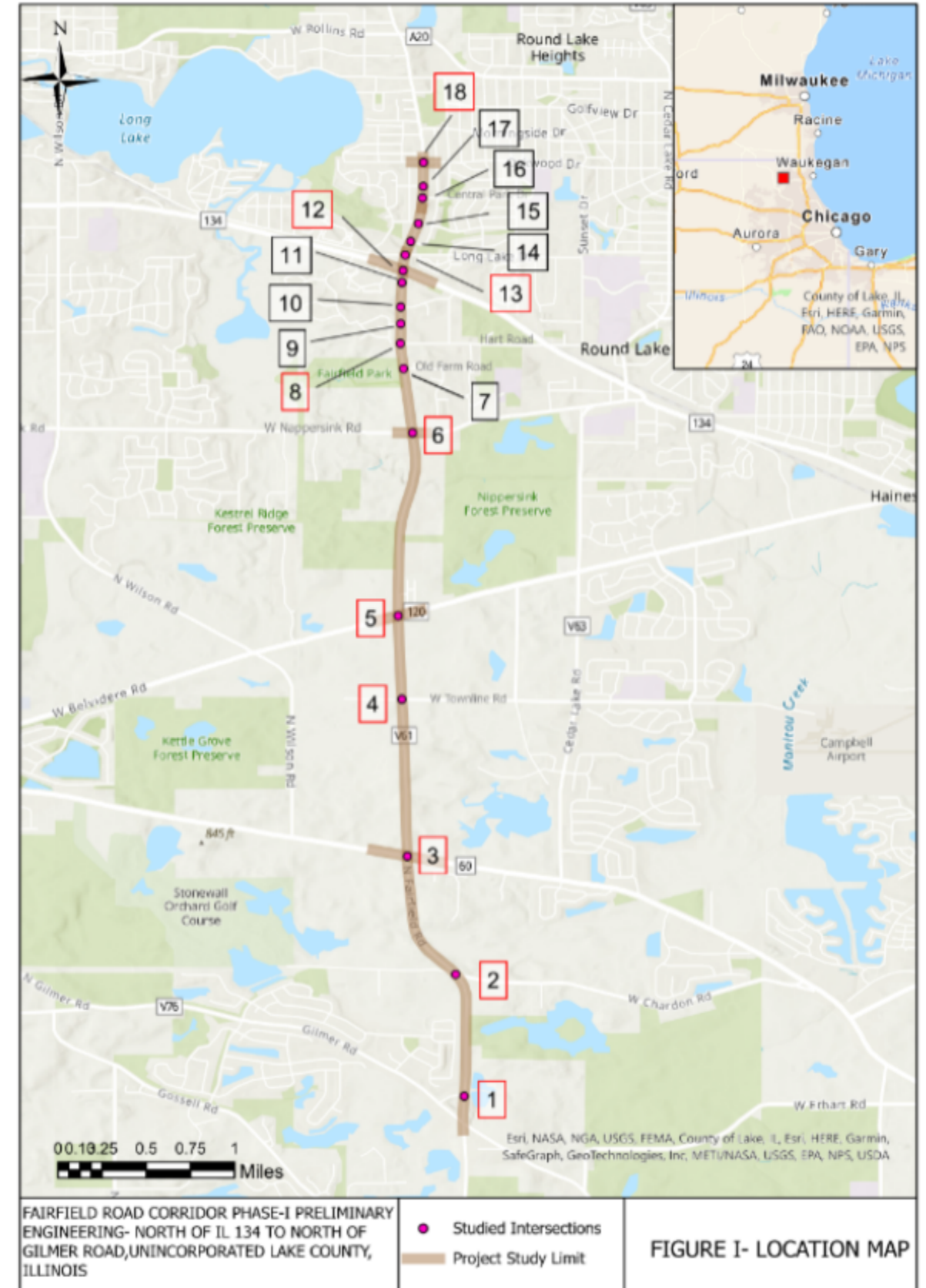
Study Location

Intersections (18):

- | | |
|---------------------|------------------------------------|
| 1. Gilmer Road | 10. Tyler Avenue |
| 2. Chardon Road | 11. Town Center Drive |
| 3. IL Route 60 | 12. IL Route 134 |
| 4. Townline Road | 13. Long Lake Drive |
| 5. IL Route 120 | 14. Barberry Lane |
| 6. Nippersink Road | 15. Mayfield Drive |
| 7. Old Farm Road | 16. Central Park Drive |
| 8. Hart Road | 17. Emerald Lane |
| 9. Falcon Boulevard | 18. Passavant Avenue/Oakwood Drive |

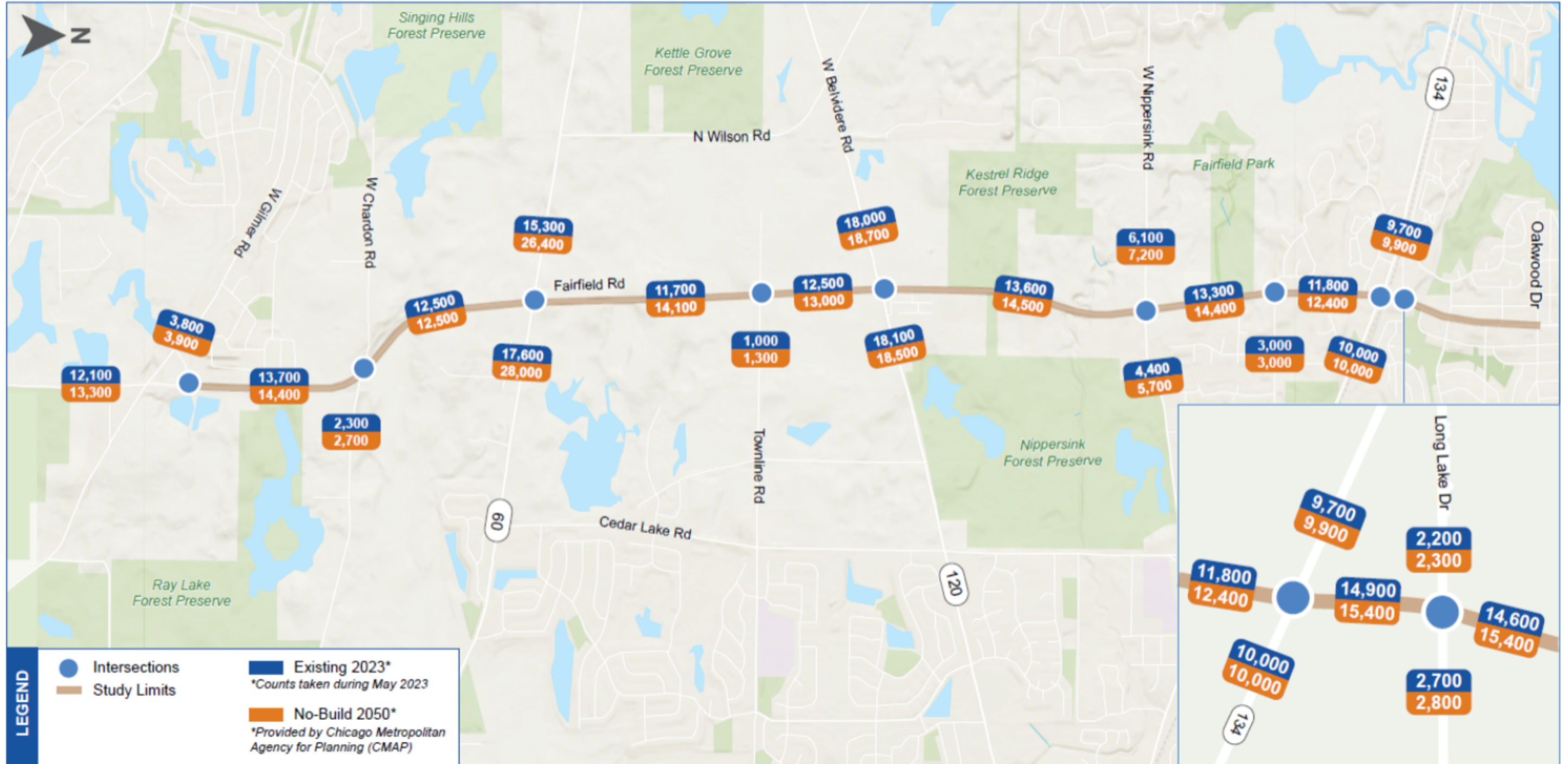
Segments (9):

- Gilmer Road to Chardon Road
- Chardon Road to IL Route 60
- IL Route 60 to Townline Road
- Townline Road to IL Route 120
- IL Route 120 to Nippersink Road
- Nippersink Road to Hart Road
- Hart Road to IL Route 134
- IL Route 134 to Long Lake Drive
- Long Lake Drive to Passavant Avenue/Oakwood Drive

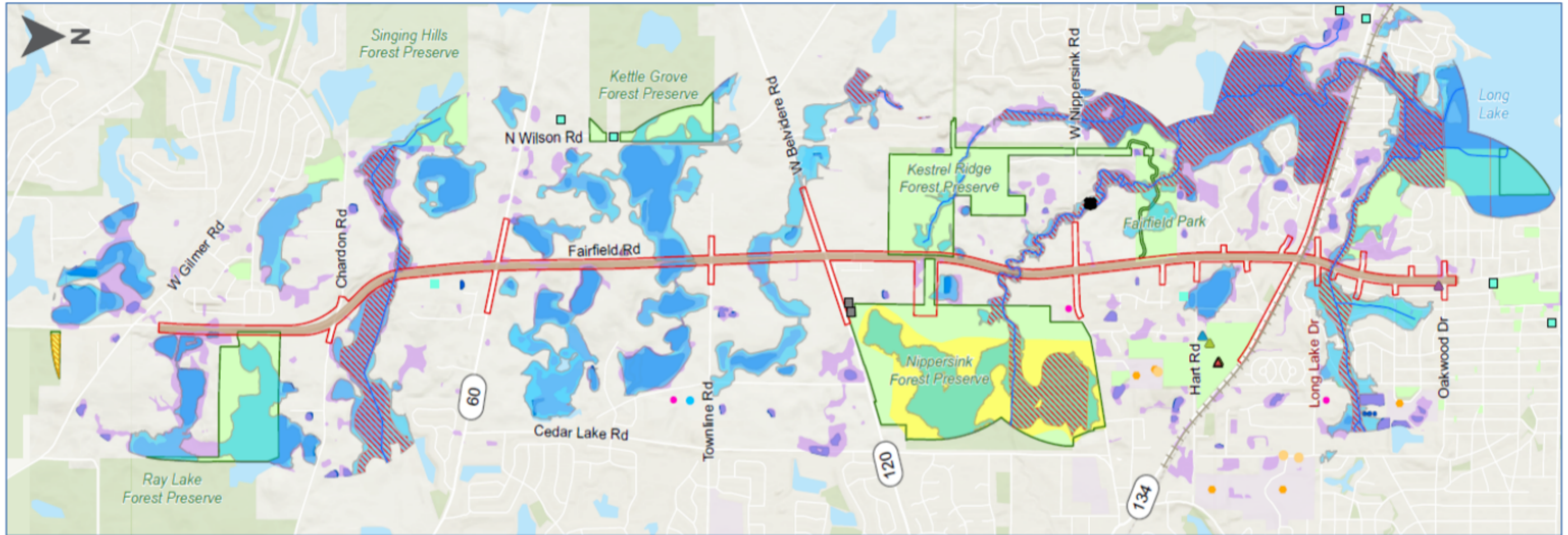














TRAFFIC DATA

AVERAGE DAILY TRAFFIC (ADT)

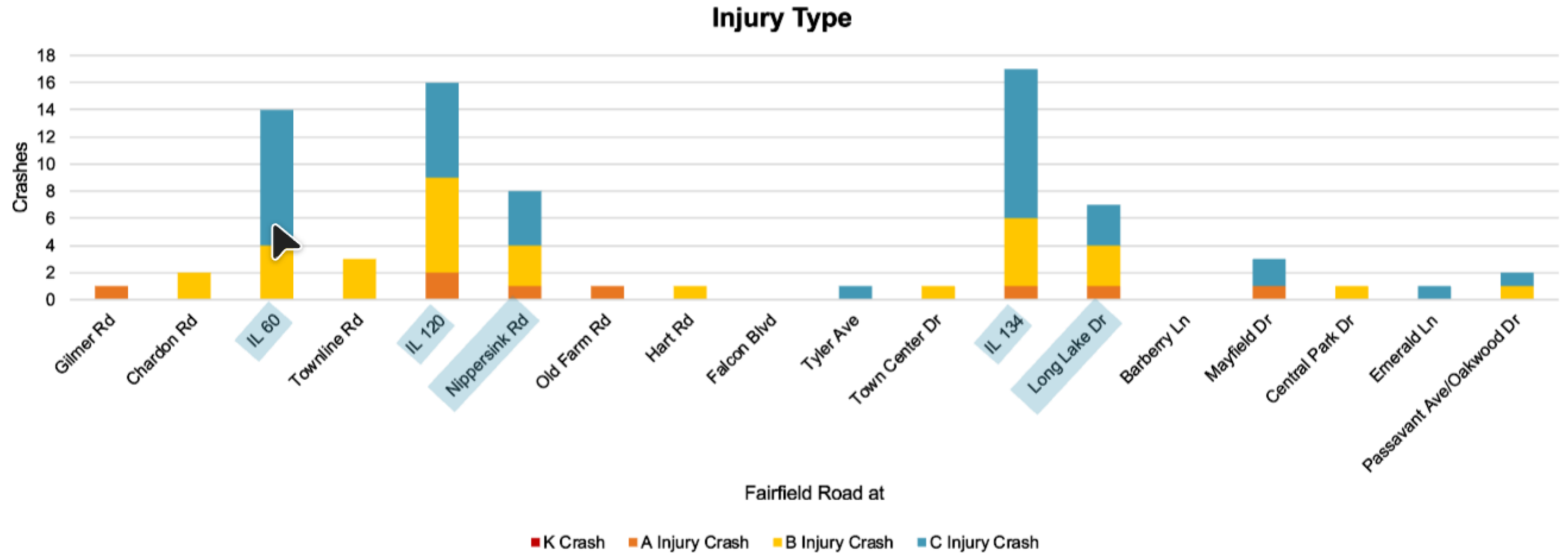


BUILT AND NATURAL ENVIRONMENTS



- | | | |
|--|---|---|
|  Study Area |  School |  Illinois Natural Areas Inventory Site |
|  Community/Recreation Center |  Educational Facility |  Forest Preserves |
|  Library |  Cemetery |  Parks and Open Space |
|  Museum |  House of Worship |  Mapped Wetlands |
|  Public Attraction or Landmark Building |  Floodway |  Waterbody |
|  Municipal Government Facility |  Floodplain |  Railroad |
|  Law Enforcement |  Illinois Nature Preserves Commission Site | |

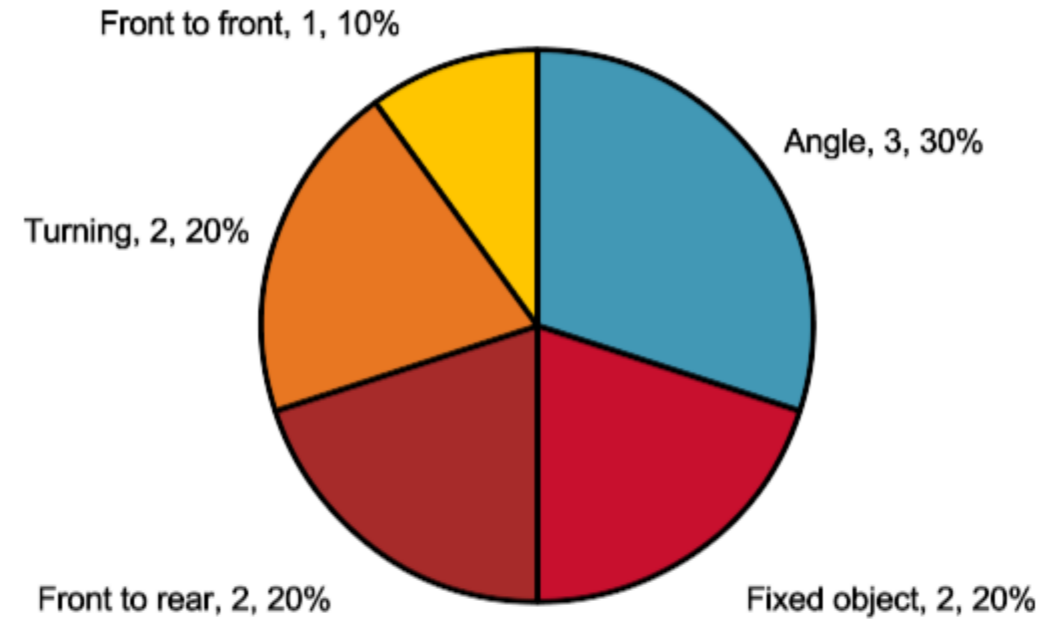
INTERSECTIONS



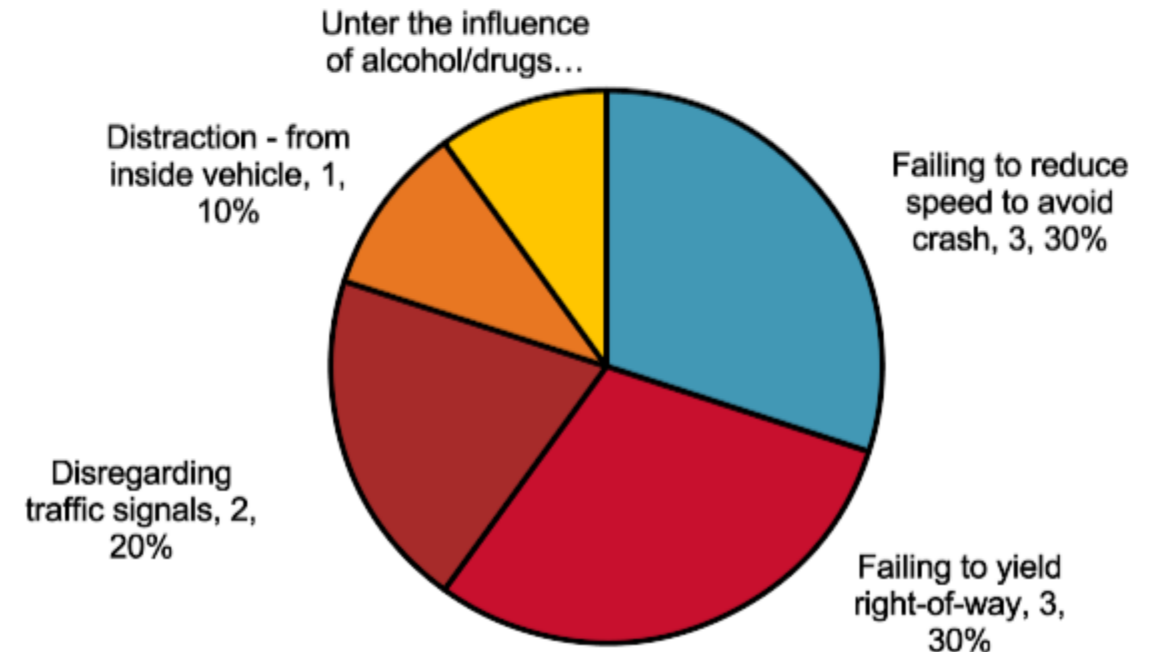
K and A Injury Crashes

- A total of 11 K and A injury crashes were documented
- 1 Type K injury crash – occurred between IL 60 and Townline Road
- 10 Type A injury crashes – 8 occurred at intersections, 2 occurred along segments

Type A Injury Crash: Type



Type A Injury Crash: Primary Causes



SEGMENT CRASHES - SUMMARY

- Most Common Crash Types Along Segments

1. Front to Rear (Rear End) – 53%
2. Fixed Object– (11/53) – 21% ▶

- Most Common Crash Causes Along Segments

1. Failing to Reduce Speed to Avoid Crash – 30%

- No crash trends associated with roadway lighting or road surface/weather conditions

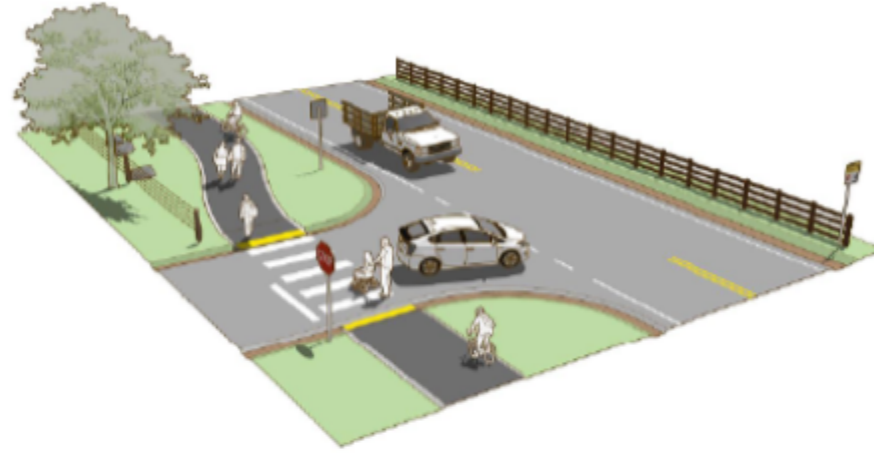
Drone Observations



NON-MOTORIZED USERS



Enhanced crossings with median separated islands or raised crossings can be used at trails.

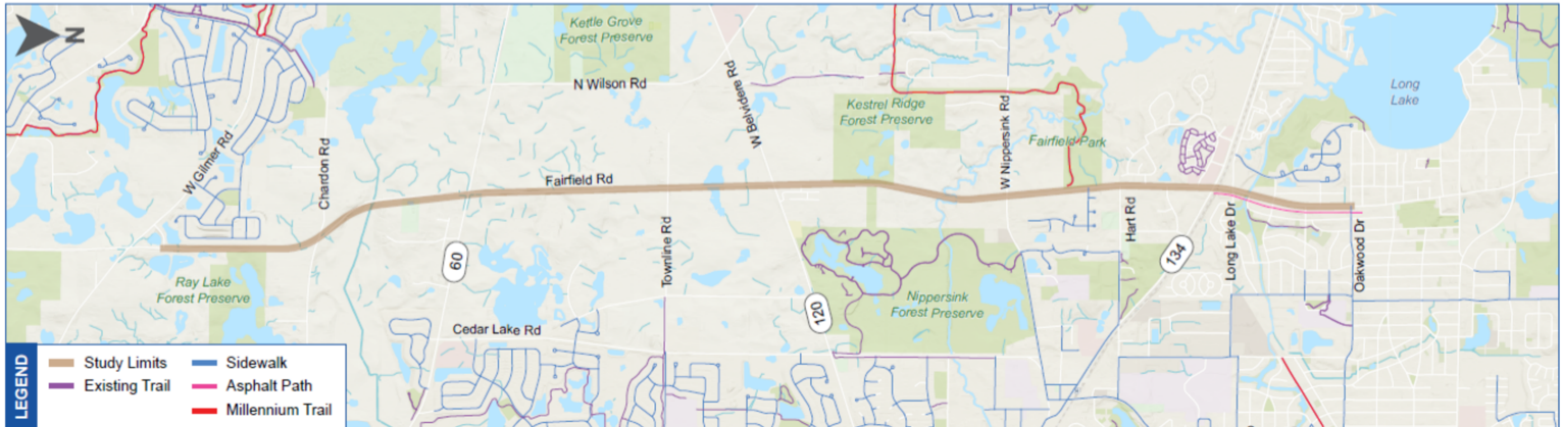


A shared-use path can be provided for a safe route for pedestrians, cyclists, and other non-motorized users.



A sidewalk can provide dedicated space for pedestrians that is safe, comfortable, and accessible.

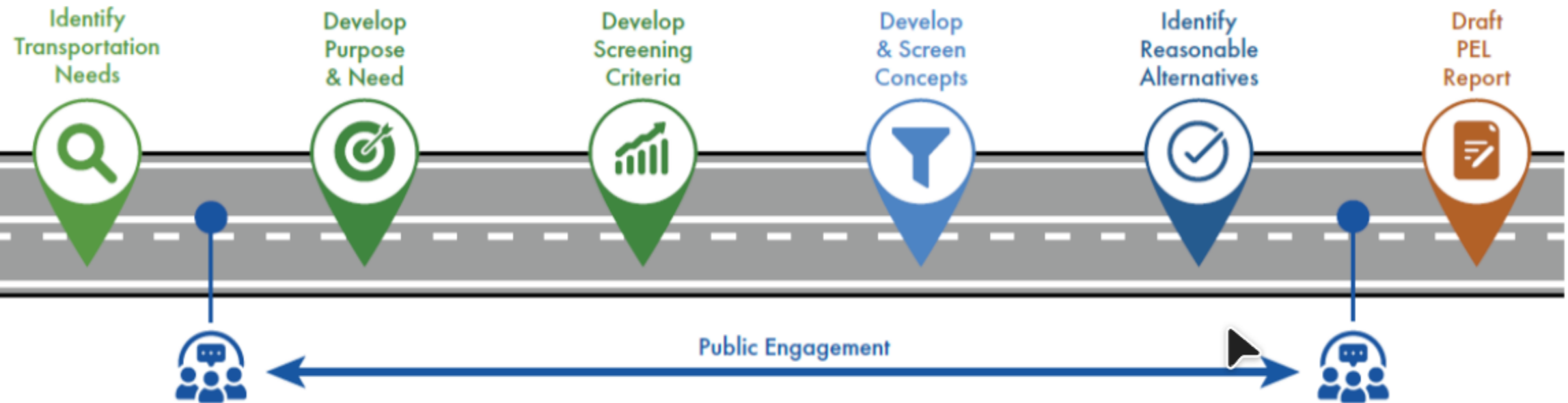
Source: *Small Town and Rural Design Guide Facilities for Walking and Biking*



STUDY SCHEDULE AND PROCESS



WHAT ARE THE STEPS IN THE PEL PROCESS?



McNally, James

PEL Study

Phase I
Preliminary Engineering & Environmental Study

Phase II
Design & Land Acquisition

Phase III
Construction

LCDOT Project Phases

Staff Report - Fairfield Road Planning Study
Rudolph Repa

On Thursday May 2nd 2024, Trustee Repa attended the Fairfield Road Planning and Environmental Linkages (PEL) Study stakeholder involvement group (SIG) meeting held in conjunction with the Lake County Division of Transportation (LCDOT).

The meeting lasted roughly two hours and concerned the topics of vehicle crashes and safety, pedestrian and cyclist mobility, traffic, and environmental impacts. Participants included several local villages and stakeholders including Round Lake, Round Lake Beach, and Fremont Township.

During the conversation, several interesting points were raised. Two of the three most dangerous intersections in the project area (From Oakwood Dr. in Round Lake Beach to Rt.176 in Wauconda) included the intersections of Fairfield and Rt. 134/Long Lake Drive, and Fairfield and Rt 120. Also, the intersection of Fairfield and Rt. 60, commonly used by Avon Township residents, was listed as one of the most congested intersections on the corridor.

During the stakeholder discussion, I remarked on the constant traffic and safety issues at the intersection Fairfield and Rt. 134/Long Lake Drive, the lack of a multi-use paths along Fairfield Road, and the steps Avon Township is taking to connect the Millenium Trail across Fairfield Road towards Downtown Round Lake along Nippersink Road -- improving mobility and safety for motorists, cyclists, and pedestrians alike.

The Fairfield Road Planning and Environmental Linkages (PEL) Study is still in the early stages of planning. Over the next two years, the group will continue to meet with local stakeholders and the public to understand the issues affecting commuters and residents. LCDOT plans to use such information to present several alternatives for improvements along the corridor which will hopefully be ready for public evaluation in Fall of 2024.

If you are interested in learning more about the study or would like to provide feedback to Lake County, there will be a Public Open House this Thursday from 7:00 - 9:00 PM at the Round Lake Area Park District, located at 814 Hart Road, Round Lake, IL 60073. Exhibits will be set up and staff from Lake County will be there to answer questions.

More information about the project can b found online at:
<https://www.lakecountyil.gov/5082/Fairfield-Rd-Planning-Study>

AVON TOWNSHIP
LAKE COUNTY, ILLINOIS

RESOLUTION NO. 24-RS-002

A RESOLUTION AUTHORIZING DISPLAY OF THE LGBTQ PRIDE FLAG
AT AVON TOWNSHIP

Published in pamphlet form by direction
and authority of Avon Township,
Lake County, Illinois

AVON TOWNSHIP
LAKE COUNTY, ILLINOIS

RESOLUTION NO. 24-RS-002

A RESOLUTION AUTHORIZING DISPLAY OF THE LGBTQ PRIDE FLAG
AT AVON TOWNSHIP

WHEREAS, Avon Township has adopted a diversity statement committed to strengthening the diverse communities we serve; and

WHEREAS, the adopted diversity statement declares that Avon Township is dedicated to meeting the needs of everyone in our community, especially those who have been historically underserved; and

WHEREAS, Avon Township recognizes that individuals of LGBTQ community historically and currently continue to face bias, stigma and discrimination in everyday life; and

WHEREAS, Avon Township is committed to supporting the rights of dignity, worth and freedom of the LGBTQ community and calls up its residents to embrace these principles and work to eliminate prejudice; and

WHEREAS, Avon Township has demonstrated this commitment to supporting the rights of all residents through the establishment and reaffirmation of its Anti-Discrimination Policy; and

WHEREAS, the Lake County Board recognizes the month of June as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) “Pride Month” throughout Lake County.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF AVON, that Avon Township hereby recognizes the month of June as Lesbian, Gay, Bisexual,. Transgender and Queer (LGBTQ) “Pride Month” in Avon Township.

BE IT FURTHER RESOLVED, that the LGBTQ Pride Flag be raised for the month of June at the Avon Township Town Hall in support and recognition of the Avon Township LGBTQ community.

ADOPTED this 14th day of May, 2024.

Michele Bauman - Supervisor

ATTEST:

Kristal Larson - Clerk